

**BOARD OF SUPERVISORS  
MEETING MINUTES  
JANUARY 5, 2015  
7:00 P.M.**

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**MEMBERS PRESENT:**

Michael Pickel, Chairman  
David Connors, Vice Chairman  
Robert Hittinger  
Robert Weer  
Richard Scott-Harper

**STAFF/OTHER PRESENT:**

Steve Brown, Township Manager  
Shane Kinsey, Public Works Director  
Natasha Nau, Finance/HR Director  
30 Audience Members

**PLEDGE OF ALLEGIANCE**

Mr. Pickel led the audience in the pledge of allegiance.

**I. CALL TO ORDER**

Mr. Pickel called the meeting to order at 7:00 p.m.

**II. PUBLIC COMMENT**

Mr. Pickel called for any public comment.

Mrs. Prange said there were still storm drainage pipes on her property placed by the developer of Inniscrone. She said storm drainage also runs over the surface of the ground onto her property as well from Inniscrone. She asked that the Supervisors deny the requested dedication of streets.

**III. APPOINTMENTS - Via Temporary Chairman**

**A) Nominations - Board of Supervisors Chairman and Vice Chairman**

Mr. Pickel asked for nominations for Chairman and Vice Chairman. Mr. Weer nominated Mr. Scott-Harper for Chairman. Mr. Connors seconded the motion. The motion was approved 3-2 with Mr. Pickel and Mr. Hittinger voting nay. Mr. Weer nominated Mr. Connors for Vice Chairman. Mr. Pickel seconded the motion. The motion was approved 5-0.

**B) 2015 Appointments to Boards and Commissions - Exhibit "A"**  
**Inniscrone Golf Course Advisory Committee**

A motion was made by Mr. Connors to reappoint Jeffrey Casey to the Inniscrone Golf Course Advisory Committee with the term expiring December 31, 2017, seconded by Mr. Pickel, and approved by a vote of 5-0.

**Open Space Committee**

A motion was made by Mr. Pickel to reappoint Louis (Paddy) Neilson,

Kimberly Fields-Cauley, and appoint Lewis Wilkinson to the Open Space Committee with the term expiring December 31, 2017, seconded by Mr. Connors, and approved by a vote of 5-0.

#### **Parks and Recreation Board**

A motion was made by Mr. Connors to appoint Audrey Reith to the Parks and Recreation Board with the term expiring December 31, 2019, seconded by Mr. Pickel, and approved by a vote of 5-0.

#### **Zoning Hearing Board**

A motion was made by Mr. Connors to reappoint William Grandizio to the Zoning Hearing Board with the term expiring December 31, 2017, seconded by Mr. Hittinger, and approved by a vote of 5-0.

Mr. Scott-Harper stated that an opening exists on the Zoning Hearing Board and that residents should apply if interested.

#### **Fire Marshal**

A motion was made by Mr. Pickel to reappoint Shane Kinsey as Fire Marshal with the term expiring December 31, 2015, seconded by Mr. Weer, and approved by a vote of 5-0.

#### **Assistant Fire Marshals**

A motion was made by Mr. Connors to reappoint Robert Weer as Assistant Fire Marshal with the term expiring December 31, 2015, seconded by Mr. Pickel, and approved by a vote of 4-0, with Mr. Weer abstaining. A motion was made by Mr. Connors to reappoint Ian Torello as Assistant Fire Marshal with the term expiring December 31, 2015, seconded by Mr. Pickel, and approved by a vote of 5-0.

#### **Vacancy Board**

A motion was made by Mr. Pickel to reappoint Eric Schott to the Vacancy Board with the term expiring December 31, 2015, seconded by Mr. Connors, and approved by a vote of 5-0.

#### **Emergency Management Coordinator & Assistant**

A motion was made by Mr. Pickel to reappoint Chuck Freese as Emergency Management Coordinator and James McLimans as Assistant Emergency Management Coordinator with their terms expiring December 31, 2015, seconded by Mr. Hittinger, and approved by a vote of 5-0.

#### **London Grove Municipal Authority**

A motion was made by Mr. Pickel to reappoint Robert Vanella to the London

Grove Municipal Authority with the term expiring December 31, 2019, seconded by Mr. Connors, and approved by a vote of 5-0.

Mr. Scott-Harper announced that there are vacancies on the Zoning Hearing Board, Environmental Advisory Board, Uniform Construction Code Appeals Board, and on the Historical Commission.

**C) Staff Appointments/Bond Amounts**

A motion was made by Mr. Connors, seconded by Mr. Hittinger, to appoint the following:

- Township Secretary - Steven C. Brown
- Treasurer - Natasha Nau, Financial/HR Director
- Zoning Officer - Steven C. Brown
- Assistant Zoning Officer - Andrew Kirk
- Assistant Code Administrator Officer - Shane Kinsey
- Township Manager Bond Amount \$10,000 - Steven C. Brown
- Treasurer Bond Amount \$3,000,000 - Natasha Nau
- Tax Collector Bond Amount \$100,000 - Kurt Engleman

The motion was approved by a vote of 5-0. The appointment for the Voting Delegate at the PSATS Convention was tabled.

**D) Meeting Schedule - Exhibit "B"**

A motion was made by Mr. Connors to approve Exhibit "B" showing the 2015 meeting dates for London Grove Township, seconded by Mr. Pickel, and approved by a vote of 5-0. Mr. Hittinger stated that the February meeting for the Zoning Ordinance Steering Committee is canceled.

**E) Professional Appointments and Fees - Resolution No. 632**

A motion was made by Mr. Connors to adopt Resolution No. 632, Professional Appointments and Fees, with deleting T. Severino from URS Corporation's list as he has moved out of the area, seconded by Mr. Hittinger, and approved by a vote of 5-0.

**F) Designation of Depositories**

A motion was made by Mr. Connors to approve PLGIT, National Penn Bank, Fulton Bank and Susquehanna Bank as the Designated Depositories for London Grove Township, seconded by Mr. Pickel, and approved by a vote of 5-0. Ms. Nau stated that PLGIT will be dropped shortly.

#### **IV. HEARING - ORDINANCE NO. 191 - PSATS UC Trust Agreement**

Mr. Scott-Harper opened the public hearing for Ordinance 191. Ms. Nau distributed a memorandum to the Board explaining the purpose of the ordinance, which was to acknowledge changes in PSATS Unemployment Compensation Trust's agreement with the Township. Mr. Brown entered exhibits B-1, B-2 and B-3. The hearing was closed. Mr. Connors made a motion to approve Ordinance 191, which was seconded by Mr. Hittinger. The motion carried 5-0.

#### **V. CORRECTION/APPROVAL OF MINUTES**

The December 3, 2014 meeting minutes of the Board of Supervisors were reviewed. Mr. Hittinger made a motion to approve the minutes, which was seconded by Mr. Weer. The motion carried 5-0.

#### **VI. STAFF REPORTS**

Staff reports were given. The Board asked Mr. Brown to provide more information on the truck removing water from the S. Guernsey Road bridge, which was noted in the Codes report. Ms. Nau reviewed the finance report with the Board. She stated that the Township will need to finance approximately 50% of the new Public Works Department buildings. Mr. Connors made a motion to approve the finance report, Mr. Pickel seconded the motion. The motion carried 5-0. Mr. Connors asked Mr. Brown about the status of the water monitors purchased from Stroud Water Research Center. Mr. Brown will contact Mr. Aufdenkampe to determine such. Mr. Brown presented the Inniscrone Golf Club report for Mr. Bolko.

#### **VII. FIRST BUSINESS**

##### Resolution No. 634

Mr. Scott-Harper read Resolution 634 thanking Wendy Powell for her service on the Open Space Committee. Mr. Hittinger made a motion to approve the resolution, which was seconded by Mr. Connors. The motion carried 5-0.

##### Resolution No. 635

Mr. Scott-Harper read Resolution 635 thanking James Russell for his service on the Zoning Hearing Board. Mr. Hittinger made a motion to approve the resolution, which was seconded by Mr. Connors. The motion carried 5-0.

##### Public Works Department Facilities Update

Mr. Kinsey provided an update on the status of the new Public Works buildings project. He said the geotechnical and design work continues to proceed. He also said he has been in contact with Mr. Hutton, Conard Pyle's President, about removing the mortgages on the small piece of property adjacent to the Township Building. Mr.

Kinsey noted he received proposals for the design of the buildings and believed the two best were from Cedarville Engineering and Bernardon Haber & Halloway. Mr. Connors suggested the Board hold a work session to discuss and to meet the two engineering/architectural firms. The Board agreed to hold such a meeting.

## VIII. NEW BUSINESS

### Auerbach, MJPC, and Martin Zoning Hearing Decisions

The Board reviewed the Auerbach, MJPC and Martin Zoning Hearing Board decisions. No action was taken in any of those cases.

## IX. PLANS

### Inniscrone Dedication

Mr. Brown provided an overview of where the various phases of Inniscrone stood regarding dedication. He believed that while there were still minor punchlist items to complete in phases 1B&2 and 5&6 that the dedications should proceed. Questions were taken from the audience, which included Mrs. Prange, Mrs. Alegranti and a resident of 9 Inniscrone Drive who stated there are potholes in the street near her house. It was noted that the potholes and issues raised by Mrs. Alegranti were in phases not being dedicated this evening. Mr. Rouse indicated he would have the potholes repaired. His attorney, Mr. Adams, stated that the Board should not postpone dedication as the issue of dedication is related to the streets. Also his client has done all that he can do regarding the issues raised by Mrs. Prange. Other residents asked about sidewalks near 674 Sligo Road and the remaining punchlist in phases 5&6. Mr. Rouse stated the sidewalks would be repaired in the spring. Mr. Brown read the 5&6 punchlists. Mr. John Phelps, Preserves HOA President, said the association accepts what work has been done and appreciates the developer's work and the Township's work to get the dedication taken care of. Mr. Scott-Harper polled the Board to see if they wanted to proceed with the dedication of certain streets this evening; the Board indicated that they wanted to proceed. Mr. Weisner stated that the Traditions HOA is fine with the dedication moving ahead tonight.

Mr. Pickel made a motion to approved Resolution No. 633 accepting the dedication of specific streets in phases 1B&2, phase 4 townhouses and phases 5&6. Mr. Connors seconded the motion. The motion was approved 5-0.

The Board reviewed the escrow release request for Inniscrone, phase 6. Ragan Engineering Associates recommended the release of \$193,200.58. Mr. Connors made a motion to approve release #6 as discussed, Mr. Hittinger seconded. The motion was approved 5-0.

The Board reviewed the escrow release for Inniscrone, phase 4. Ragan Engineering Associates recommended the release of \$195,042.00. Mr. Pickel made a motion to approve release #3 as discussed. Mr. Connors seconded. The motion was

approved 5-0.

The Board reviewed the escrow release for Inniscrone, phases 1B/2. Ragan Engineering Associates recommended the release of \$295,375.00. Mr. Pickel made a motion to approve the final release. Mr. Hittinger seconded the motion. The motion was approved 5-0.

Mr. Jason Jenkins asked the Board about the final Inniscrone escrow release for phase 5. He provided the Board with the request in a letter. Mr. Connors made a motion to approve the release subject to confirmation from Ragan Engineering Associates that they approved the release of \$411,716.26. Mr. Pickel seconded the motion. The motion was approved 5-0.

#### **X. PLAN EXTENSIONS**

The Board considered the 90 day plan extension offered by Needham Farms. Mr. Connors made a motion to accept the extension. Mr. Pickel seconded the motion. The motion was approved 5-0.

#### **Adjournment**

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Steven C. Brown  
Township Manager/Secretary