

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 1, 2016 - 7:00 P.M.**

MEMBERS PRESENT:

Richard Scott Harper
David Connors
Robert Weer
Michael Pickel

STAFF PRESENT:

Steven C. Brown, Township Manager
Shane Kinsey, Public Works Director
Jacqui Guenther, Finance Director
Dawn Maciejczyk, Administrative Assistant
Tom Bolko, Inniscrone Golf Club
Ron Ragan, Township Engineer
Jerry Baker, Township Traffic Engineer
20 audience members

PLEDGE OF ALLEGIANCE

Mr. Scott Harper led the audience in the pledge of allegiance.

I. CALL TO ORDER:

Mr. Scott Harper called the meeting to order at 7:00 p.m.

Deer tick control presentation

Mr. John Goodall, Brandywine Conservancy, stated that they have been using these four (4) post systems in the Laurels since 2004. The systems consist of a bin that holds corn and rollers that are treated with tickicide. When the deer feed on the corn they rub on the rollers, which ultimately kills the ticks. For six (6) systems they cost approximately \$2,000 a year to maintain. One (1) system covers approximately fifty (50) acres of land. Mr. Goodall said at first the Pennsylvania Game Commission had an issue as they were concerned that the feeder system was "baiting" deer during hunting season. The systems need to be refilled approximately every two (2) weeks when they are in the peak season. The Township would need a level 1 pesticide license.

II. PUBLIC COMMENT

Mr. Scott Harper asked for any public comment. Mr. Tim Nelson thanked the Public Works Department for snow removal this winter. He is present because he is concerned with Mr. Tillman's headstone in the cemetery on N. Guernsey Road. The headstone is sinking and needs to be lifted and reset. Mr. Scott Harper asked that the Public Works Department lift and reset the headstone.

III. CORRECTION/APPROVAL OF MINUTES

The meeting minutes of May 4, 2016 were reviewed and amended as follows:

Under the first paragraph the last sentence should read, "Her only recommendation is that she suggest showing transfer transactions in and transfer transactions out each month of each fund."

A motion was made by Mr. Pickel to approve the meeting minutes of May 4, 2016, seconded by Mr. Weer and approved by a vote of 4-0.

The meeting minutes of May 17, 2016 were reviewed. A motion was made by Mr. Pickel to approve the meeting minutes of May 17, 2016, seconded by Mr. Weer and approved by a vote of 4-0.

The meeting minutes of May 25, 2016 were reviewed. A motion was made by Mr. Weer to approve the meeting minute of May 25, 2016, seconded by Mr. Pickel and approved by a vote of 4-0.

IV. REPORTS FOR MAY 2016

Code Department

Mr. Brown presented the Codes Department report as prepared by Mr. Kirk and Mrs. Zunino. There were no questions.

Public Works

Mr. Kinsey presented the Public Works Department report. Mr. Scott Harper stated that the storm grate at Routes 926 and 841 was cleared, but PennDOT did not ditch to allow water to drain to it. Mr. Kinsey said he would contact PennDOT. Mr. Kinsey stated that there were no issues with the dog park this month. Mr. Brown announced that the Parks and Recreation Board is holding a public meeting on June 15, 2016 at 7:00 p.m. to discuss the issues and their possible solutions at the dog park.

Inniscrone Golf Course

Mr. Tom Bolko, General Manager, reported the golf course revenues for May. He stated that he may also be interested in purchasing a four (4) poster deer tick system. Mr. Bolko stated that the golf course is up 10% in gross revenue and up 46% in profit from this time in 2015.

Finance Report

The Financial Report was reviewed with the Board by Ms. Guenther. There were no questions. Mr. Weer made a motion to approve the Finance Report as presented. Mr. Connors seconded the motion and it was approved by a vote of 4-0.

Odor Report

Mr. Scott Harper stated that the Township received one phone call about odor; also the Department of Environmental Protection (DEP) reported 2 emails. Mr. Weer asked if the odor reported at 10 Holly Drive was natural gas?

State Police report

The State Police report was not received at this time.

Water Monitors report

Mr. Kinsey stated that in order to do the last test they are waiting for an adequate storm to come through. Stroud Water Research Center would like the Township to get a base sample and then a sample directly before and after the storm,

which needs to be Monday through Thursday.

V. HEARINGS

Larmore Open Space easement

Mr. Scott Harper opened the meeting. Mr. Brown entered five (5) exhibits B-1 copy of the advertisement, B-2 appraisal, B-3 Open Space recommendation, B-4 Natural Lands Trust (NLT) cost estimates, B-5 aerial view of the property. Mr. Brown reviewed a memorandum from the Township Solicitor regarding the type of interest in the property, the benefits development potential, etc. It's a fifteen (15) acre property on East Avondale Road. The property appraised for \$210,000 but the cost to the township would probably be less, funds from the White Clay Creek and landowner's donation will offset the cost. The cost to the Township would probably be \$ 205,750, which might be further reduced.

Mr. Scott Harper asked who performed the appraisal? Mr. Brown answered Steve Collins from Beiler Campbell. Mr. Connors asked about the County Agriculture Preservation Challenge Grant Program. Mr. Brown said that the property owner is not interested in it and she would like to move quickly.

Mr. Pickel made a motion to close the hearing, seconded by Mr. Weer and approved by a vote of 4-0.

VI. FIRST BUSINESS

Resolution No. 656 – Larmore

Mr. Weer made a motion to approve Resolution No. 656, seconded by Mr. Pickel and approved by a vote of 4-0.

Inniscrone Drive traffic calming/medians discussion

Mr. Scott Harper asked Mr. Jason Jenkins engineer for the developer, if the medians are in the correct location? Mr. Gerald Baker, Traffic Planning and Design (TPD), said the one near lot 63 is off by 20'. The second one at the same intersection is off by 15'. If they were in the proper location that would move them away from the driveways.

Mr. Aposhian, a resident, spoke and said that there is a safety issue. He believes they do not slow traffic at all and they distract the drivers. He believes that people travel 40-45 miles per hour down that road. He would like to know why they cannot put stop signs up?

Mr. Baker said the warrants for stop signs are not met. Mr. Asposhian asked about speed humps? Mr. Kinsey said that speed humps damage the plows and other equipment. Also there would need to be six signs with each speed hump.

Another resident asked about adding "children at play" signs since the problem seems to be worse at the bottom of the hill? Mr. Kinsey suggested putting the speed signs in to alert drivers and ask the Pennsylvania State Police to patrol. Mr. Scott Harper asked if the HOA was contacted? Mr. Jason Jenkins spoke to Mr. Greg Stergin and Mr. Glen Myers, HOA Managers. Mr. Jenkins said he will measure the two islands. The Board of Supervisors believes they need to be in the correct location. Mr. Baker is to set up a meeting with Mr. Jenkins, Mr. Ragan and Mr. Kinsey to measure and review the placement of the islands.

Floodplain FIRM revisions

Mr. Ragan said that the new FEMA floodplain website does show the changes from the existing 2006 maps. The Board of Supervisors asked that we notify the public with a link to the maps through our website and Facebook. The Board of Supervisors would like Mr. Ragan to conduct a more in depth analysis for the next Board meeting.

Simmons Zoning Hearing Board application

The Board of Supervisors choose not to take a position on the application.

VII. OLD BUSINESS

Mattson Zoning Hearing Board decision

The Board of Supervisors choose not to take action on the decision made by the Zoning Hearing Board in regards to the appeal of David Mattson for a variance to construct a garage.

Deer tick control

The Board of Supervisors discussed how much of a burden it would be on the Public Works Department. They suggested putting the four (4) post systems on the properties outside of Goddard Park. Mr. Kinsey is to consider the manpower needs and get back to the Board next month. He is also going to look at the total cost and effort.

Mr. Connors suggest that the Township purchase six (6) feeders. Mr. Pickel is concerned with the cost and these items not being budgeted. Mr. Scott Harper stated that the budget is a fluid document. Mr. Connors asked that Ms. Guenther put money in the 2017 Budget for "unforeseen initiatives."

Public Works Department Building update

Mr. Kinsey reviewed that the Public Works Department has been moving forward with the various aspects of the Public Works Building project. There are no action items this month. There were no questions from the Board.

Public Works Department Building electric bid award

Mr. Kinsey stated that the Township did not receive any bids for the Site Electric and Generator bid and he would like to re-bid the project. Mr. Weer made a motion to re-advertise in time with the main bid, seconded by Mr. Pickel and approved by a vote of 4-0.

Boyle land development plan

Mr. Mike Gillian, attorney for Mr. Boyle, reviewed the safety precautions with the Board. He also stated that according to Pennsylvania law they do not have to follow West Grove Fire Company's recommendation of adding a fire hydrant; it is not enforceable. A consultant with Mr. Boyle said they took the West Grove Fire Company's analysis, submitted it to the State and they accepted it. He said the analysis shows that West Grove Fire Company can adequately serve the property.

Mr. Weer made a motion to approve the land development plan, seconded by Mr. Pickel and approved by a vote of 3-1. Mr. Connors voted nay. Mr. Connors would

like to look into how the law can be challenged or changed.

VIII. NEW BUISNESS

Road specification ordinance- authorize for hearing

Mr. Brown reviewed his memo and the different parts of the proposed ordinance. Mr. Kinsey said the Public Works Department likes the upright curbs opposed to the rolled curbs. Upright curbs allow for an extra overlay and rolled curbs damage plows. The Board had a discussion of allowing parking on the streets. The Board does not want to allow on-street parking to make certain emergency vehicles can pass. The Board would like this to be drafted into an ordinance and brought back to the Board to authorize for a hearing.

New website proposal

Ms. Guenther reviewed the proposal for a new Township website. She reviewed the problems that the Township is having with the current website for the residents and the employees.

Mr. Pickel made a motion to accept the proposal for a new Township website, seconded by Mr. Connors and approved by a vote of 4-0.

Emergency services needs assessment proposal

Mr. Brown explained that an assessment would cost the Township \$7,000 for Fire and EMS. Mr. Brown said proposals for two assessments were received from VFIS. If the Township waited and did the police services assessment later then it would be an additional \$1,500.

Mr. Pickel made a motion to approve the \$7,000 and do them concurrent, seconded by Mr. Connors and approved by a vote of 4-0.

Back-up Codes Administrator/Officer

Mr. Scott Harper reviewed a proposal from Accurate Building Inspection Services to serve as a back-up Codes Administrator/Officer. Mr. Scott Harper said he would like to use Mr. Charles Shock as he is a resident of London Grove Township. The Township would utilize Mr. Shock when Mr. Kirk is on vacation or not certified for a specific inspection.

Mr. Connors made a motion to appoint Accurate Building Inspection Services, Mr. Charles Shock, as the back-up Codes Administrator/Officer when Mr. Kirk is on vacation or not certified, seconded by Mr. Pickel and approved by a vote of 4-0.

X. PLANS

XI. EXTENSIONS

Mr. Pickel made a motion to approve the following extensions:

- Needham Farms- November 1, 2016 and
- Hills of London Grove- June 13, 2016,

Seconded by Mr. Connors and approved by a vote of 4-0.

XII. ADJOURNMENT

A motion was made by Mr. Pickel to adjourn the meeting at 9:37 p.m.,

seconded by Mr. Connors and approved by a vote of 4-0.

Respectfully submitted,

Dawn Maciejczyk
Administrative Assistant