

## **LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY REGULAR MEETING MINUTES OF NOVEMBER 2, 2015**

**ATTENDEES:** Richard Scott-Harper, Chairman      Gerald Yeatman, Vice Chairman  
                  Robert Vanella, Constance Alegranti, Walter Borys - Board Members  
                  Karen A. Crossan, Manager                      Ed Strauss, AECOM Engineers  
                  7 visitors

**CALL TO ORDER:** The Chairman called the meeting to order at 7:30p.m.

**PUBLIC COMMENT:**

- **NONE**

**PLANS:**

- **POWERS PROPERTY PRELIMINARY APPROVAL** – Neil Land, Esquire, Mr. & Mrs. Powers and Earl Hatton were present at the meeting. The Board reviewed AECOM's letter from Ed Strauss dated October 16, 2015, recommending preliminary approval. MOTION WAS MADE BY G. YEATMAN GRANTING PRELIMINARY APPROVAL OF THE POWERS PROPERTY PLAN CONTINGENT UPON THE TERMS IN AECOM'S LETTER DATED OCTOBER 16, 2015 - ITEMS #1 THROUGH #6 ARE COMPLETED PRIOR TO FINAL PLAN APPROVAL; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**MINUTES OF REGULAR MEETING – OCTOBER 5, 2015** - The minutes of the regular meeting held on October 5, 2015 were approved as presented. MOTION WAS MADE BY W. BORYS TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 5, 2015 AS PRESENTED; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**MINUTES OF BUDGET MEETING – OCTOBER 19, 2015** - The minutes of the regular meeting held on October 19, 2015 were approved as presented. MOTION WAS MADE BY C. ALEGRANTI TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 19, 2015 AS PRESENTED; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**FINANCIAL REPORTS OCTOBER 2015:**

- **OCTOBER 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for October of 2015 were reviewed. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE OCTOBER 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
- **DELAWARE VALLEY REGIONAL FINANCE AUTHORITY** –Lucien Calhoun from Calhoun Baker was present to discuss the variable portion of the LGTMA's current debt service. The Board was presented a pro forms Market Commentary on current market rates. After a lengthy discussion with Lucien Calhoun the Board approved the following:
  - MOTION WAS MADE BY W. BORYS TO FIX \$1.5 (ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS) OF THE VARIABLE PORTION OF THE NOTE TO A FIXED 10 YEAR RATE OF 1.9% (RATE MAY VARY SLIGHTLY); SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
  - MOTION WAS MADE BY C. ALEGRANTI TO APPROVE RICHARD SCOTT-HARPER AND KAREN CROSSAN TO APPROVE THE LOAN DOCUMENTS ON BEHALF OF THE BOARD; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**CORRESPONDENCE:**

- **NONE**

**AUTHORITY REPORTS:**

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of October was read and noted.
- **WATER REPORTS:**
  - **LABORATORY REPORTS** – The September Chester Water Authority and the October Brandywine Science Laboratory reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.
  - **WATER FACILITY OPERATOR REPORT** – Rich Mattson’s Water Operator Report for October was read and noted.
- **SEWER REPORTS:**
  - **LGTMA SEWER OPERATOR REPORT** – Jeff Simpson’s Sewer Operator Report for the month of October was read and noted.
- **ENGINEER REPORT**
  - **AECOM MONTHLY REPORT** – The AECOM October Monthly Report was read and noted.

**UNFINISHED BUSINESS:**

- **SEWER RATE INCREASE** – G. YEATMAN MADE A MOTION TO RAISE SEWER RATES BY 1%. MOTION FAILED.

**NEW BUSINESS:**

- **PRELIMINARY APPROVAL 2016 BUDGET** – MOTION WAS MADE BY G. YEATMAN TO APPROVE THE 2016 PRELIMINARY BUDGET AS PRESENTED; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**ADJOURNMENT:**

R. VANELLA MADE A MOTION TO ADJOURN THE MEETING AT 8:50 P.M.; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

Respectfully submitted,

Karen A. Crossan  
Municipal Authority Manager