

# LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY REGULAR MEETING MINUTES OF FEBRUARY 2, 2015

**ATTENDEES:** Richard Scott-Harper, Chairman      Gerald Yeatman, Vice Chairman  
Constance Alegranti, Robert Vanella, Walter Borys, Jr. - Board Members  
Karen A. Crossan, Manager      Ed Strauss – URS Engineers  
1 Visitor

**CALL TO ORDER:** The Chairman called the meeting to order at 7:45 p.m.

**EXECUTIVE SESSION:** The Chairman announced that the Municipal Authority had an executive session prior to this meeting to discuss personnel.

**PUBLIC COMMENT:**

A resident from Traditions at Inniscrone was present. He asked what the LGTMA's plans were for the Merner Property and had set back questions for properties in Traditions at Inniscrone. The Merner Property is slated for spray irrigation in the future and the set back question is a Township/Ryan Homes issue.

**MINUTES OF REORGANIZATION/REGULAR MEETING – JANUARY 5, 2015:**

The minutes of the reorganization/regular meeting held on January 5, 2015 were approved as presented. MOTION WAS MADE BY R. VANELLA TO APPROVE THE MINUTES OF THE REORGANIZATION/REGULAR MEETING HELD ON JANUARY 5, 2015 AS PRESENTED; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**FINANCIAL REPORTS DECEMBER 2014:**

- **DECEMBER 2014 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for December of 2014 were reviewed. MOTION WAS MADE BY C. ALEGRANTI TO APPROVE THE DECEMBER 2014 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
  
- **BUDGET ANALYSIS 2014** – The Manager presented the Board with a budget analysis for year ending 2014. As an overview of all funds, the LGTMA budget expectations in both the expenditure and revenue categories were good with minor unanticipated exceptions. The sewer fund exceeded the expenditures due to the Merner Land Acquisition. As agreed upon by London Grove Township, a portion of the monies will be refunded to the sewer fund by the Open Space Fund. Also money will be recouped when the property is subdivided and the farmhouse/outbuildings are sold. The water fund had a slight overage in expenditures due largely in part of the increase in electric cost to support the demand on the system. G. Yeatman commented that we have a better income scenario when taking into account the water and sewer tapping fees.

**FINANCIAL REPORTS JANUARY 2015:**

**JANUARY 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for January of 2015 were reviewed. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE JANUARY 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**CORRESPONDENCE:**

- **HILLS OF LONDON GROVE – Sewer Operations and Maintenance** – A letter from Ross Unruh dated January 26, 2015 to Dale Hevesy, Vice President of Land Development of Gemcraft Homes regarding the operation and maintenance of the undedicated pump station at the Hills of London Grove. The LGTMA was given notice by Cawley Environmental, the current operator of the pump station, that they had not been paid and were relinquishing their operator duties because of lack of payment. The letter informed Gemcraft that the Authority will arrange for their staff to operate and maintain the pump station until it is offered for dedication. During that time, the Authority will bill Gemcraft's pump station escrow or Gemcraft directly for the pump station's operation and maintenance expenses.

**AUTHORITY REPORTS:**

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of January was read and noted. C. Alegranti asked the section of the Authority Report pertaining to the settlement of the Merner property be revised to reflect that Peter Temple, Esquire represented the Merner Family and Theodore Claypoole, Esquire represented the LGTMA. The Manager will make the requested change on the report.
  
- **PLANS:**
  - **NONE**
  
- **WATER REPORTS:**
  - **LABORATORY REPORTS** - The October Chester Water Authority and November Brandywine Science Laboratory reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.
  
  - **WATER FACILITY OPERATOR REPORT** – Rich Mattson’s Water Operator Report for January was read and noted. All operations were running normally throughout the month.
  
- **SEWER REPORTS:**
  - **LGTMA WWTP OPERATOR** – Jeff Simpson’s Sewer Operator Report for the month of January was read and noted.
  
- **ENGINEER REPORT**
  - **URS MONTHLY REPORT** – The URS January Monthly Report was read and noted.

**UNFINISHED BUSINESS:**

- **NONE**

**NEW BUSINESS:**

- **ETHICS FORMS:** The majority of the Board completed and submitted their 2014 Ethic Forms. W. Borys will be completing the form and submitting it in the near future before the deadline.

**ADJOURNMENT:**

R. VANELLA MADE A MOTION TO ADJOURN THE MEETING AT 8:21 P.M.; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

Respectfully submitted,

Karen A. Crossan  
Municipal Authority Manager