

LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY REGULAR MEETING MINUTES OF MAY 4, 2015

ATTENDEES: Richard Scott-Harper, Chairman Gerald Yeatman, Vice Chairman
Robert Vanella, Walter Borys, Jr. - Board Members
Constance Alegranti – Board Member – Arrived 7:35 p.m.
Karen A. Crossan, Manager Ed Strauss, AECOM Engineers
No visitors

CALL TO ORDER: The Chairman called the meeting to order at 7:30 p.m.

EXECUTIVE SESSION: The Chairman announced that the London Grove Township Municipal Authority convened to an executive session immediately following the April 6, 2015 public meeting to discuss personnel.

PUBLIC COMMENT:
None

MINUTES OF REGULAR MEETING – APRIL 6, 2015

The minutes of the regular meeting held on April 6, 2015 were approved as presented. MOTION WAS MADE BY R. VANELLA TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON APRIL 6, 2015 AS PRESENTED; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0. .

FINANCIAL REPORTS APRIL 2015:

- **APRIL 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for April of 2015 were reviewed. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE APRIL 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

CORRESPONDENCE:

- **NONE**

Connie Alegranti arrived to meeting at 7:35 p.m.

NEW HIRE – RECEPTIONIST – Tracy Kellett was present for the meeting. R. Scott-Harper introduced the new hire to the Board. He said that the Municipal Authority received 140 applications for the position. Tracy was one of the seven final interviewers and felt that her qualifications were the best for the position. He did say all seven of the final interviews were outstanding, but Tracy's interview and resume background best suited the LGTMA. MOTION WAS MADE BY C. ALEGRANTI TO HIRE TRACY KELLETT AS THE LGTMA RECEPTIONIST; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0. Each Board member welcomed Tracy to the LGTMA team.

AUTHORITY REPORTS:

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of April was read and noted.
- **PLANS:**
 - **ROSE HOLLOW CONSTRUCTION AGREEMENTS** – MOTION WAS MADE BY G. YEATMAN TO APPROVE THE ROSE HOLLOW CONSTRUCTION AGREEMENT WITH FINANCIAL SECURITY AND THE CASH ESCROW AGREEMENT FOR WATER/SEWER LAND DEVELOPMENT AND INSPECTIONS; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
 - **LAMBORN HUNT PHASE B PUNCHLIST** – AECOM Memorandum dated April 29, 2015 of the remaining punchlist items for Lamborn Hunt Phase B was read and noted.

- **WATER REPORTS:**
 - **LABORATORY REPORTS** – The March Chester Water Authority and the April Brandywine Science Laboratory reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.

 - **WATER FACILITY OPERATOR REPORT** – Rich Mattson's Water Operator Report for April was read and noted.

- **SEWER REPORTS:**
 - **LGTMA WWTP OPERATOR** – Jeff Simpson's Sewer Operator Report for the month of April was read and noted. The Board asked the Manager to have Jeff Simpson attend the June 1, 2015 meeting to discuss the BOD concentrations at WWTP#2.

- **ENGINEER REPORT**
 - **AECOM MONTHLY REPORT** – The AECOM April Monthly Report was read and noted.

UNFINISHED BUSINESS:

- **MERNER LGT REIMBURSEMENT** – The Manager provided the Board with a copy of the first reimbursement payment from London Grove Township for the Merner land acquisition.

NEW BUSINESS:

- **FARMING AGREEMENT – 220 SULLIVAN ROAD (Former Merner Property)** – MOTION WAS MADE BY G. YEATMAN TO APPROVE THE FARMING AGREEMENT FOR 220 SULLIVAN ROAD WITH C. DAVID HOCKING d/b/a CHESTER HILLS FARM; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

- **AECOM MERNER SUBDIVISION PROPOSAL** – MOTION WAS MADE BY G. YEATMAN TO APPROVE THE AECOM PROPOSAL FOR THE MERNER SUBDIVISION; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

ADJOURNMENT:

C. ALEGRANTI MADE A MOTION TO ADJOURN THE MEETING AT 8:12 P.M.; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

Respectfully submitted,

Karen A. Crossan
Municipal Authority Manager

IMMEDIATELY FOLLOWING THE MEETING, THE BOARD CONVENED TO AN EXECUTIVE SESSION TO DISCUSS PERSONNEL.