

LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY REGULAR MEETING MINUTES OF JUNE 1, 2015

ATTENDEES: Richard Scott-Harper, Chairman Gerald Yeatman, Vice Chairman
Constance Alegranti, Robert Vanella, Walter Borys, Jr. - Board Members
Karen A. Crossan, Manager Ed Strauss, AECOM Engineers
4 visitors

CALL TO ORDER: The Chairman called the meeting to order at 7:30 p.m.

2014 FINANCIAL AUDIT – Pamela Baker, CPA and Jeffrey Kowalczyk, CPA from Barbacane Thornton & Company, LLC attended the meeting to present the 2014 Financial Audit. For another consecutive year the LGTMA had a clean audit that complied with all standards. The audit had no recommendations for the financial operations of the office. Pam further stated the audit represented fairly; the asset to liability ratio was good; the equity of the operation is stable; and the LGTMA had a strong net position. There were no weakness, no significant adjustments and all financials were in GASB compliance. Pam stated that Karen Crossan and her staff provided all documentation necessary to perform the audit efficiently. **MOTION WAS MADE BY G. YEATMAN TO APPROVE THE 2014 FINANCIAL AUDIT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.**

THE BOARD CONVENED TO AN EXECUTIVE SESSION AT 7:55 P.M. TO DISCUSS REAL ESTATE. THE REGULAR MEETING WAS RECONVENED AT 8:24 P.M.

SEWER OPERATOR – BOD – Jeff Simpson, LGTMA Sewer operator was present at the request of the Board to discuss the BOD (Biochemical Oxygen Demand) levels at WWTP#2. The sampling results have been consistently high at WWTP#2. Jeff continues to monitor the BOD levels on a monthly basis. It is his hope as F.O.G. (Fats, Oils & Grease) Program will assist in lowering the levels. After the second round of the commercial/industrial inspections we will have a better picture of the cause. If the high levels and the F.O.G. inspections are in compliance, Jeff will begin to do additional sampling to narrow down the source of the high BOD loading.

EXECUTIVE SESSION: The Chairman announced that the London Grove Township Municipal Authority convened to an executive session immediately following the May 4, 2015 public meeting to discuss personnel.

PUBLIC COMMENT:
None

MINUTES OF REGULAR MEETING – MAY 4, 2015 - The minutes of the regular meeting held on May 4, 2015 were approved as presented. **MOTION WAS MADE BY G. YEATMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON MAY 4, 2015 AS PRESENTED; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0. .**

FINANCIAL REPORTS MAY 2015:

- **MAY 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers –** The financial report's expenditures, revenues & transfers for May of 2015 were reviewed. **MOTION WAS MADE BY G. YEATMAN TO APPROVE THE MAY 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.**

CORRESPONDENCE:
▪ **NONE**

AUTHORITY REPORTS:

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of May was read and noted.

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- **PLANS:**
 - **NONE**

- **WATER REPORTS:**
 - **LABORATORY REPORTS** – The April Chester Water Authority and the May Brandywine Science Laboratory reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.

 - **WATER FACILITY OPERATOR REPORT** – Jeff Simpson's Water Operator Report for May was read and noted.

- **SEWER REPORTS:**
 - **LGTMA WWTP OPERATOR** – Jeff Simpson's Sewer Operator Report for the month of May was read and noted.

- **ENGINEERREPORT**
 - **AECOM MONTHLY REPORT** – The AECOM May Monthly Report was read and noted.

UNFINISHED BUSINESS:

- **NONE**

NEW BUSINESS:

- **2014 WATER QUALITY CONSUMER CONFIDENCE REPORT** – The 2014 Water Quality Consumer Confidence Report was read and noted. K. Crossan noted that the customers were notified by green postcard that the report was available for viewing on the London Grove Township website and the PADEP Certification Form of the report was completed and sent via certified mail.

ADJOURNMENT:

G. YEATMAN MADE A MOTION TO ADJOURN THE MEETING AT 8:50 P.M.; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

Respectfully submitted,

Karen A. Crossan
Municipal Authority Manager

IMMEDIATELY FOLLOWING THE MEETING, THE BOARD CONVENED TO AN EXECUTIVE SESSION TO DISCUSS PERSONNEL.