

LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES OF JULY 11, 2016

ATTENDEES: Gerald Yeatman, Chairman Richard Scott-Harper, Vice-Chairman
Robert Vanella, Constance Alegranti - Board Members
Karen A. Linaweaver, Manager
Walter Borys and Ed Strauss – Excused Absence
No visitors

CALL TO ORDER: The Chairman called the meeting to order at 7:34 p.m.

PUBLIC COMMENT:

- **NONE**

EXECUTIVE SESSION: The Chairman announced that the Board held an executive session on June 9, 2016 to discuss real estate.

MINUTES OF REGULAR MEETING – JUNE 6, 2016 - The minutes of the regular meeting held on June 6, 2016 were approved as presented. MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JUNE 6, 2016 AS PRESENTED; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

FINANCIAL REPORTS JUNE 2016:

- **JUNE 2016 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for June of 2016 were reviewed. MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE JUNE 2016 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

CORRESPONDENCE:

- **NONE**

AUTHORITY REPORTS:

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of June was read and noted.

PLANS:

- **ROSE HOLLOW ESCROW REDUCTION #2** – MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE ROSE HOLLOW ESCROW REDUCTION #2 IN THE AMOUNT OF \$2,200 AS RECOMMENDED BY AECOM LETTER DATED JUNE 28, 2016; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **WATER REPORTS:**
 - **LABORATORY REPORTS** – The May and June Chester Water Authority reports and June Brandywine Science Center report were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.
 - **WATER FACILITY OPERATOR REPORT** – Rich Mattson's Water Operator Report for June was read and noted.
- **SEWER REPORTS:**
 - **LGTMA SEWER OPERATOR REPORT** – Jeff Simpson's Sewer Operator Report for the month of June was read and noted.

LGTMA MINUTES OF MEETING

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▪ ENGINEER REPORT

- **AECOM MONTHLY REPORT** – The AECOM June Monthly Report was read and noted.

UNFINISHED BUSINESS:

- **220 SULLIVAN ROAD – LAND SALE** – The Board was in receipt of the “Closing Disclosure” Documents for the LGTMA property on 220 Sullivan Road, Avondale, PA. The property sold on June 24, 2016 in the amount of \$535,000.
- **EXTERIOR CLEANING – WATER STORAGE TANK** – The Board was in receipt of two quotes to clean the exterior of the water storage facility. The Board decided to have The Roof Cleaners perform the work. K. Linaweaver will contact the vendor and schedule a date for the cleaning.

NEW BUSINESS:

- **TAX ASSESSMENT APPEAL – 210 SULLIVAN ROAD** – K. Linaweaver received a verbal notice from the Tax Assessment Office that they denied the LGTMA’s appeal for tax exemption. The Board agreed to move forward with an appeal of their decision. James Dalton of Unruh, Turner, Burke & Frees will prepare the appeal.
- **4-POSTER DEER TREATMENT FEEDERS** – R. Scott-Harper informed the Board that London Grove Township is installing Dandux 4-Poster Deer Treatment Devices to combat the deer tick population in the Township and reduce the cases of lime disease. He asked the Board if they would agree to have a stand on the LGTMA property at 186 S. Guernsey Road (formally Gouge Property). The Board agreed to allow the stands on the property to help diminish the occurrence of lime disease.

TEMPORARY ADJOURNMENT:

R. SCOTT-HARPER MADE A MOTION TO TEMPORARILY ADJOURN THE MEETING AT 8:12 P.M.; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0. C. ALEGRANTI REQUESTED THAT THE BOARD CONVENE TO AN EXECUTIVE SESSION AND RECONVENE THE MEETING AFTER THE EXECUTIVE SESSION.

IMMEDIATELY FOLLOWING THE MEETING, THE BOARD CONVENED TO AN EXECUTIVE SESSION TO DISCUSS REAL ESTATE.

MEETING RECONVENED:

The Board reconvened the meeting at 8:15. MOTION WAS MADE BY C. ALEGRANTI TO PRESENT K. LINAWEAVER WITH A \$1,000 BONUS FOR THE DILIGENT WORK SHE DID TO SELL 220 SULLIVAN ROAD (AKA MERNER PROPERTY); SECONDED BY R. SCOTT-HARPER AND CARRIED BY A VOTE OF 3-0-1 WITH AN ABSTENTION FROM R. VANELLA.

ADJOURNMENT:

R. SCOTT-HARPER MADE A MOTION TO ADJOURN THE MEETING AT 8:15 P.M.; SECONDED BY R. VANELLA; AND CARRIED BY A MOTION OF 5-0.

Respectfully submitted,

Karen A. Linaweaver
Municipal Authority Manager