

**LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY  
REGULAR MEETING MINUTES OF JULY 6, 2015**

**ATTENDEES:** Richard Scott-Harper, Chairman      Gerald Yeatman, Vice Chairman  
Constance Alegranti, Walter Borys, Jr. (Via Teleconference) - Board Members  
Robert Vanella – Excused Absence  
Karen A. Crossan, Manager      Ed Strauss, AECOM Engineers  
1 visitor

**CALL TO ORDER:** The Chairman called the meeting to order at 7:40 p.m.

**EXECUTIVE SESSION:** The Chairman announced that the London Grove Township Municipal Authority convened to an executive session prior to the start of the meeting to discuss real estate and also an executive session immediately following the June 1, 2015 public meeting to discuss personnel.

**PUBLIC COMMENT:**

None

**MINUTES OF REGULAR MEETING – JUNE 1, 2015** - The minutes of the regular meeting held on June 1, 2015 were approved as presented. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JUNE 1, 2015 AS PRESENTED; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

**MINUTES OF SPECIAL MEETING – JUNE 25, 2015** - The minutes of the special meeting held on June 25, 2015 were approved as amended. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JUNE 1, 2015 AS PRESENTED; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0. .

**FINANCIAL REPORTS JUNE 2015:**

- **JUNE 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for June of 2015 were reviewed. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE JUNE 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

**CORRESPONDENCE:**

- **CHESTER WATER AUTHORITY RATE INCREASE** – Received a notice from Chester Water Authority of a rate increase effective July 1, 2015. Chester Water Authority has raised their rates annually for the past ten years.
- **AWWA ACE 15 CONFERENCE** – The Manager prepared a memorandum for the Board regarding the highlights of the American Water Works Association ACE15 conference held in Anaheim, California.

**AUTHORITY REPORTS:**

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of June was read and noted.
  
- **PLANS:**
  - **HA PROJECT –** Tony Ha was present at the meeting. AECOM letter dated June 10, 2015 recommending Ha Project Final Escrow in the amount of \$12,197.60 was reviewed. MOTION WAS MADE BY G. YEATMAN TO APPROVE HA PROJECT FINAL REDUCTION IN THE AMOUNT OF \$12,197.60 AS RECOMMENDED BY AECOM; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
  
  - **HA PROJECT –** AECOM letter dated June 10, 2015 recommending Ha Project Dedication was reviewed. A Maintenance & Operation Agreement with financial security was also presented to the Board. MOTION WAS MADE BY G. YEATMAN TO APPROVE HA PROJECT FINAL DEDICATION DOCUMENTS WITH THE INSERTION OF TONY HA'S NAME ON FRONT PAGE OF DOCUMENT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
  
- **WATER REPORTS:**
  - **LABORATORY REPORTS –** The May Chester Water Authority and the June Brandywine Science Laboratory reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.
  
  - **WATER FACILITY OPERATOR REPORT –** Jeff Simpson's Water Operator Report for June was read and noted.
  
- **SEWER REPORTS:**
  - **LGTMA WWTP OPERATOR –** Jeff Simpson's Sewer Operator Report for the month June was read and noted.
  
- **ENGINEER REPORT**
  - **AECOM MONTHLY REPORT –** The AECOM June Monthly Report was read and noted.

**UNFINISHED BUSINESS:**

- **MERNER CONSERVATION EASEMENT** – The Merner Conservation Easement was modified to include up to a three lot subdivision. MOTION WAS MADE BY G. YEATMAN TO APPROVE THE MERNER CONSERVATION AGREEMENT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

**NEW BUSINESS:**

- **NONE**

**ADJOURNMENT:**

C. ALEGRANTI MADE A MOTION TO ADJOURN THE MEETING AT 8:06 P.M.; SECONDED BY G. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

Respectfully submitted,

Karen A. Crossan  
Municipal Authority Manager