

<p style="text-align:center">LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY REGULAR MEETING MINUTES OF AUGUST 3, 2015</p>

ATTENDEES: Richard Scott-Harper, Chairman
Robert Vanella, Constance Alegranti, Walter Borys - Board Members
Gerald Yeatman, Vice Chairman – Excused Absence
Karen A. Crossan, Manager Ed Strauss, AECOM Engineers
4 visitors

CALL TO ORDER: The Chairman called the meeting to order at 7:35 p.m.

EXECUTIVE SESSION: The Chairman announced that the London Grove Township Municipal Authority convened to an executive session prior to the meeting to discuss real estate matters.

PUBLIC COMMENT:

- NONE

MINUTES OF REGULAR MEETING – JULY 6, 2015 - The minutes of the regular meeting held on July 6, 2015 were approved as presented. MOTION WAS MADE BY C. ALEGRANTI TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JULY 6, 2015 AS PRESENTED; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

FINANCIAL REPORTS JULY 2015:

- **JULY 2015 FINANCIAL REPORTS - Expenditures, Revenues & Transfers** – The financial report's expenditures, revenues & transfers for July of 2015 were reviewed. MOTION WAS MADE BY R. VANELLA TO APPROVE THE JULY 2015 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

CORRESPONDENCE:

- NONE

AUTHORITY REPORTS:

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of July was read and noted. The Board inquired about the SCADA System at WWTP#2. The Manager explained that Keystone Engineering Company was working on the situation and felt comfortable it will be completely functional in the next couple of weeks.

PLANS:

- **POWERS PLAN** – Jan Powers and Hillcrest Associates were present at the meeting. AECOM letter dated July 1, 2015 outlining the remaining items to be addressed before moving toward preliminary and final approval was read and noted.
- **LAMBORN HUNT PHASE B** – AECOM memorandum dated July 27, 2015 listing the outstanding punch list for the Lamborn Hunt Phase B Subdivision was read and noted.

▪ **WATER REPORTS:**

- **LABORATORY REPORTS** – The June Chester Water Authority, July Brandywine Science Laboratory and the July M.J. Reider reports were noted. The reports were found to be acceptable and in compliance with regulatory standards.
- **WATER FACILITY OPERATOR REPORT** – Jeff Simpson's Water Operator Report for July was read and noted.

▪ **SEWER REPORTS:**

- **LGTMA SEWER OPERATOR REPORT** – Jeff Simpson's Sewer Operator Report for the month July was read and noted.
- **FOG PROGRAM INSPECTIONS** – The FOG Program inspections were conducted in July. There were two violations – Acme and Bravo Pizza. The follow up inspections were conducted on July 24, 2015 with Bravo in compliance. Acme was issued a non-compliance letter. On July 28, 2015 the manager, Jeff Simpson, Acme Manager, Lima Environmental and McGoverns met at Acme to view the two grease interceptors and the cleaning of them. Acme will now be on an every other month cleaning schedule with the understanding that they may have to schedule a monthly cleaning if their grease continues to increase.

▪ **ENGINEER REPORT**

- **AECOM MONTHLY REPORT** – The AECOM July Monthly Report was read and noted.

UNFINISHED BUSINESS:

- **AVON GROVE CHARTER SCHOOL EASEMENT** – The Avon Grove Charter School water main easement document was read and noted. MOTION WAS MADE BY R. VANELLA TO APPROVE THE AGCS WATER MAIN EASEMENT; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 4-0. The easement will be presented to the Chester County Recorder of Deeds to be time-stamped and returned to the authority.

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- **MUNICIPAL BID 2002 FORD F-150 TRUCK** – The 2002 Ford F-150 was sold on MuniBid on July 20, 2015 for \$4700. MOTION WAS MADE BY C. ALEGRANTI TO RATIFY THE SALE OF THE 2002 FORD-F150 TRUCK FOR THE AMOUNT OF \$4700 TO AUTO WHOLESALERS IN HOLLIDAYSBURG, PA; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **WALGREENS-ABERNETHY SEWER MAIN EASEMENT** – MOTION WAS MADE BY R. VANELLA TO APPROVE THE WALGREENS ASSIGNMENT OF SEWER EASEMENT AGREEMENT AND TRANSFER OF OWNERSHIP OF PIPES IN THE RIGHT-OF-WAY; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

NEW BUSINESS:

- **RES#2015 – 06 AMENDMENT U – SEWER CLEAN OUT DETAIL** – MOTION WAS MADE BY R. VANELLA TO APPROVE RESOLUTION#2015-06 AMENDMENT U – SEWER CLEANOUT DETAIL; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **RES#2015 – 07 AMENDMENT V – WATER METER CONFIGURATION** – MOTION WAS MADE BY R. VANELLA TO APPROVE RESOLUTION#2015-07 AMENDMENT V – WATER METER CONFIGURATION ; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **GRANTS** – W. Borys asked if the LGTMA aggressively seeks grants. The Chairman stated yes and listed the number of grants the LGTMA has received. The Manager continues to actively seek available grants.

ADJOURNMENT:

C. ALEGRANTI MADE A MOTION TO ADJOURN THE MEETING AT 8:30 P.M.; SECONDED BY R. VANELLA; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

Respectfully submitted,

Karen A. Crossan
Municipal Authority Manager