

**PARKS AND RECREATION
MEETING MINUTES
FEBRUARY 18, 2015 7:00 P.M.**

MEMBERS PRESENT:

Paddy Nelson, Chairman

Eric Schott

Diana Werner

Audrey Reith

Absent Michael Pickel and Julie Gardner

STAFF PRESENT:

Ron Ragan

CALL TO ORDER

The meeting was called to order at 7:05. Agenda items are recorded in the order in which they were addressed.

PARK REPORT

Township Engineer, Ron Ragan conducted a walk through and generated a punch list. Responsibility of punch list has been accepted by the contractor, Lechmanik. Negotiations for final payment have been successful and payment approved. Eric requested that Ron contact the contractor and add 2 items for consideration on the punch list:

- Stone on either side of the bridge access where the ground has settled
- Replacement stone on the trail where the heavy equipment buried the existing gravel.

Everyone expressed great satisfaction with the entire project, the contractor, engineer, and results. Township and the community will benefit from this job, well done.

CADET GIRL SCOUT TROOP #41163

The scouts presented a plan to plant one or more trees in the park as part of a badge project.

Parks board members responded with the following requests:

- Trees should be native hardwoods such as beech, maple, hickory, oak etc.
- Placement will be as recommended by the Township , specifically Mr. Kinsey
- Initial care as needed will be provided by the troop until it is assumed by Township Public Works Department
- Pickel Landscape Group offered their services as a resource for information on species, optimum planting times, rate of growth and maintenance.

The board tentatively approved the project with the request that the troop present their final plan at the April 15th meeting for final approval.

RE-ORGANIZATION

Board re-organized for 2015 as follows:

Paddy Nelson, Chairman
Eric Schott, Vice Chairman
Diana Werner, Secretary
Audrey Reith, Volunteers

The 2015 meeting dates were approved as per the agenda, however **meeting time will be 5:30 PM going forward.** *Township assistance is requested re-correct notification and facility availability.*

VOLUNTEERS

The forms and waivers provided for review were approved with the following clarification requested: Do the "occasional" volunteers follow the same process as the "regular" volunteers? Is there any distinction between individual volunteers and those that are members of a parent organization?

The board recommends that these forms and waivers be updated annually.

SHANE REPORT

- No contact from the Eagle Scout Tyler regarding the mile /km markers
- Benches may be provided and installed at an approximate cost of \$800 each as part of the Park Capital Repair maintenance budget.
- Shane is addressing the dog park water access for best possible results
- Basins are being addressed and volunteer maintenance recruited
- A second kiosk will be installed at the lower parking lot area near the trail access, per board recommendation.
- The grant for installation of sidewalks on State Road was not approved.

COMMUNITY GARDENS

The provided forms for Rules and Application were approved.

Audrey has recruited 2 youth organizations to utilize the garden plots. The Board recommends that the information regarding availability of plots be listed on the Township Web site to encourage additional participation.

Audrey has begun to research possible grant assistance for trails, gardens and riparian borders.

Information regarding the PA Annual State Conference was included in our packet, with a one day workshop on March 22nd was highlighted for board consideration. Additional information and registration at www.prps.org

ADJOURNED

The meeting adjourned at 8:30 PM

The next meeting will be held Wednesday, March 18, 2015 at 5:30 pm

Respectfully submitted,

Diana Werner