

**LONDON GROVE TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
September 7, 2016 – 7:00 P.M.**

---

**MEMBERS PRESENT:**

Richard Scott Harper  
David Connors  
Robert Weer  
Michael Pickel

**STAFF PRESENT:**

Shane Kinsey, Public Works Director  
Jacqui Guenther, Finance Director  
Dawn Maciejczyk, Administrative Assistant  
Tom Bolko, Inniscrone Golf Club  
Corporal Winesburg  
34 audience members

**PLEDGE OF ALLEGIANCE**

Mr. Scott Harper led the audience in the pledge of allegiance.

**I. CALL TO ORDER:**

Mr. Scott Harper called the meeting to order at 7:00 p.m. He announced that the Board of Supervisors did have an executive session prior to this meeting to discuss personnel matters.

**II. PUBLIC COMMENT**

Mr. Scott Harper asked for public comment. Mr. Stephen Annan asked Mr. Scott Harper if it is common that after the August 3, 2016 meeting on August 5, 2016 a Board member calls the resident and says “what is your problem, you look foolish?” Mr. Scott Harper said in his history of being involved in this Township for twenty (20) plus years that it is common for a Board member to call an upset resident to discuss the issues when the Board is not clear about what the issue is.

Mr. Annan reviewed that Mr. Pickel had given him Mr. Brown’s memo at the August 3, 2016 Board meeting in regards to possible parking solutions. He spoke with the Lieutenant at the Pennsylvania State Police. The Lieutenant said if traffic was being impeded then they would come address it, but that they will not enforce a Township ordinance.

Mr. Annan also asked if it normally takes two months for the Board of Supervisors meeting minutes to be approved and put up on the Township website? Mr. Scott Harper said no it typically only takes a month.

Mr. Annan asked about the Inniscrone Golf Course 5-year plan and why it is not communicated to the residents. He also said that after reviewing the website, there is no agenda for the Golf Course Committee since March and no minutes. Mr. Annan said he was provided information showing there was a loss of \$160,424.17 from 2012-2015.

Mr. Annan asked if London Grove Township is in the business to buy property? Mr. Scott Harper said no. Mr. Annan asked if the Township has bought any property recently? Mr. Scott Harper said not he Township has not, the Municipal Authority has bought some property but not the Township. Mr. Annan asked if the Township purchased the property for the Municipal Authority? Mr. Brown said that the Township helped pay for the Merner property in that the Township purchased a

conservation easement, which helped to pay for the overall cost.

Mr. Annan said under section 9 of marketing the five-year plan there is supposed to be a “roll out” to residents, has that ever taken place? Mr. Scott Harper said I do not know. Mr. Annan said all social media should be used to communicate this plan to Township residents, and the plan should be posted on the Township website and Facebook.

Mr. Connors asked what is the \$160,000 loss that you are referring to, how are you getting to that number? Mr. Annan said it is in the profit and loss statements that were provided to me from the Township. Ms. Guenther said those documents do not show the payments that were made to the Township, that offsets the cost. Discussion continued.

Mr. Annan said the garage for the Public Works Department started out at \$1.5 million and now it is closer to \$4 million. How do you get that out to the public? Mr. Scott Harper said it is discussed at a public meeting and has been discussed at almost every public meeting for a year, it is conveyed in the minutes and all that information is available to the public.

Mr. Annan said he would like to see more information regarding on-going projects on the Township website so that the residents can see how a project is progressing. He said this would be nice for the residents to see how their tax money is being spent. Mr. Connors said there are residents that come to meetings on a regular basis and do give ideas for the Supervisors to cut cost and make things more efficient; the Board is happy to hear those ideas. Discussion continued.

Mr. Annan said he feels as though Heather Grove Development is being used as leverage a contract with regional police. Mr. Scott Harper said that he disagrees. Mr. Annan asked did this Board contact Chief Simpson in regards to regional police? Mr. Scott Harper said yes we have in the past. He also said we held a “town hall” meeting with the residents of this Township to see if they felt that regional police was needed and those residents voted no. Mr. Scott Harper said the reason the signs are posted in Heather Grove is because residents from Heather Grove had come to a public meeting and asked for the signs. Mr. Scott Harper said before the decision is made to do anything with police there will be a needs assessment completed and public meetings. Discussion continued.

Ms. Mary Cox, Chartwell Road resident, said that she is glad that the Township may be able to contract for police services. She has been working with Mr. Andrew Kirk, Township Code Official, for a year on issues on Chartwell Road. She has lived in her house since 1987, she has to do three point turns just to get out of her driveway because of the parking on the streets. The residents that live in the house across the street from her have a driveway large enough to park several vehicles in but they refused to do that, they park on the sidewalks and in the front yard as well as on the streets. Ms. Cox said she has not been able to sit on her front porch in a year due to the loud music violating the noise ordinance as well as the neighbors riding 4-wheelers around there property. Also, they tie their dog out front to the porch where it just constantly barks.

She said that she has been calling the State Police to come out due to name calling and physical violence and animal abuse. Ms. Cox said she called the SPCA and they did nothing. She feels that there are many property maintenance issues with her neighbors and she said that Mr. Kirk is welcome to come into her backyard and check

them. She would like the Township and the Pennsylvania State Police to clarify what their roles are.

Mr. Larry Spencer stated he does not think that the McCue Road bridge repair was enough, he feels that the sandblasting may have even weakened the bridge. Mr. Kinsey said he will reach out to Carroll Engineering.

Zach Aman, Troop 191, presented an Eagle Scout project in Goddard Park to the Board of Supervisors. He would like to construct a walking bridge. Mr. Aman has been to two Park and Recreation meetings where they approved the project Mr. Aman is asking for help funding the walking bridge. The estimated cost is \$262. The Board asked Mr. Kinsey to check the structure.

Mr. Weer made a motion to approve up to \$500 for the construction of the walking bridge in Goddard Park for Zach Aman's Eagle Scout project, seconded by Mr. Pickel and approved by a vote of 4-0.

Mr. Dave Connery said that the local Lions Club would like to help out financially with Eagle Scout projects. He thinks this is a great project.

### **III. CORRECTION/APPROVAL OF MINUTES**

The meeting minutes of July 6, 2016 were reviewed.

A motion was made by Mr. Weer to approve the meeting minutes of July 6, 2016, seconded by Mr. Pickel and approved by a vote of 4-0.

The meeting minutes of August 17, 2016 were reviewed.

A motion was made by Mr. Pickel to approve the meeting minutes of August 17, 2016, seconded by Mr. Connors and approved by a vote of 4-0.

### **IV. REPORTS FOR AUGUST 2016**

#### **Inniscrone Golf Course**

Mr. Tom Bolko, General Manager, reported the golf course revenues for August. He said that there is a \$40,000 profit to date and the golf course is on track for \$1 million in gross revenue. Mr. Kinsey said he discussed the repairs to the clubhouse with the Township Solicitor as well as Mr. Bolko. Mr. Kinsey said:

- There are three (3) immediate work items; windows, door and spot lights as these are safety items.
- Gutter and siding needs to be bid; which Mr. Kinsey needs to discuss with an architect to prepare a RFP.
- Cart paths, Mr. Kinsey recommends replacement of all the paths. He will provide a list and breakdown.

Mr. Weer made a motion for Mr. Kinsey to move forward with the immediate work items, seconded by Mr. Connors and approved by a vote of 4-0.

#### **Interscholastic Equestrian Association dog walk fund raiser in Goddard Park- 10/1/2016**

Ms. Danielle DiLenno explained that the team encourages equestrian students

to fundraise to make it easier financially on the families for competitions. The proposed activity is a 5k/1-mile dog walk through Goddard Park on October 1, 2016. The set-up would be at 8:00 a.m. and the event would start at 10:00 a.m. and be finished by 1:00 p.m. They are estimating 85-105 total people that includes walkers, volunteers and vendors. A few tents and tables will be set up for registration.

Mr. Pickel made a motion to approve the dog walk in Goddard Park on October 1, 2016 conditioned upon the Township receiving the insurance certificate, seconded by Mr. Weer and approved by a vote of 4-0.

## **V. FIRST BUSINESS**

### **Parking issues in London Grove Township**

Mr. Scott Harper stated that he understands and the Board is hearing both sides of the request, the issue is not with just one street in the Township. He would like to hold a special meeting devoted to this subject to discuss a community-wide approach.

Mr. Stephen Annan started off by saying this has been an on-going issue for the past 26 years and no one will enforce it. Past Board of Supervisors adopted the ordinance for street widths to be 20' and this is a problem. Mr. Annan shared pictures of the streets in Inniscrone Development and the Heather Grove Development with parking on the streets. He is concerned with a potential solution that involves police and possible towing of cars. Mr. Annan feels as though parking should be allowed on one side of the street with a width of 26', as the proposed Ordinance 205. This has been a twelve-year problem in Heather Grove Development and the current no parking ordinance is not effective, it is not enforced. Parking signs are not the answer; they are costly and create other issues. Mr. Annan suggest taking the signs down in Heather Grove and remove the speed humps as well. He said this is a Township-wide problem. The Board of Supervisors agreed. Mr. Weer suggested that the Board allow other residents of the Township to speak tonight as well. The Board of Supervisors thanked Mr. Annan for clarifying what his interest was and they would also like to hold another meeting at a later date dedicated to this topic.

Ms. Lorrie Joos, Deerpath Court resident, said she has lived there for twenty years. Students park along the streets and half the time she cannot get out of her driveway. They tear up her lawn, leave trash and are very rude. Can Avon Grove High School help to address this issue?

Mr. Steve Zurl, resident, said the school has always been the center of this issue. We need to start there to get it addressed.

Ms. Linda Fenstermacher said the students used to park at the Avon Grove Little League field but they trashed it, so the Little League stopped allowing it.

Mr. Pickel suggested that a member of the Board of Supervisors attend an Avon Grove School Board meeting. The Board agreed. Mr. Scott Harper urged residents to attend and address the School Board as well. Mr. Scott Harper said that he will contact the School Board to be placed on the agenda and the Township will notify the public of the meeting. Mr. Scott Harper and Mr. Pickel volunteered to go to the School Board meeting to address the issue. The Township will then schedule a public meeting regarding the issue.

### **State Police Report**

Corporal Winesburg, Pennsylvania State Police Avondale Barracks, was in attendance to help with the parking issues and give answers about what they can enforce and what the Township would enforce. A resident that lives on N. Guernsey Road said she has lived here thirty-five years and the speeding is out of control; can we have a trooper come out and address that? Corporal Winesburg said that every time a call comes into the barracks a number is generated and they will come out and sit, but that being said, if the speeding is not happening when they are there then, there is nothing they can do.

Mr. Scott Harper said according to the monthly report for the month of July there were 161 DUI traffic incidents. He asked is this a typo? Corporal Winesburg said that is probably a typo but he will double check.

A resident asked if there has been a number of calls for police assistance needed at Avon Grove High School? Corporal Winesburg said not that he is aware of, but he will check.

Corporal Winesburg clarified that the Pennsylvania State Police will enforce laws that are in the Pennsylvania Vehicle Code. For example, they will address parking along streets if it is a hazard.

A resident asked what the staffing levels are presently at the Avondale State Police Barracks? Corporal Winesburg said right now there are approximately sixty officers but that number changes frequently. There are always forty on patrol.

A resident asked what are the top areas of concern when you receive calls? Corporal Winesburg said he would have to check the stats, but property crime is probably of the most concern.

### **Christina Watershed Partnership (CWP)**

Mr. Robert Struble, Brandywine Red Clay Alliance Executive Director, said that London Grove Township is invited to participate in a multi-municipal pilot project. The intent is to develop a plan to cleanup the streams and address TMDL requirements. There will be a number of partners to provide expertise. He said that they hope to have the work complete in one year for the NOI that is due to the DEP September 2017. Ms. Shane Morgan explained the E. Branch of the White Clay Creek portion of the project. She said the Township would have to do this work on their own if not with the group. The Townships and engineers will work collaboratively. They are asking for \$1000 a year for two years. Mr. Pickel made a motion to approve Resolution 661, seconded by Mr. Connors and approved by a vote of 4-0.

## **VI. HEARINGS**

### **Ordinance 207- PMRS plan amendment and contract decision**

Mr. Scott Harper opened the hearing. Mr. Brown entered three exhibits B1- Ordinance 207, B-2 Proof of Publication and B-3 the PMRS agreements. Mr. Brown explained what the ordinance does. Mr. Scott Harper closed the hearing.

### **Ordinance 207- PMRS**

Mr. Weer made a motion to approve the PMRS plan, seconded by Mr. Pickel and approved by a vote of 4-0. Mr. Scott Harper explained what the rationale is. He said it is to improve the pension benefits to create an incentive for early retirement.

### **Ordinance 207- PMRS revisions**

Mr. Pickel made a motion to approve the revisions to the PMRS plan,

seconded by Mr. Connors and approved by a vote of 4-0.

**Ordinance 207- PMRS contracts**

Mr. Weer made a motion to approve the PMRS contracts for Mr. Wayne Barker and Mr. Dwight Myers, seconded by Mr. Pickel and approved by a vote of 4-0.

**VII. OLD BUSINESS**

**Early Retirement Policy**

Mr. Weer made a motion to approve the early retirement policy, seconded by Mr. Pickel and approved by a vote of 4-0.

**Hills of London Grove final plan**

Mr. Scott Harper asked if the Planning Commission and REA Engineering approved the waivers as well as the cul-de-sac radius? Mr. Brown said yes. Mr. Weer asked about the Celia Court length and 33 single family homes on a single access road? Mr. Gamble and Mr. Brown explained that the plan for Celia Court had been approved years ago but the waivers were not granted years ago. Mr. Scott Harper said that the LGTMA has approved the plan. Mr. Pickel made a motion to approve the final plan based upon the waivers, REA's letter and Mr. Brown's memo, seconded by Mr. Connors and approved by a vote of 4-0.

**Hills of London Grove Financial Security and S/LDO Agreements for phases 3A and 3B**

Mr. Scott Harper said that Mr. Ross Unruh approved the Financial Security and the S/LDO agreements for the London Grove Township Municipal Authority. Mr. Connors made a motion to approve the Financial Security and the S/LDO Agreements for phases 3A and 3B with the stipulation that the Township Solicitor must approve the agreements and the bond company must have an A bond rating, seconded by Mr. Pickel and approved by a vote of 4-0.

**Hills of London Grove Stormwater Management Operating & Maintenance Agreement**

Mr. Pickel made a motion to approve the Hills of London Grove Stormwater Management O & M Agreement, seconded by Mr. Weer and approved by a vote of 4-0.

**Zoning Hearing Board appointment**

Mr. Scott Harper said that Mr. Robert Gillespie and Mr. Robert Dando have stated they are willing to serve. Mr. Scott Harper is concerned with Mr. Gillespie in his opinion in a recent decision regarding a variance for a roof over a deck, but noted that he is the current alternate member and is recommended by the Zoning Hearing Board members.

Mr. Pickel made a motion to appoint Mr. Gillespie as a Zoning Hearing Board member, seconded by Mr. Weer and approved by a vote of 4-0.

Mr. Brown is to ask Mr. Dando if he is interested in becoming the alternate member. He is to meet with the Board of Supervisors at the next meeting.

**VIII. NEW BUISNESS**

**Bank Services- Resolution No. 660**

Ms. Guenther reviewed her memo recommending PNC Bank for the six

accounts and Fulton Bank for the escrow accounts. Mr. Connors made a motion to approve the recommendations for bank services, seconded by Mr. Pickel and approved by a vote of 4-0.

### **2017 MMO**

Ms. Guenther reviewed a memo to the Board regarding the 2017 MMO. Mr. Connor made a motion to approve the 2017 MMO, seconded by Mr. Pickel and approved by a vote of 4-0.

### **25-year Trail Lease**

Mr. Brown reviewed the purpose of the trail lease is for the trail paving grant application to the DCED. Mr. Pickel made a motion to approve the 25-year trail lease, seconded by Mr. Connors and approved by a vote of 4-0.

### **Ordinance 205-hearing**

Mr. Scott Harper opened the hearing and continued the hearing until October 5, 2016 at 7:00 p.m. Mr. Pickel made a motion to continue the hearing, seconded by Mr. Connors and approved by a vote of 4-0. Mr. Scott Harper closed the hearing.

### **Bulk Trash Day**

Mr. Scott Harper announced that Bulk Trash Day will be held on Saturday, October 8, 2016 from 1-4 p.m. at SECCRA.

### **Paving of materials bins**

Mr. Kinsey reviewed the cost of labor and materials to pave the materials bins associated with the new Public Works Department building project. Mr. Weer made a motion to approve \$15,000 for labor and materials seconded by Mr. Pickel and approved by a vote of 4-0.

### **New Public Works Department building update**

Mr. Weer asked if there will be a new fence where the construction fence is now? Mr. Kinsey said yes and he will discuss in more detail at the October Board of Supervisors meeting. This is an item that needs to be bid.

### **Public Works Employee**

Mr. Kinsey explained that one of the Public Works employees was bit by a dog while trying to change the liner in a dog waste can. Mr. Scott Harper asked if the cans can be made accessible from the outside of the dog park? Mr. Kinsey said that dogs are outside the fence as well and that will not make a difference if it is an aggressive dog. Mr. Kinsey has advised the Public Works crew on the reporting policy, which is to the Pennsylvania State Police as well as to him directly. The Board of Supervisors wants all dogs to be leashed when an employee is entering to change receptacles. Mr. Kinsey agrees and will implement it. Mr. Kinsey is going to take care of posting this at the dog park. Mr. Scott Harper asked that the Township post this to the Goddard Park Dog Park Facebook page and the West Grove message board as well as the Township Facebook page.

### **Upcoming Meetings**

The Board of Supervisors discussed that there will be a September 14, 2016 emergency services needs assessment meeting at 7:00 p.m. All residents are invited to attend.

**X. ADJOURNMENT**

A motion was made by Mr. Pickel to adjourn the meeting at 10:00 p.m., seconded by Mr. Connors and approved by a vote of 4-0.

Respectfully submitted,

Dawn Maciejczyk  
Administrative Assistant