

**London Grove Township
Public Works Department
(03/29/18 – 04/24/18)**

PROJECTS & ACTIVITIES

- 2 inlet repairs, Vincent Place. Saw cut, demo, install, backfill, and pave;
- Saw cut for asphalt repairs, Garden Station & S. Guernsey Roads;
- Install delineators, S. Guernsey Road Curve;
- Clean out multiple inlets throughout the Township;
- Pick up snow stakes throughout the Township;
- Repair mailbox on Elphin & Hunter Creek from plow damage;
- Repair road edge plow damage on Briarcliff, Sheffield, W. Hunter Creek, Misty Hollow, Paschal Mill, and Indian Run Roads;
- Excavate, prepare base, install stone and compact Greenfield Cul-de-sac;
- Mark out, coordinate and inspect base repair Paschal Mill Road;
- Regrade around inlet on Avondale Road @ Garden Station Road due to settlement;
- Regrade around inlet on Sunrise Court due to very minor settlement;
- Fill in low area around curve, S. Guernsey Road;
- Pickup dumped couch and sofa from Lake Road;
- Install signage for new truck restrictions, Inniscrone Drive;
- Repave 2 cross pipes on Avondale Road to address ride condition;
- Prepare bins and accept deliveries of stone, compost, pipe, inlets & mulch;
- Sign inventory and conversion to Traxis for sign records;
- Removed all plows, spreaders, brine tanks & systems, and on-spot chains for summer;
- Install tool boxes & asphalt trays removed for winter service;
- Install new cutting edge on 544 Loader;
- Haul woodchips to Weaver's for recycling;
- Debris cleanup, municipal complex yard;
- Tarp solar salt for summer;
- Repair damaged men's room door @ Park;
- Repair dog park gates;
- Mow & rake basins at Park per management plan;
- Receive order of dog waste bags, organize park shed for summer;
- Coordinate, transfer and pickup new paver trailer from Stephenson's Equipment;
- Install French drain, rear of brine room to address water issue;

- Prepare, excavate to grade, install compost, rake, seed & temp stabilize basins in municipal complex per approved Land Development Plan and NPDES Permit;
- Fill in, rake, seed, and stabilize along edges of parking lot municipal complex;
- Prepare, top dress with compost; rake & seed 1 side of dog park (close same for rest and germination);
- Mowing of Hills of Sullivan open space, per meadow management plan;
- Fill newly constructed raised garden beds with soil/compost;
- Modify compost bins at Park to allow for easier turning; turn same;
- Grade, rake and seed areas disturbed by raised bed construction in community garden;
- Rototill on-grade community garden beds;
- Install new playground mulch @ Park;
- Turn on water systems at Park, address issue with curb stop with LGTMA;
- Begin mowing at Park and Township properties.

EMERGENCY AND AFTER-HOURS RESPONSES

- 04/19/18 – Stop sign down, Avondale & Schoolhouse – 1 Hr OT;

TRAINING

- Shane – Webinar UCC;
- Shane – PSATS

NOTEWORTHY MEETINGS

- BOS Monthly Meeting;
- State Road Bridge project meeting;
- Valley Road Bridge meeting;
- Stonecroft trails pre-bid meeting;
- Londoncroft trails pre-bid meeting;
- LGT Staff meeting.

REOCCURRING FUNCTIONS

- Empty trash cans @ Park;
- Monitor, clean-up, and rake playground – Goddard Park;
- Daily opening and closing and cleaning of park restrooms;
- Monitor, clean-up, and remove debris – Dog Park;
- Filling pot holes for temporary repair;
- PA ONE CALL – marking of storm lines and traffic signal circuitry;
- Cleaning interior and exterior of vehicles;
- Maintenance and repair of Township vehicles;
- Road sign maintenance;
- Monthly SECCRA Inspection.
- Mowing of Park, Municipal Complex, Hills of Sullivan & Cemetary.

Respectfully submitted,

Shane Kinsey
Director of Public Works