

**BOARD OF SUPERVISORS
MEETING MINUTES
December 2, 2015
7:00 P.M.**

MEMBERS PRESENT:

David Connors, Vice Chairman
Robert Hittinger
Michael Pickel
Robert Weer

STAFF/OTHER PRESENT:

Steven Brown, Township Manager
Jacqui Guenther, Finance/HR Director
Shane Kinsey, Director of Public Works
Dawn Maciejczyk, Administrative Assistant
Tom Bolko
10 audience members

PLEDGE OF ALLEGIANCE

Mr. Connors led the audience in the pledge of allegiance.

I. CALL TO ORDER

Mr. Connors called the meeting to order at 7:02 p.m.

Mr. Connors announced that the Board of Supervisors held an executive session prior to this meeting to discuss a property matters.

Mr. Connors thanked Mr. Hittinger for his six years of service with the Township. He announced this will be his last meeting with the Board. Mr. Hittinger stated that it has been an honor and a privilege to serve this community. Mr. Connors also introduced Mr. Raymond Schoen as our new Supervisor who will be sworn in on January 4, 2016. Mr. Brown also thanked Mr. Hittinger, stating that he really appreciated working with Mr. Hittinger over the years and he has enjoyed having him as a Supervisor.

II. PUBLIC COMMENT

Mr. Connors called for any public comment. There was no public comment.

III. CORRECTION/APPROVAL OF MINUTES

The meeting minutes of November 4, 2015 were amended as follows:

Under Odor Report change the wording to "He went on to say there are approximately 15 violations from the DEP in the past couple of years from Nutra Soils regarding the Clean Water law and Waste Management act.

A motion was made by Mr. Pickel to approve the meeting minutes of November 4, 2015 as amended above, seconded by Mr. Weer and approved by a vote of 4-0.

IV. STAFF REPORTS

Inniscrone Golf Course

Mr. Tom Bolko, General Manager, reported the golf course revenues for November.

He said they had a great month with \$32,000 in revenue, which is a 100% increase over last year. He stated that they are looking at a net profit of \$32,000 for the year thus far.

Codes Department

Mr. Brown presented the Codes Department report as prepared by Mr. Kirk and Mrs. Zunino. Mr. Weer asked if we can have Mr. Kirk look at the brightness of the ABVM sign?

Public Works

Mr. Kinsey presented the Public Works Department report. Mr. Hittinger asked how many man hours were put in to set up/break down for the election?Mr. Kinsey stated approximately six hours.

Finance Report

The Financial Report was reviewed with the Board by Ms. Guenther. There were no questions. Mr. Pickel made a motion to approve the Finance Report as presented. Mr. Weer seconded the motion and it was approved by a vote of 4-0.

Odor Report

Mr. Connors reported that there were 72 email complaints to the DEP with a peak of 23 on November 9, 2015. There were also 4 calls to the Township Building. There were no comments or questions.

State Police

Mr. Connors reported that there were 202 incidents in October and 206 the previous month. There were no comments or questions.

Water Monitors

Mr. Connors reported that there are no results at this time to review but we do have some reports to add to our website. Stroud Water Research Center suggested taking one more sample, to get a "fingerprint" to detect exactly where the pollutant is coming from.

Mr. Connors announced that Mr. Scott Harper, himself and Mr. Brown met with the DEP and representatives from Nutra Soils on December 1, 2015 the meeting was a result of the Board's November 4, 2015 meeting where many residents expressed concerns. Mr. Connors stated that it was a very cooperative meeting and all parties agreed to continue working together. Mr. Connors also wanted to personally thank Mr. Cosmo Servidio and staff as well as Mr. Losito. We will meet again in January 2016. The Board of Supervisors will continue to inform and involve the public.

V. HEARINGS

Ordinance No. 200- West Grove ambulance intermunicipal funding

Mr. Brown reviewed the purpose of the ordinance, and presented three exhibits. B1- proof of publication, B2- Ordinance 200 and B3- copy of the agreement. There were no questions or comments from the Board. Mr. Connors closed the hearing.

VI. FIRST BUSINESS

West Grove ambulance- Ordinance No. 200 decision

Mr. Connors said that London Britain agrees with the funding formula but they will not be signing the agreement on the advice of their attorney. Mr. Connors suggests that we enter into the agreement and continue to work with London Britain Township. Mr. Weer made a motion that we approve Ordinance 200, seconded by Mr. Pickel and approved by a vote of 4-0.

West Grove ambulance funding intermunicipal agreement

Mr. Pickel made a motion to enter into the agreement, seconded by Mr. Weer and approved by a vote of 4-0.

VII. OLD BUSINESS

Communication towers- authorize amendment (s) for a hearing

Mr. Connors reviewed that we had passed an Ordinance previously to accommodate a 400 foot tower. The Pennsylvania State Police believed there was a need for it at that time. Mr. Connors went on to explain that the need has changed and we are now looking at three different options to reduce the height of the tower. Mr. Brown reviewed option one being commercial towers at 180 feet and the State Police/ Government tower at 225 feet; option two being commercial towers at 180 feet and the State Police/Government tower at 200 feet and option three being commercial towers at 150 feet and the State Police/Government tower at 200 feet. Mr. Brown stated that he did have a conversation with Lieutenant D'Ambrosio of the Avondale State Police and he has no issues with a 200 foot height for the tower. Mr. Pickel suggested advertising two of the Ordinances. the 180/200 feet and the 150/200 feet. Mr. Hittinger is concerned that we spent money to increase the tower height to 400 feet and now we are going to spend money to reduce the height. He suggests leaving it as it is.

Mr. Weer made a motion to advertise the Ordinances for the 180/200 foot and the 150/200 foot towers, seconded by Mr. Pickel and approved by a vote of 3-1. Mr. Hittinger voted nay.

2016 Budget- final adoption /Resolution No. 642

Mr. Brown provided an overview of the budget. Mr. Connors stated he is proud of the Board of Supervisors and the work done in the past couple years. He also stated that London Grove Township recently was upgraded to have a bond rating of AA. He thanked the Board and the staff. Mr. Hittinger made a motion to approve the 2016 Budget and adopt Resolution No. 642, seconded by Mr. Pickel and approved by a vote of 4-0.

Deck setback amendment

Mr. Brown reviewed the Planning Commission's recommendation for a "universal" deck setback throughout the Township of a 20 foot rear yard and a 10 foot side yard. Mr. William Grandizio, Zoning Hearing Board Chairman, recommended that the rear setback be 25 foot instead of 20 foot. Mr. Pickel made a motion to approve a hearing for amending the deck setbacks to 25 feet for rear yards and 10 feet for side yards, seconded by Mr. Weer and approved by a vote of 4-0.

VIII. NEW BUSINESS

Avondale fire and ambulance contracts

Mr. Weer made a motion to approve \$46,000 for the ambulance division and \$69,000 for the fire company, seconded by Mr. Hittinger and approved by a vote of 4-0. Mr. Connors

suggested that if Avondale would like to explain to us in person why they need the additional 10% for the fire company they may do so.

SCCEMS contract

Mr. Brown reviewed the SCCEMS contract with a slight increase from last year. Mr. Weerl asked Ms. Guenther to add 10% to all emergency services for the 2017 budget. Mr. Pickel made a motion to approve the SCCEMS contract for \$49,793.00, seconded by Mr. Weer and approved by a vote of 4-0.

Mr. Connors discussed that the West Grove Fire Company had a late request for additional funding. The Ad Hoc committee agreed that a new staff member is needed to staff the New London station, but the request was late. Mr. Connors suggested we leave the budget as is and “repay” them in 2017 for their use of their capital money in 2016. Payments from the Township would be: 2016: \$103,000 vs. \$111,000, 2017: \$119,000 and 2018: \$111,000. Mr. Weer suggested that we work with them earlier and add in the 10% to the draft 2017 budget.

Rose Hollow escrow release No. 2

Mr. Brown reviewed the escrow release number 2 of \$108,807.25 for work completed on site. Mr. Pickel made a motion to release the escrow amount of \$108,807.25, seconded by Mr. Weer and approved by a vote of 4-0.

Act 209

Mr. Connors asked Mr. Brown for cost estimates and more information on Act 209. The Board of Supervisors agreed.

Board of Auditors vacancy

Mr. Raymond Schoen has resigned from the Board of Auditors. Mr. Brown is to advertise that there is an opening on the Board of Auditors.

State Road sidewalk grant application

Mr. Brown reviewed the he has been working on the PennDOT Multi Modal Transportation Grant, which is due on December 18, 2015. He is also working on an application to the Federal Transportation Alternatives Program (TAP), which is due January 8, 2016. Mr. Brown asked the Board if they would like to apply for both and would we like to provide a 30% match or 40%, to increase our chances of receiving the grant. Mr. Connors suggested that we apply for both with a 30-35% match. Mr. Pickel suggested that we up the match to 40%. Mr. Weer made a motion to apply for both grants with a match of 40%, seconded by Mr. Hittinger and approved by a vote of 4-0.

Resolution 643- Multi Modal Transportation Fund grant application

Mr. Weer made a motion to approve Resolution 643, seconded by Mr. Pickel and approved by a vote of 4-0.

McGlensey Zoning Hearing Board decision

Mr. Brown reviewed that a deck variance was granted. There were no questions.

Parchment Zoning Hearing Board decision

Mr. Brown reviewed that a deck variance was granted. There were no questions.

Inniscrone Drive mountable Curbs

Mr. Jason Jenkins stated that for Phase 3 in Inniscrone they are to install mountable curbs as a traffic calming device. The plans for Phase 4 call for speed humps. The Home Owners Association (HOA) would rather have the speed humps throughout the development. Mr. Jenkins believes that mountable curbs are a safety hazard and would prefer the speed humps or a 4 way stop sign.

Mr. Kinsey stated that the 4 way stop sign must meet warrants and it will not in this situation. He said the humps are wide and need signs before and after them, they are also a problem to plow. Mr. Kinsey also said the speed "off-sets" do slow traffic, they are not a plowing problem and they are less maintenance. Mr. John Rouse said he would put in the speed humps, but thinks mountable curbs will be an issue. He also stated that a decision does not need to be made right now.

Mr. Connors stated the Board of Supervisors would rather consider and decide this at a later date. Mr. Rouse said he would offer the Township a slight credit if the speed humps are used.

Hills of London Grove escrow reduction

Mr. Connors was concerned since this item was not on the agenda and residents would not be aware that it was being discussed. Mr. Pickel stated that it does not affect the residents as it is not for improvements, just plan review. Mr. Hittinger does not agree with lowering it. Mr. Connors said he would accept a lower escrow amount, but if a bill is paid late the escrow would go back to the original amount. Mr. Connors. Mr. Pickel disagrees with Mr. Hittinger and Mr. Weer since Ragan Engineering believes a \$7,500 escrow is suitable; we could bump the escrow to \$10,000 to be consistent with Mr. Boyle's escrow. Mr. Pickel made a motion to recommend \$10,000 and if the escrow drops below \$2,500 then they need to replenish it to \$5,000, seconded by Mr. Weer and approved by a 3-1 vote. Mr. Hittinger voted against lowering the escrow.

VIII. PLANS

There were no plans this month.

IX. EXTENSIONS

The Board reviewed the following extensions:

Needham Farms-June 1, 2016 and
Boyle- February 2, 2016.

A motion was made by Mr. Pickel to accept the above extensions, seconded by Mr. Weer and approved with a vote of 4-0.

Water monitors

Mr. John Auerbach, audience member, asked Mr. Connors about the water monitors and how they work. He said he is a Supervisor and is considering them in Franklin Township. The discussion continued past the meeting adjournment.

X. ADJOURMENT

A motion was made to adjourn the meeting by Mr. Pickel, seconded by Mr. Weer and approved with a vote of 4-0. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Dawn Maciejczyk
Administrative Assistant