LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES OF AUGUST 14, 2017

ATTENDEES: Gerald Yeatman, Chairman Richard Scott-Harper, Vice Chairman
Constance Alegranti, Walter Borys, Douglas Ward – Board Members
Karen A. Linaweaver, Manager Ed Strauss, P.E. - AECOM
2 Visitors

CALL TO ORDER: The Chairman called the meeting to order at 7:31 p.m.

PUBLIC COMMENT:
- **NONE**

BID OPENING:
The sealed bid packets for the Conard Pyle Building Demolition were distributed to the Board Members which were opened and read at the August 14, 2017 meeting. The bid tabulation sheet shows the bidders names and bid dollar amounts as follows:

CONARD PYLE BUILDING DEMOLITION PROJECT BID TABULATION SHEET Date Opened: 8/14/17 Date Awarded: 8/14/17	
Bidders Name	**TOTAL BID DOLLARS**
BrightField, Inc.	$158,760.00
BRB Contractors	$167,000.00
SDL Construction	$147,000.00
International Waste Ser	$237.500.00
Terra	$198,900.00

MOTION WAS MADE BY R. SCOTT-HARPER TO AWARD THE CONARD PYLE BUILDING DEMOLITION PROJECT TO SDL CONSTRUCTION IN THE AMOUNT OF $147,000 CONTINGENT UPON THE LGTMA SOLICITOR'S REVIEW AND APPROVAL THAT ALL DOCUMENTS PROVIDED WERE SATISFACTORY; IN THE CASE THAT SDL CONSTRUCTION DOCUMENTS ARE **NOT** SATISFACTORY THE BID WILL BE REJECTED AND AWARDED TO BRIGHTFIELD, LLC IN THE AMOUNT OF $158,760.00; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

MINUTES REGULAR MEETING – JULY 3, 2017 - The minutes of the regular meeting held on July 3, 2017 were approved as presented. MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JULY 3, 2017 AS PRESENTED; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

FINANCIAL REPORTS JULY 2017:
- **JULY 2017 FINANCIAL REPORTS - Expenditures, Revenues & Transfers –** The financial report's expenditures, revenues & transfers for July 2017 were reviewed. MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE JULY 2017 FINANCIAL REPORT SUBJECT TO AUDIT; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
- **2ND QUARTER BUDGET ANALYSIS –** The Board reviewed the 2ND Quarter Budget analysis of the General, Water and Sewer operating accounts. All accounts were found to be acceptable and in accordance with the 201y budget.

CORRESPONDENCE:
- **NONE**

AUTHORITY REPORTS:

- **MUNICIPAL AUTHORITY STAFF REPORT:** The Municipal Authority Staff Report for the month of July was read and noted. The Board of Supervisors, during a public meeting that was discussing the State Road Sidewalk Project, a complaint was received about sink holes in front of 455 State Road. The Board discussed testing the sewer line on State Road to ensure the sewer line was not causing the sink holes. Prior to the possibility of televising the line, the LGTMA will perform a dye test and inspect the manhole.

- **PLANS:**
  - **FOX CHASE PHASE II DEDICATION –** The Board was in receipt of a letter from Ed Strauss of AECOM dated June 30, 2017, recommending LGTMA accept dedication Fox Chase Phase II. The Maintenance Agreement secured by Bond and ROW Easements, were reviewed and approved by Ross Unruh, Esquire. MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE DEDICATION OF FOX CHASE PHASE II; SECONDED BY W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
  - **BALTIMORE PIKE WATER MAIN REPLACEMENT PAYMENT #4 –** MOTION WAS MADE BY R. SCOTT-HARPER TO APPROVE THE BALTIMORE PIKE PAYMENT #4 IN THE AMOUNT OF $44,488.85 TO FIDELITY CONTRACTING, LLC AS OUTLINED IN AECOM LETTER DATED AUGUST 1, 2017; SECONDED BY C. ALEGRANTI; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

- **WATER REPORTS:**
  - **LABORATORY REPORTS –** The June/July Chester Water Authority and the July/August Brandywine Science reports were reviewed. The reports were found to be acceptable and in compliance with regulatory standards.

  - **WATER FACILITY OPERATOR REPORT** – Rich Mattson's Water Operator Report for July was read and noted.

- **SEWER REPORTS:**
  - **LGTMA SEWER OPERATOR REPORT** – Rich Mattson's Sewer Operator Report for the month of July was read and noted.

- **ENGINEER REPORT**
  - **AECOM MONTHLY REPORT –** The AECOM July Monthly Report was read and noted.

UNFINISHED BUSINESS:

- **NONE**

NEW BUSINESS:

- **NONE**

ADJOURNMENT:

R. SCOTT-HARPER MADE A MOTION TO ADJOURN THE MEETING AT 8:20 p.m.; SECONDED W. BORYS; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

Respectfully submitted,

Karen A. Linaweaver
Municipal Authority Manager