

**London Grove Township
Public Works Department
(07/01/18 – 07/24/18)**

PROJECTS & ACTIVITIES

- Coordination, Inspection of Base Repair, Milling, Fabric Installation, Leveling and Paving of Schoolhouse Road, Bentley Road, Portion of Avondale Road, and Portion of Garden Station Road;
- Removal of unknown, abandoned storm pipe found by milling operation, backfill and base paving of area;
- Install temporary centerline marking, Schoolhouse Road;
- Coordination & Inspection of “long line” painting throughout Township.
- Remove Pre-construction signage, and No Pavement marking signage for Schoolhouse/Bentley paving project;
- Stone or Topsoil Road Edges State Road, 841 to Penn Twp Line;
- Excavate and Stone road edges Avondale Road in area of Clay Creek Road;
- Grade, base pave, level & begin overlay, Chambers Road;
- Manually Trim Vegetation, all Guiderails and Bridges;
- Spraying of Guiderails & Bridges;
- Remove Trees, Branches & Cleanup Debris resulting from 7/22/18 Storm;
- Complete mulching of Park;
- Trim all park trails;
- Mulching, administration building;

EMERGENCY AND AFTER-HOURS RESPONSES

- 07/02/18 – Tree Down in Wires, Avondale Road – Normal Hours;
- 07/03/18 – Tree Down in Wires, Paschal Mill Road – Normal Hours;
- 07/03/18 – Numerous Trees Down, Howell Moore Road, London Grove Road, Lamborntown Road, Woodview Road – 3 Hrs Salary, 10 Hrs OT – PECO follow up thru 07/07/18;
- 07/21/18 – Tree Down, Avondale Road – 1 Hour OT
- 07/22/18 – Tree Down in Wires, State Road – 1 Hour OT
- 07/23/18 – Tree Down, Avondale Road – 1 Hour Salary

TRAINING

- All Full Time Staff, 07/12/18, LTAP Retro Reflectivity Class.

NOTEWORTHY MEETINGS

- BOS Monthly Meeting;
- Valley Road Bridge meetings;
- Preconstruction meeting, trail project Stonecroft & Londoncroft.

REOCCURRING FUNCTIONS

- Empty trash cans @ Park;
- Monitor, clean-up, and rake playground – Goddard Park;
- Daily opening and closing and cleaning of park restrooms;
- Monitor, clean-up, and remove debris – Dog Park;
- Filling pot holes for temporary repair;
- PA ONE CALL – marking of storm lines and traffic signal circuitry;
- Cleaning interior and exterior of vehicles;
- Maintenance and repair of Township vehicles;
- Road sign maintenance;
- Monthly SECCRA Inspection.
- Mowing of Park, Municipal Complex, Hills of Sullivan and Cemetery.
- Road bank Mowing.

Respectfully submitted,

Shane Kinsey
Director of Public Works