

**London Grove Township
Public Works Department
(09/25/18 – 10/30/18)**

PROJECTS & ACTIVITIES

- Correct sign heights install 2 Watch Children signs, and 5 new speed limit signs, and add conspicuity delineators to all signs Inniscrone Drive;
- Clean and repair E. Marlboro Township Line painter. Paint center and edge lines Inniscrone Drive;
- Install 841 signage on State Road;
- Excavate and install 3 new inlets and new culvert piping along Rosehill Road at LGTMA property, finish grade, seed and mulch area;
- Coordinate repair of traffic light at Route 41 and Baltimore Pike with Higgins Electric, ongoing issue;
- Repair sinkhole, Bramble Lane;
- Crack seal Medford Farms and start sealing in Briarlea;
- Repair damaged bridge markers, Woodview and Glen Willow Roads;
- Repair malfunctioning crossing light on Avondale Road at Golf Course;
- Fill in road edge along Paschall Mill Road, from downed tree;
- Repair road edge Walter Road, from erosion;
- Repair road edge Glen Willow Road, from erosion;
- Repair road edge S. Guernsey Road, from off tracking;
- Repair road edge S. Guernsey Road, from erosion, excavate adjacent area to direct water flow;
- Herbicide control, all bridges and guiderails;
- Remove 1 dying tree, 1 Large dead tree, and 2 Large downed trees at municipal complex;
- Clean up landscaped beds around office, pick up and install new plantings around front of administration building, mulch the area;
- Repair fire extinguisher mount and wall in meeting room at administration building;
- Chipper demos by Altec, Carton, Bandit and Vemeer;
- Skid Loader demos by Mustang, Cat, JCB, Kubota, Case and John Deere;
- Inspection of replacement body and chassis work on International at Lancaster Truck;
- Trim trees and clean up downed branches around administration building;
- Complete stucco repair in front of administration building;
- Coordinate semi-annual service on complex generator;
- Continue prep and painting exterior of administration building;

- Repair bathroom door at administration building;
- Install 2 new vents in compressor room at new shop;
- Change majority of HVAC filters in administration building, order filters as needed;
- Clean filters on shop HVAC units and start up ARU in maintenance building;
- Pick up materials and complete tree installation around new maintenance building;
- Pick up landscape materials, prepare and edge bed, plant, stone and mulch around generator, transformer, and meters at municipal complex;
- Remove E&S Controls on basins;
- Repair damaged boards on 2 park bridges;
- Repair settlement at bridge approach in Goddard Park;
- Clean up of graffiti on playground;
- Mowing of 3 rear fields @ Goddard Park;
- Sweep all park trails;
- Crack seal all Goddard Park trails;
- Install "hours" signs at all entrances to Goddard Park;
- Herbicide application, stone trails and edges of paved trails, Goddard Park;
- Begin removing and storing summer equipment and installation and preparation of winter equipment.
- *** Note 10/1/18 injury to employee led to workers compensation claim and lost time.

EMERGENCY AND AFTER-HOURS RESPONSES

- 09/28/18 – Friday – Traffic Light Issue, Route 41 & Baltimore Pike – 1 Hr OT;
- 09/29/18 – Saturday – Issue with teens when closing park, PSP Notification – 1 Hr OT;
- 10/05/18 – Friday – Stop sign down from accident – Normal Hours;
- 10/08/18 – Monday – Tree branch down, State Road – .5 Hr Salary;
- 10/15/18 – Monday – Replaced damaged stop sign, London Way – Normal Hours;
- 10/19/18 – Friday – Accident Rose Hill Road, culvert damaged – Normal Hours;
- 10/22/18 – Monday – Tree down, W. Woodview Road – Normal Hours;
- 10/25/18 – Thursday – Report of deer on roadway, unfounded – 1 Hr OT;
- 10/27/18 – Saturday – Tree Down, Garden Station Road – 1 Hr OT.

TRAINING

- 10/23/18 – LTAP Equipment & Worker Safety – All Employees
- 10/25/18 – LTAP Stop Signs – All Employees
- 10/30/18 – In House Safety Training – All Employees

NOTEWORTHY MEETINGS

- BOS Monthly Meeting;
- Valley Road Bridge meetings;
- Co-op meeting & picnic;
- Delchester Board Meeting;
- Stonecroft trail meeting;
- Fox Chase trail meeting;
- Chester County DES winter coordination meeting;
- Coventry Reserve pre-construction meeting.

REOCCURRING FUNCTIONS

- Empty trash cans @ Park;
- Monitor, clean-up, and rake playground – Goddard Park;
- Daily opening and closing and cleaning of park restrooms;
- Monitor, clean-up, and remove debris – Dog Park;
- Filling pot holes for temporary repair;
- PA ONE CALL – marking of storm lines and traffic signal circuitry;
- Cleaning interior and exterior of vehicles;
- Maintenance and repair of Township vehicles;
- Road sign maintenance;
- Monthly SECCRA Inspection.
- Mowing of Park, Municipal Complex, Hills of Sullivan and Cemetery.
- Road bank Mowing (**completed for season**)

Respectfully submitted,

Shane Kinsey
Director of Public Works