

**London Grove Township
Public Works Department
(10/31/18 – 11/27/18)**

PROJECTS & ACTIVITIES

- Winter prep of equipment including, but not limited to, on-spots, anti-icing, pre-wet systems, salt spreaders, and plows;
- Calibration of brine systems and salt spreaders;
- Replace hydraulic pre-wet on hook lift with electrical system;
- Production of 7000 Gallons Sodium Brine;
- Install snow stakes at needed locations;
- Repair road edge on Woodview Road;
- Replace Stone on Glen Willow Road;
- Cleanup leaves on Oak, Butternut, and Vincent;
- Clean inlets throughout Township on several dates, prior to forecasted heavy rains;
- Set up and breakdown office for election, provide parking assistance as needed;
- Re-program all flashing lights and school zone light for DST;
- Continue to work with Higgins Electrical on water infiltration issue at Rt 41 and Baltimore Pike traffic light;
- Replace air filters on traffic light cabinets;
- Re-paint curb @ Heather Grove entrance;
- Assist LGTMA with removal of concrete slab at Conard Pyle property;
- Replace HVAC filters, shop and office;
- Winterize water systems at Goddard Park;
- Community Garden cleanup at community gardens;
- Mow lower fields at Goddard Park;
- Cut around park edges and pond;
- Repair damaged mens' room door at Park;
- Cut back vegetation in Park parking lot island;

EMERGENCY AND AFTER-HOURS RESPONSES

- 11/09/18 – Friday – Traffic Light Issue, Route 41 & Baltimore Pike – 1 Hr OT;
- 11/15/18 – Thursday – Snow – 38MHN, 28MHOT, 4SH – Approx. 150 Ton Salt and 120 gallons Pre-wet Solution;
- 11/27/18 – Tuesday – Road closure and follow up, damaged pole, State Road – Normal Hours;

TRAINING

- 11/15/18 – LTAP Speed Limit Class – All Employees (Note: staff had to leave early due to storm)

NOTEWORTHY MEETINGS

- BOS Monthly Meeting;
- Valley Road Bridge meetings;

REOCCURRING FUNCTIONS

- Empty trash cans @ Park;
- Monitor, clean-up, and rake playground – Goddard Park;
- Daily opening and closing and cleaning of park restrooms;
- Monitor, clean-up, and remove debris – Dog Park;
- Filling pot holes for temporary repair;
- PA ONE CALL – marking of storm lines and traffic signal circuitry;
- Cleaning interior and exterior of vehicles;
- Maintenance and repair of Township vehicles;
- Road sign maintenance;
- Monthly SECCRA Inspection.
- Mowing of Park, Municipal Complex, Hills of Sullivan and Cemetery. **(Completed for season)**

Respectfully submitted,

Shane Kinsey
Director of Public Works