



## Zoning Hearing Board Application

### **SUBMISSION REQUIREMENTS:**

#### **Five (5) Sets of :**

1. Completed and signed application form (one (1) application with original signatures).
2. Proof of Ownership (e.g. copy of recorded deed, agreement of sale, option contract, lease, etc.).
3. Narrative answering every question on the application form.
4. Plans sufficient to depict the information necessary to consider the application.
5. List of adjacent property owners.
6. Other related materials appropriate.

### **Payment of Fees at the time of application:**

Appeal: \$750.00  
Variance: \$600.00  
Special Exception: \$600.00  
Validity Challenge: \$600.00

**PLEASE NOTE THAT THE ZONING HEARING BOARD DECISION EXPIRES SIX (6) MONTHS AFTER IT IS GRANTED (ORDINANCE ATTACHED)**

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### **Applicant Information**

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ City/State: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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### **Owner Information**

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ City/State: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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### **Property Information**

Tax Parcel Number(s): \_\_\_\_\_ Zoning Classification: \_\_\_\_\_  
Property Street Address: \_\_\_\_\_ Lot Size: \_\_\_\_\_  
City/State: \_\_\_\_\_ Lot Dimensions: \_\_\_\_\_

Has any previous Petition been filed with the Zoning Hearing Board in connection with this Premises?  Yes  No  
If yes, please describe \_\_\_\_\_  
If yes, please provide date, if known \_\_\_\_\_

Is this Premises a part of a subdivision previously approved by the Township?  Yes  No  
If yes, please describe \_\_\_\_\_  
If yes, please provide date, if known \_\_\_\_\_

Is the Applicant aware of any prior approvals or permits associated with this property or granted by the Township in relation to this property?  Yes  No  
If yes, please describe \_\_\_\_\_

**On a separate paper, address *all* of the following items.**

1. Briefly describe the present use of the property (*e.g. residential, retail, office, etc.*), including existing improvements on it (*e.g. house, garage and shed; or office and parking lot*).
2. Describe the proposed improvements, additions or change of use. For physical changed to the lot or structures, indicate the size of the proposed improvements, and general construction to be carried out. Attach a plan for illustration.
3. Describe the variance, special exception, or other relief requested and cite the appropriate section(s) of the Zoning Ordinance.
4. All applicants must complete the “List of Adjacent Property Owners.”

**Nature of this Application**

*(Check Applicable Sections)*

- 1. Substantive Challenge to the validity of any Land Use Ordinance (or any provision thereof), or the Zoning Ordinance (or any provision thereof).
- 2. Challenge to validity of a Land Use Ordinance raising procedural questions or alleged defects in the process of enactment or adoption. (This must be filed within thirty (30) days of the effective date of the Ordinance or Amendment.)
- 3. Appeals from a determination of the Zoning Officer, including, but not limited to, the granting or denial of any permit, or the failure to act on any Application therefore, the issuance of any Cease and Desist Order, or the registration or refusal to register any non-conforming use, structure or lot.
- 4. Appeal from the determination of the Municipal Engineer or the Zoning Officer concerning the administration of any Floodplain or Flood Hazard Ordinance, or similar provisions as may be contained within the Subdivision or Land Development Ordinance or the Zoning Ordinance.
- 5. Application for Variance relating to the following:  
 Use  Area  Frontage  Yard  Height  Parking
- 6. Application for Variance from the terms of the Flood Hazard Ordinance.
- 7. Application for Special Exception.
- 8. Appeal from determination of Zoning Officer or Municipal Engineer pertaining to the administration of any land use ordinance (or provision thereof) with reference to sedimentation and erosion control and storm water management.
- 9. Appeal from the Zoning Officer’s determination pertaining to “Preliminary Opinions,” pursuant to Section 9.16.2 of the Municipalities Planning Code.
- 10. Request for extension of Zoning Hearing Board relief granted \_\_\_\_\_.

I, the undersigned, attest to the truth and correctness of all facts and information presented with this application and agree to pay for all fees associated therewith and required by this application upon submittal of the application of the Township.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

**Office Use Only**

Date of Published Hearing: \_\_\_\_\_

Date Decision Rendered: \_\_\_\_\_

Date Decision Mailed to Applicant (45 days): \_\_\_\_\_