

**London Grove Township
Public Works Department
(11/27/18 - 12/31/18)**

PROJECTS & ACTIVITIES

- Worked with Higgins electrical on traffic light issue at Route 41 & Baltimore Pike, found derogated wire coating in mast arm, replaced;
- Salt icy spots on Clay Creek, Garden Station, Ellicott and Indian Run as needed;
- Ditch along Indian Run Road to reduce icing issue;
- Ditch and modify inlet at Clay Creek Road and Garden Station Road to reduce icing issue;
- Ditch Ellicott Road to reduce icing issue;
- Fill in low spot on road edge along Church Alley;
- Sweep sand on Avondale Road, Clay Creek Road and State Road from diesel spill;
- Check and clean inlets prior to rainstorms, road checks after;
- Winter prep of equipment including, but not limited to, on-spots, anti-icing, pre-wet systems, salt spreaders, and plows;
- Install shoreline, charging system and inverter in Truck #1;
- Coordinate yearly servicing of garage doors in shop;
- Work on rehab of Landscape trailer;
- Rust repair on cab of 544 loader;
- Yearly paver cleaning;
- Skim coat patching on golf course cart paths;

EMERGENCY AND AFTER-HOURS RESPONSES

- 12/2/18 – Sunday – PSP & CCEM request for sand for diesel spill Avondale Road, Clay Creek Road & State Road. Additional request from Avondale Borough representative for assistance. 12 Tons Sand. 4 Hr Salary.
- 12/2/18 – Sunday – Traffic light issue 41 & Baltimore.

TRAINING

- 12/6/18 – LTAP Roadside hazards class – PW Staff

NOTEWORTHY MEETINGS

- Coop December meeting;
- BOS Monthly Meeting;
- Valley Road Bridge meetings;

REOCCURRING FUNCTIONS

- Empty trash cans @ Park;
- Monitor, clean-up, and rake playground – Goddard Park;
- Daily opening and closing and cleaning of park restrooms;
- Monitor, clean-up, and remove debris – Dog Park;
- Filling pot holes for temporary repair;
- PA ONE CALL – marking of storm lines and traffic signal circuitry;
- Cleaning interior and exterior of vehicles;
- Maintenance and repair of Township vehicles;
- Road sign maintenance;
- Monthly SECCRA Inspection.

Respectfully submitted,

Shane Kinsey
Director of Public Works