

**LONDON GROVE TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
December 5, 2018 – 7:00 P.M.**

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**MEMBERS PRESENT:**

Richard Scott-Harper  
David Connors  
John Lee Irwin  
Stephen Zurl  
Thomas Szakas

**STAFF PRESENT:**

Ken Battin, Township Manager  
Shane Kinsey, Director of Public Works  
Dawn Maciejczyk, Township Secretary  
3 Audience Members

**PLEDGE OF ALLEGIANCE**

Mr. Scott-Harper led the audience in the pledge of allegiance.

**CALL TO ORDER:**

Mr. Scott-Harper called the meeting to order at 7:00 p.m. He reviewed that the next regular scheduled meeting will take place on January 7, 2019 at 7:00 p.m., the deadline for agenda items will be noon on December 26, 2018. Mr. Scott-Harper reviewed that the 645 N. Guernsey Road Hearing was continued to January 3, 2019 beginning at 7:00 p.m.

Mr. Scott-Harper announced that there are vacancies on several Township Board and Commissions. The Open Space Committee has two (2) openings, Inniscrone Golf Course Committee has two (2) openings, Township Auditors has three (3) openings, Environmental Advisory Council has three (3) openings, the UCC Board of Appeals has two (2) openings. If you are interested in serving on any of these Boards or Commissions please contact the Township Manager, Ken Battin.

**I. PUBLIC COMMENT**

Mr. Scott-Harper asked for public comment. There was none.

**II. CORRECTION/APPROVAL OF MINUTES**

The meeting minutes of November 7, 2018 were reviewed by the Board of Supervisors. Mr. Connors made a motion to approve the meeting minutes of November 7, 2018 as presented, seconded by Mr. Szakas and approved by a vote of 5-0.

The meeting minutes of November 14, 2018 were reviewed by the Board of Supervisors. Mr. Zurl made a motion to approve the meeting minutes of November 14, 2018 as presented, seconded by Mr. Szakas and approved by a vote of 5-0.

The meeting minutes of November 19, 2018 were reviewed by the Board of Supervisors. Mr. Zurl made a motion to approve the meeting minutes of November 19, 2018 as presented, seconded by Mr. Szakas and approved by a vote of 5-0.

**III. REPORTS FOR NOVEMBER 2018**

**Inniscrone Golf Course**

Mr. Scott-Harper reviewed the monthly report prepared by Mr. Tom Bolko, General Manager of Inniscrone Golf Course. There were no questions from the Board. Mr. Szakas commented that the vandalism is back on the side of the one building.

**Codes Department**

Mr. Scott-Harper reviewed the Codes Department report, prepared by Mrs. Zunino, Mr. White and Mr. Weer. There were no questions from the Board.

**Public Works Department**

Mr. Kinsey presented the Public Works Department report. There were no questions from

the Board. Mr. Irwin thanked Mr. Kinsey for his quick response to a water issue at Inniscrone Golf Course on Thanksgiving Day.

#### **Finance Department**

Mr. Scott-Harper reviewed the Financial Report, prepared by Ms. Guenther. There were no questions from the Board. Mr. Zurl made a motion to approve the Finance Report as presented, seconded by Mr. Irwin and approved by a vote of 5-0.

Mr. Battin reviewed a transfer memo prepared by himself and Ms. Guenther. Mr. Szakas made a motion to approve the transfers as outlined in the memo dated November 30, 2018, seconded by Mr. Zurl and approved by a vote of 5-0.

#### **Pennsylvania State Police Report**

Mr. Scott-Harper reviewed the Pennsylvania State Police Report. There were no questions from the Board.

#### **Monthly Emergency Services Report**

Mr. Scott-Harper reviewed the Monthly Emergency Services Report. There were no questions from the Board.

#### **Southern Chester County Emergency Medical Services Report**

Mr. Scott-Harper reviewed the Southern Chester County Emergency Medical Services Report. There were no questions from the Board.

#### **Monthly Right-to-Know Report**

Mr. Scott-Harper reviewed the monthly Right-to-Know report. There were no questions from the Board.

#### **DEP Odor Report**

Mr. Scott-Harper reviewed the monthly DEP Odor report. There were no questions from the Board.

### **IV. HEARING**

### **V. FIRST BUSINESS**

#### **6 Wags Inc. Conditional Use Decision and Order**

Mr. Scott-Harper reviewed that at the November 19, 2018 hearing the Board had given verbal approval to 6 Wags Inc., 7 London Way, Avondale, PA 19311.

Mr. Connors made a motion to approve the written decision and order, seconded by Mr. Szakas and approved by a vote of 5-0.

#### **Resolution No. 703- Appointing the Professional Auditors**

Mr. Zurl made a motion to approve Resolution No. 703 appointing the professional auditors, seconded by Mr. Szakas and approved by a vote of 5-0.

#### **Resolution No. 704- 2019 Tax Levy**

Mr. Szakas made a motion to approve Resolution No. 704 approving the 2019 tax levy, seconded by Mr. Zurl and approved by a vote of 5-0.

#### **Resolution No. 705-2019 Road Dedication Calendar**

Mr. Zurl made a motion to approve Resolution No. 705 approving the 2019 road dedication calendar, seconded by Mr. Connors and approved by a vote of 5-0.

### **VI. OLD BUSINESS**

## **VII. NEW BUISNESS**

### **2019 Meeting Dates Approval for Advertising**

Mr. Zurl made a motion to approve the advertising of the 2019 meeting dates, seconded by Mr. Szakas and approved by a vote of 5-0.

### **Southern Chester County Emergency Medical Services (SCCEMS) 2019 Contract**

Mr. Connors made a motion to approve the SCCEMS 2019 Contract, seconded by Mr. Zurl and approved by a vote of 5-0.

### **West Grove Fire Company 2019 Agreement**

Mr. Connors made a motion to table this agreement until the January Reorganization meeting, seconded by Mr. Zurl and approved by a vote of 5-0

### **Agricultural Security Area (ASA) Parcel # 59-8-100: 39 Abby Road**

Mr. Battin explained that the Board needed to announce that the Township has received this application. There will then be a 15-day public comment period and then the Board will have a hearing on the matter at the January meeting.

### **Zoning Hearing Board Application- Burger King, December 11, 2018**

Mr. Scott-Harper announced that the Township has received an application from Burger King for the Zoning Hearing Board regarding the size of the directional signs. Mr. Scott-Harper suggested that the Board not become a party to this hearing. The Board agreed.

### **Chipper Purchase**

Mr. Kinsey is recommending the purchase of a Bandit 15XPC Drum Chipper as specified through CoSTARS supplier, Modern Equipment at the cost of \$58,542.40. This purchase would take place in 2019. Mr. Kinsey stated as the Board is aware \$75,000.00 was included in the Equipment Replacement Fund as part of the budget process for the purchase of a new chipper in 2019.

Mr. Connors made a motion to approve the purchase of the Bandit 15XPC Drum Chipper as specified through CoSTARS supplier, Modern Equipment at the cost of \$58,542.40 as outlined in Mr. Kinsey's memo dated November 28, 2018, seconded by Mr. Zurl and approved by a vote of 5-0.

### **Compact Loader Purchase**

Mr. Kinsey is recommending the purchase of a JCB 3TS-8T Compact Loader specified through the CoSTARS supplier, Stephenson Equipment at the cost of \$88,000.00. This purchase would take place in 2019. Mr. Kinsey stated as the Board is aware \$85,000.00 was included in the Equipment Replacement Fund as part of the budget process for the purchase of a new compact loader in 2019.

Mr. Szakas made a motion to approve the purchase of a JCB 3TS-8T Compact Loader specified through the CoSTARS supplier, Stephenson Equipment at the cost of \$88,000.00, seconded by Mr. Zurl and approved by a vote of 5-0.

### **Citadel Banking Resolution No. 706**

Mr. Connors made a motion to approve Resolution No. 706 approving Citadel Banking as one of our banking institutes, seconded by Mr. Szakas and approved by a vote of 5-0.

## **VIII. LAND DEVELOPMENT**

### **PLANS:**

#### **Release of Financial Security Woodview Nursery**

Mr. Connors made a motion to approve the release of financial security for Woodview

Nursery, seconded by Mr. Zurl and approved by a vote of 5-0.

**IX. PUBLIC COMMENT: (NON-ACTION ITEMS)**

Mr. Scott-Harper asked for public comment. There was none.

**X. EXTENSIONS- NO ACTION NEEDED**

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Needham Farms	Preliminary	March 15, 2005	February 18, 2019	
Barbara Yeatman	Preliminary/Final Plan	October 1, 2018	March 30, 2019	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final Plan	December 22, 2010	May 25, 2019	April 27, 2011	August 10, 2011
Taco Bell	Preliminary/Final	April 26, 2018	November 7, 2023	September 6, 2018	November 7, 2018

**ADJOURNMENT**

A motion was made by Mr. Zurl to adjourn the meeting at 7:40 p.m., seconded by Mr. Connors and approved by a vote of 5-0.

Respectfully submitted,

Dawn Maciejczyk  
Township Secretary