

2019 Right-to-know Request Report

Month	Date Requested	Requester's Name	Documents Requested	Date Fulfilled	Estimated Hours	Resident/Non-Resident
<u>January</u>	1/9/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued December 2018.	1/10/2019	0.25	non-residential
<u>February</u>	2/6/2019	Print Management Solutions	A copy of the Township's most recent purchase order for mailing supplies including postage meter ink, mailing labels, or sealing solutions. Please provide a copy of the agreement to purchase or meter rental and service agreement.	2/7/2019 Granted all items were mailed	0.25	non-residential
	2/13/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued January 2019.	2/14/2019 Granted all items were emailed	0.25	non-residential
<u>March</u>	3/13/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued February 2019	3/14/2019 Granted all items were emailed	0.25	non-residential
	3/17/2019	George Beatty	Please email a copy of all permits issued for residential property from 1980 till present.	3/25/2019 Granted a report of all the permits issued was sent via email.	1.5	non-residential
<u>April</u>	4/1/2019	Sam Parker	Please email all building permits for the last 12 months.	4/2/2019 Granted sent via fax. A report for the last 12 months.	1.5	non-residential

	4/10/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued March 2019	4/11/2019 Granted all items were emailed	0.25	non-residential
<u>May</u>	5/2/2019	Cathy Kerr	Please email a list of contractor's names and bid amounts for the McCue Road Bridge	5/3/2019 Granted PW Directors Memo to the BOS with the amounts and contractors as well as the award was emailed.	0.25	non-residential
	5/9/2019	Michael Pickel	Please email a copy of the memo drafted from Mr. Battin to the BOS at the April 3, 2019 meeting and the most current lease agreement between Heathland and LGT pertaining to Inniscrone Golf Course.	5/9/2019 Granted emailed all documents requested	0.025	Resident
	5/8/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued April 2019	5/10/2019 Granted all Items were emailed	0.025	non-residential

<i>June</i>	6/3/2019	Steve Annan	Please provide traffic planning and design report dated July 8, 2004 and all supporting documentation that warrants parking restrictions of these streets (Heather Grove Lane, Sunrise Court Cul-de-sac, and Worthington Drive) because the width of the streets prevents vehicles from traveling abreast of one another in the opposite direction when vehicles are parked on both sides of the street.	6/5/2019 Granted all items were emailed	1	Resident
	6/3/2019	Steve Annan	Please provide a list of developments with HOA's and Developments without HOA's	6/5/2019 Granted all items were emailed	0.25	Resident
	6/3/2019	Steve Annan	Please provide the report from the London Grove Township Code Department prepared in response to London Grove Township Town Hall meeting held at Fred S. Engle Middle School on April 20, 2017 regarding on-street parking	6/5/2019 Granted all items were emailed	0.25	Resident

	6/3/2019	Steve Annan	Regarding Traffic Planning and Design Study/Report provide the following 1. Cost for TPD Study/Report, 2. Define the criteria/requirements based upon the width of the street that warrants parking restrictions; and include the formulas for both sides and one side.	6/5/2019 Request 1 DENIED no such document exists, Request 2 Granted, refer to the TPD Study that was request in the above request.	0.25	Resident
	6/10/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued May 2019.	6/11/19 Request was Granted and all documents were emailed.	0.25	non-residential
	6/19/2019	Stacey Pendino	Please provide any information the Township may have relating to underground and aboveground storage tanks, hazardous material usage/storage, hazardous waste generation, parcel number, prior site usage, existing/expired permits, documented violations, septic fields/systems, wells, asbestos/lead, abatement/issues, environmental and health/safety matters.	6.19.19 Request was granted and one document regarding sewage disposal system was emailed. No other records exists.	0.25	non-residential
	6/25/2019	Mychal Brown	Office Manager at Foulk Funeral Home of West Grove asking for any historical information the Township may have on 200 Rose Hill Road, (the funeral home)	6/26/2019 Request was granted all documents were emailed.	0.25	Resident

<i>July</i>	7/12/2019	Jackie Dilenno	Please provide an electronic copy of all permits and approvals, of any nature or character whatsoever, issued by the Borough/Township for cellular communications facilities within the last 6 years, including but not limited to, conditional use approvals, special exception approvals, variances, zoning permits, building permits, use and/or occupancy permits. Also, any public meeting minutes which include approvals of the same.	7/12/19 Request was denied as no records exist.	0.5	Non-Resident
	7/24/2019	Sean Bennett	Please provide which streets are being paved or resurfaced in 2019.	7/24/2019 Request was granted and all documents were emailed.	0.5	Non-Resident
	7/15/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued June 2019.	7/15/2019 Request was granted and all documents were emailed.	0.25	Non-Resident
<i>August</i>	8/14/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued July 2019.	8/14/2019 Request was granted and all documents were emailed.	0.25	Non-Resident

<i>September</i>	9/3/2019	G. Mitchell King	Post Construction Stormwater Management Reports for: Shopping Center containg Acme at intersection of Route 41 and Baltimore Pike. A hopping Center containing Lowes, to northwest of Acme shopping center.	9/9/2019 Request was granted and documents were made available for inspection. He came in 9/9/19 @1 to review.	0.5	Non-Resident
	9/10/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued August 2019.	9/10/2019 Request was Granted and all documents were emailed.	0.25	Non-Resident
<i>October</i>	10/10/2019	Mia Pappolla	Monthly summary of residential building permits for all new construction houses, renovations or additions issued September 2019	10/11/2019 Request was granted and all documents were emailed.	0.25	Non-Resident

<i>November</i>	11/8/2019	Valerie Coghlan	To review in person all environmental records related to the site identified as the Estates of London Grove at 86 State Road, Township of London Grove, chester County, PA. These records will include any notice of violation, act 2 documentation and reports, UST/AST records, records of spills or releases, remedial or site investigations, phase I/II ESA documentation, and any correspondence between the property owner or affiliated representative and the agency regarding environmental concerns at the site.	11/13/2019 request was denied as no records exist.	0.25	Non-resident
	11/11/2019	Steve Annan	Please provide the number of personnel that make up the Code Department, positions and salaries.	11/13/2019 Request approved and all documents were emailed.	0.25	Resident

	11/11/2019	Steve Annan	<p>Please provide the following documents.</p> <ol style="list-style-type: none"> 1. London Grove Township Subdivision and Land Development (1990) Ordinance in its entirety. 2. London grove Township Subdivision and Land Development Amendment. 3. Ordinance 101, 148, 203, and all other ordinance prohibiting parking in LGT. 4. Resolution that approves storage garage to handle cars that are towed. 	<p>11/13/2019 Request 1-3 were approved and all documents were emailed. Request 4 was denied as no documents exist.</p>	1	Resident
	11/13/2019	Mia Pappolla	<p>Monthly summary of residential building permits for all new construction houses, renovations or additions issued October 2019.</p>	<p>11/14/2019 Request was granted all documents were faxed.</p>	0.25	Non-Resident
	11/13/2019	Alec Halbruner	<p>Please provide the following information:</p> <ol style="list-style-type: none"> 1. Tax assessment records for 155 Valley Road. 2. Construction Department Permit Records. 3. Health Department Records. 4. Fire Department Records 5. Copy of the tax map depicting the block and lot(s). 	<p>11/19/2019 Request was granted and handled via phone by RTK Officer.</p>	0.5	Non-Resident

	11/19/2019	Steve Annan	Please provide the process, format and approval signatures required to approve an ordinance. Example of an ordinance approval before signatures "Duly enacted this 6th day of March 2005, by the Board of Supervisors, of the Township of London Grove." Also, under Secretary its written seal. Does the LGT have a seal for approval or any other reason.	11/26/2019 Request was Denied as no records exist. 11/21/2019 Township Manager met with Mr. Annan and discussed what he is looking for.	1	Resident
	11/20/2019	Brian Bush	Please provide a current list of all first and last name of employees and subcontractors, positions held and current salary.	11/26/2019 Request was Granted and all documents were emailed.	0.5	Non-Resident
<i>December</i>	12/5/2019	Steve Annan	Please provide the signed letter from the Homeowners Association that states there is no parking on the streets in the development of Heather Grove. Please explain in section IV, First Business I the second paragraph and the actual document that has been signed by all Homeowners (no parking on the streets in Heather Grove).	12/9/2019 Request 1 was granted and all documents were sent. Request 2 was denied that is not a Township Document.	0.5	Resident
	12/10/2019	Mia Pappolla	Monthly summary for residential building permits for all new construction houses, renovations or additions issued November 2019.	12/10/2019 Request was granted and all documents were emailed.	0.25	Non-Resident