

**London Grove Township  
Public Works Department  
(2/27/20 – 3/24/20)**

**PROJECTS & ACTIVITIES**

- Completed tree trimming, Valley Road;
- Started tree trimming, Clay Creek Road;
- Changed lighting controls for DST;
- Continued Township wide, culvert and bridge inventory;
- Cleaned up trash dumped on State Road, Lake Road, and Clay Creek Road;
- Relocated Woodview & Rt. 41 detour signage;
- Sign retro reflectivity inspections & Traisr update;
- Repaired multiple signs throughout Township & at Park due to vandalism;
- Assisted LGTMA with shut off notices;
- Water leak repair, Coote Drive;
- Repaired concrete steps, Administration building;
- Replaced lightbulbs for Municipal Complex flagpole;
- Cleaned and closed park facilities, installed signage for COVID-19;
- Installed Inniscrone Golf Course directional signs;
- Repaired parking lot lights, Inniscrone Golf Course;
- Repaired lanyard and flag @ Goddard Park;
- Removed damaged tire swing @ Goddard Park;
- Removed bamboo and other brush along maintenance building access, IGC.
- Removed 5 trees @ Inniscrone Golf Course;

**EMERGENCY AND AFTER-HOURS RESPONSES**

- None

**TRAINING**

- None

## NOTEWORTHY MEETINGS

- BOS Monthly Meeting;
- Coop bid opening;
- Traisr updates.

## REOCCURRING FUNCTIONS

- Empty trash cans @ Park.
- Monitored, clean-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of park restrooms.
- Monitor, clean up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Road sign maintenance.
- Monthly SECCRA Inspection.

\*Note, functions diminished during period due to COVID-19 Pandemic\*

Respectfully submitted,

*Shane Kinsey*

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Director of Public Works