

**LONDON GROVE TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
November 4, 2020 – 7:00 P.M.**

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**MEMBERS PRESENT:**

David Connors  
Stephen Zurl  
Christina Fanning- Zoom

**STAFF PRESENT:**

Ken Battin, Township Manager  
Shane Kinsey, Director of Public Works  
Dawn Maciejczyk, Township Secretary  
8 Audience Members

**CALL TO ORDER:**

Mr. Connors called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS**

Covid-19 Day to Day operations-London Grove Township is open daily In order to enter the building a mask must be worn.

Mr. Connors announced the next regularly scheduled meeting will take place on December 2, 2020 at 7:00 p.m. and the agenda deadline is November 18, 2020 at noon.

**I. PUBLIC COMMENT**

Mr. Connors called for Public Comment on agenda items. There was none.

**II. CORRECTION/APPROVAL OF MINUTES**

The Board reviewed the meeting minutes of October 7, 2020. Mr. Zurl made a motion to approve the meeting minutes of October 7, 2020 as presented, seconded by Mrs. Fanning and approved by a vote of 3-0.

The Board reviewed the meeting minutes of October 26, 2020. Mr. Zurl made a motion to approve the meeting minutes of October 26, 2020 as presented, seconded by Mrs. Fanning and approved by a vote of 3-0.

**III. REPORTS FOR OCTOBER 2020**

**Inniscrone Golf Course**

Mr. Battin reviewed the year to date report. There were no questions from the Board.

**Code Department**

Mr. Connors reviewed the Codes Department report, prepared by Mrs. Zunino, Mr. White and Mr. Weer. There were no questions from the Board.

**Public Works**

Mr. Kinsey presented the Public Works Department report. There were no questions from the Board.

**Finance Department**

Mr. Connors reviewed the Financial Report prepared by Ms. Guenther. There were no questions from the Board.

Mr. Zurl made a motion to approve the Financial Report as presented, seconded by Mrs. Fanning and approved by a vote of 3-0.

**Pennsylvania State Police Report**

Mr. Connors reviewed the Pennsylvania State Police Report. There were no questions from the Board.

### **Monthly Emergency Services Report**

Mr. Connors reviewed the Monthly Emergency Services Report. There were no questions from the Board.

### **Southern Chester County Emergency Medical Services Report**

Mr. Connors reviewed the Southern Chester County Emergency Medical Services Report. There were no questions from the Board.

### **Monthly Right-to-Know Report**

Mr. Connors reviewed the monthly Right-to-Know report. There were no questions from the Board.

### **DEP Odor Report**

There was no DEP Report this month.

### **Boards and Committees**

The following Boards and Commissions have vacancies: Inniscrone Golf Course Advisory Committee (3); Twp. Auditors (2); Environmental Advisory Council (4); Historical Commission (3); Agricultural Security Area (1); UCC Board of Appeals (4); Tree Committee (3); Zoning Hearing Board Alternate (1).

Mr. Connors asked that we reach out to the Home Owners Associations and see if we can get some residents interested in volunteering for the Boards and Commissions. Mr. Zurl also mentioned maybe next election, since residents are here having a signup sheet posted in the lobby for vacancies.

## **IV. HEARINGS**

### **Ordinance No. 217 Earned Income and Net Profits Tax**

Mr. Connors opened the hearing at 7:09 p.m. Mr. Battin presented three exhibits. T-1 Ordinance 217, T-2 Proof of Publication, and T-3 Email from David Sweet, Consultant for Open Space Committee, with endorsement for the change. There were no questions from the Board. Mr. DiFrancesco asked what the change is. Mr. Connors explained that the Township will be taking a small percentage of the Open Space Tax and moving it back to the General Fund. The reason for doing this is to off-set the deficit from Covid. This will be reviewed every year. The Open Space is still very important to the Township and we are hopeful that we will be able to put it back sooner rather than later. Mr. Connors closed the hearing at 7:12 p.m.

## **V. FIRST BUSINESS**

### **Ordinance No. 217 Earned Income & Net Profits Tax Acceptance**

Mr. Zurl made a motion to approve Ordinance No. 217 Earned Income & Net Profits Tax Acceptance, seconded by Mrs. Fanning and approved by a vote of 3-0.

### **Resolution No. 749 Final Budget Approval**

Mr. Connors thanked Mr. Battin and the staff for all the time and work they put into the budget. It keeps getting better and better. Mr. Connors stated we will be discussing single sourcing our Fire Department tonight. Mr. Battin stated if there are any changes to the budget we will need to delay the approval of the budget and have a special meeting, advertise and approve it by the end of December.

Mr. Connors stated a few months back, the Board directed Mr. Battin and Mr. Weer to investigate and look into moving our emergency Services, Fire and EMS to single source. They completed that and we asked three companies, West Grove, Avondale and Longwood for proposals. We received a proposal from West Grove, Longwood feels their services would be more of a supportive role at this time, and there was a miscommunication with Avondale. I believe we have worked the miscommunication out and we received a proposal from them today.

Mr. Connors stated that he's been in talks with Guy Swift from Avondale and Brandon Cole, President of Avondale is here tonight. Mr. Battin stated the current numbers in the budget are for Avondale from the previous year. We just received their budget, the budget we have does not include their new budget numbers.

Mr. Connors stated I am just seeing this for the first time today, for him personally he would like more time to review. Mr. Connors states it is important that we continue down this path, but he would like to put the brakes on this for 30 days. Mr. Battin stated at the end of the 30 days if you choose to move forward with single source that's where the problem will be. I don't know that we are going to have another 30 days to put everything together in order to make it happen January 1, with holidays and timing with the county there is a lot of work regardless of whom you pick. Two weeks may be better but you will need a special meeting to do that. Mr. Connors stated to my mind this is not just a numbers game. There are a lot of things we need to consider. Mr. Battin stated Mr. Weer has all the data, he has given you the data in the past, this plays a critical part, and I would say data first and financial second. Mr. Connors asked Mr. Weer if he is ok with delaying this another two weeks. Mr. Weer commented yes, it is what it is. It is not going to make or break what we do. Mr. Connors stated that gives the Board more time to make a more educated decision.

Mr. Connors asked Mr. Brandon Cole, President Avondale Fire Company, if he has any concerns on providing single service. Mr. Cole stated yes, Avondale Fire Company has some reservations. In our eyes a geographical stand point on it and where our station is located vs. West Grove's multiple stations and the residents of London Grove Township. It would add some response time from our side especially coming from Avondale Fire House to where Fords Garage is. We do have reservations with it. We all need to work together and figure out what is best for the residents. Mr. Connors asked Mr. Cole, do you have calculations on what that increased time would be. Mr. Cole stated I do not have exact numbers, I could get that for you. Mr. Connors asked Mr. Weer do you know what the effect would be on the service level. Mr. Weer stated it would significantly impact it, just like Mr. Cole said. When you look at it, there is two components. Response time from the time of dispatch to the piece of apparatus getting on the road, and then you have travel time. You're looking at career staff and volunteers it's hard to widdle down. The travel time its self would be significant. Mr. Connors asked Mr. Cole did you meet with Mr. Battin today. Mr. Cole said yes, myself and Mr. Guy Swift did.

Mr. Battin stated I think we should reach out to both agencies and have them come in, meet and go over all questions. Mr. Battin stated can we do this special meeting the 17<sup>th</sup> or the 19<sup>th</sup> of November. Mr. Connors, Mr. Zurl and Mrs. Fanning are all good for the 17<sup>th</sup> of November at 5:30 p.m. Mr. Cole stated that Avondale Fire Company will be present for that. Mr. Connors asked Mr. Cole to let Mr. Swift know that he is sorry he could not get him the 30 days. Mr. Weer stated we will reach out to both West Grove Fire Company and Avondale Fire Companies have a sit down with them individually and get a good feel for what it entails and go from there for a recommendation. The Board agreed.

## **VI. OLD BUISNESS**

## **VII. NEW BUSINESS**

### **Approval of Municipal Authority Lease Agreement for Water & Sewer**

Mrs. Christina Fanning made a motion to approve the Municipal Authority Lease Agreement for Water and Sewer with London Grove Township, seconded by Mr. Zurl and approved by a vote of 3-0.

## **VI. LAND DEVELOPMENT**

### **PLANS:**

#### **Marks Properties Waivers**

Mr. Dave Kegerizer, Engineer for Marks Properties, gave some background of the project and explained that tonight they are seeking approval on two waivers. The waivers are as follows:

22-402.B (2) (e)- Preliminary/Final Plan Approval  
 22-613.1- Curbs along all streets

Mr. Zurl made a motion to approve the two waivers as requested and recommended by the Planning Commission in their letter dated October 29, 2020 and Mr. Ron Ragan, Township Engineer's memo dated October 19, 2020, seconded by Mrs. Fanning and approved by a vote of 3-0.

**Hills of London Grove Escrow Release Request 16, Phase 3A**

Mr. Zurl made a motion to approve escrow release 16, phase 3A in the amount of \$42,343.40, as recommended by Mr. Ragan's letter dated August 28, 2020, seconded by Mrs. Fanning and approved by a vote of 3-0.

**Hills of London Grove Escrow Release Request 14, Phase 3B**

Mr. Zurl made a motion to approve escrow release 14, phase 3B in the amount of \$31,841.15, as recommended by Mr. Ragan's letter dated August 2, 2020, seconded by Mrs. Fanning and approved by a vote of 3-0.

**VII. EXTENSIONS  
 ACTION NEEDED**

**90-Day Extension Needham Farms- February 8, 2021**

Mr. Zurl made a motion to approve the 90-day extension for Needham Farms till February 8, 2021, seconded by Mrs. Fanning and approved by a vote of 3-0.

**90-Day Extension Mark Properties- February 19, 2020**

Mr. Zurl made a motion to approve the 90-day extension for Mark Properties till February 19, 2021, seconded by Mrs. Fanning and approved by a vote of 3-0.

**NO ACTION NEEDED**

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Barbara Yeatman	Preliminary/Final	October 1, 2018	December 19, 2020	
Needham Farms	Preliminary	March 15, 2005	February 8, 2021	
Marks Properties	Preliminary/Final	February 26, 2020	February 19, 2021	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	May 25, 2021	April 27, 2011	August 10, 2011

**VIII. PUBLIC COMMENT NON-AGENDA ITEMS**

Mr. Connors called for Public Comment on non-agenda items. There were none.

**ADJOURNMENT**

A motion was made by Mrs. Fanning to adjourn the meeting at 7:40 p.m., seconded by Mr. Zurl and approved by a vote of 3-0.

Respectfully submitted,

Dawn Maciejczyk  
Township Secretary