

**LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATION AND REGULAR MEETING
MINUTES OF JANUARY 4, 2021**

ATTENDEES: Richard Scott-Harper
Frank Scarpato
Lee Irwin

Doug Ward
Leland Key

Ken Battin, Manager
Ed Strauss, Engineer

Due to the COVID-19 virus and social distancing the meeting was held via ZOOM.

CALL TO ORDER REORGANIZATION MEETING: Doug Ward, Acting Chair, called to order the meeting of the Municipal Authority at 5:30 PM. Mr. Ward called for the nomination of Chairman of the London Grove Township Municipal Authority.

REORGANIZATION:

- MOTION WAS MADE BY D. WARD TO NOMINATE RICH SCOTT-HARPER, CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2021; SECONDED BY L. KEY; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- ***Acting Chairman, D. Ward turned the meeting over to the Chairman, R. Scott-Harper.***
- MOTION WAS MADE BY R. SCOTT-HARPER TO NOMINATE DOUG WARD, VICE-CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2021; SECONDED BY L. KEY; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY F. SCARPATO TO APPROVE THE CONTRACT FOR THOMAS JOSIAH, MUNICIPAL AUTHORITY CPA FOR THE YEAR OF 2021; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY D. WARD TO NAME FULTON BANK, BB & T BANK AS MUNICIPAL AUTHORITY DEPOSITORIES FOR THE YEAR OF 2021; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY L. KEY TO NAME AECOM MUNICIPAL AUTHORITY ENGINEERS FOR THE YEAR OF 2021; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY F. SCARPATO TO NAME ROSS UNRUH, ESQUIRE MUNICIPAL AUTHORITY SOLICITOR FOR THE YEAR OF 2021; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY F. SCARPATO TO NAME STEVEN HANN, ESQUIRE MUNICIPAL AUTHORITY SPECIAL COUNCIL FOR THE YEAR OF 2021; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- MOTION WAS MADE BY F. SCARPATO TO NAME BARBACANE THORNTON MUNICIPAL AUTHORITY AUDITORS FOR YEAR OF 2021; SECONDED BY D. WARD AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **MILEAGE RATE:** The Board noted the mileage rate is \$0.56 per mile. This rate is determined by the Federal Government. MOTION WAS MADE BY F. SCARPATO TO APPROVE THE 2021 MILEAGE RATE OF \$0.56 PER MILE; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0

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- **OFFICE HOURS:** The LGTMA office hours will be 8:00 a.m. to 4:30 p.m. MOTION WAS MADE BY F. SCARPATO TO APPROVE OFFICE HOURS OF 8:00 a.m. to 4:30 p.m.; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

PUBLIC COMMENT:

- **NONE**

MINUTES: REGULAR MEETING – DECEMBER 7, 2020

The minutes of the regular meeting held on December 7, 2020, were approved. MOTION WAS MADE BY D. WARD TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 2020; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

LEE IRWIN JOINED THE MEETING

FINANCIALS:

- **Financial Report - Expenditures, Revenues & Transfers** – The financial report expenditures, revenues & transfers for the month of December 2020 were tabled for year - end report.

AUTHORITY REPORTS:

- The Municipal Authority Staff Report for the month of December was read and noted.

- **WATER REPORTS:**

- **WATER FACILITY OPERATOR REPORT** – Water Operator Report for the month of December was read and noted. All operations were running normally throughout the month.
- **CHESTER WATER REPORT** – Not submitted

- **SEWER REPORTS:**

- **LGTMA WWTP OPERATOR** –Sewer Operator Report for the month of December was read and noted.

- **ENGINEER REPORT**

- **AECOM MONTHLY REPORT** – The AECOM December Monthly Report was read and noted.

PLANS:

- **NONE**

UNFINISHED BUSINESS:

- **MERNER FARM – ELECTRICAL SERVICE** – All work has been completed.
- **AG CHARTER SCHOOL REPAIR** – Work has been completed and their engineer's documentation indicates that there are several areas that have insufficient fill. The School will correct the problem.

NEW BUSINESS:

- Lee Irwin, Member of the London Grove Township Board of Supervisors, was welcomed as a member of the London Grove Township Municipal Authority.
- **RESOLUTION #2021-01 WATER TAP FEE.** MOTION WAS MADE BY D. WARD TO APPROVE RESOLUTION #2021-01, WATER TAP FEE, SECONDED BY L. KEY; AND CARRIED AN APPROVAL BY A VOTE OF 4-1.
- **RESOLUTION #2021-02 SEWER TAP FEE.** MOTION WAS MADE BY D. WARD TO APPROVE RESOLUTION #2021-02, SEWER TAP FEE, SECONDED BY L. KEY; AND CARRIED AN APPROVAL BY A VOTE OF 4-1.
- **MUNICIPAL - F350 TRUCK W/ UTILITY BODY.** MOTION WAS MADE BY D. WARD TO APPROVE PLACING THE F350 TRUCK WITH UTILITY BODY OUT TO BID; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS APPROVAL BY A VOTE OF 5-0.
- **KEVIN BAUDER – 70 STATE ROAD.** Mr. Bauder was seeking relief from the depth of cover requirement and changing his sanitary waste from a grinder pump to gravity. A lengthy discussion was held by the MA and Engineer. MOTION WAS MADE BY D. WARD TO DENY THE REQUEST; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS APPROVAL BY A VOTE OF 5-0.
- **RESOLUTION #2021-03 TRANSFER PMRS TO TOWNSHIP.** No action needed. This was just to notify the Municipal Authority Board that the Board of Supervisors are accepting the MA PMRS pension fund and transferring it to the Township.

ADJOURNMENT:

F. SCARPATO MADE A MOTION TO ADJOURN THE MEETING; SECONDED BY L. KEY; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

The next regularly scheduled meeting will be held on Monday, February 1, 2021, at 7:30 p.m.

Respectfully submitted,

Ken Battin
Municipal Authority Manager