

**London Grove Township
Public Works Department
(02/01/21 – 02/28/21)**

PROJECTS & ACTIVITIES

- Equipment Repair and Maintenance following Winter Storm Responses.
- Continue PCR road survey of all Township roads.
- Repair struck mailboxes – Clay Creek Road and Holland Court.
- Install new Street Name signs – Nova and S. Guernsey Road, Bentley and Schoolhouse.
- Repair malfunctioning light, SR841 & SR 41.
- Ongoing brine production and receiving Salt.
- Pickup TV dumped on Clay Creek Rd.
- Installed air release valve on WWTP #2
- Caulk window in Admin Building.
- Began moving to Traisr for vehicle maintenance and associated records.
- Complete Chargepoint EV Charger install at Inniscrone Golf Course.
- Complete bollard installation at Inniscrone Golf Course cart area.

EMERGENCY AND AFTER-HOURS RESPONSES

- 02/01/21 – 02/03/21 – Winter Storm response.
- 02/07/21 – Winter Storm response.
- 02/11/21 – Winter Storm response.
- 02/13/21 – Winter Storm response.
- 02/18/21 – 02/19/21 – Winter Storm response.
- 02/22/21 – Winter Storm response.

TRAINING

- Shane Kinsey – PCCA, UCC Certification Training – 02/04/21
- Ryan Yerkes & Mike Hughes – LTAP Traffic Calming – 02/10/21
- Ryan Yerkes, JT Harvey & Mike Hughes – LTAP Pavement Markings – 02/23/21
- Shane Kinsey, Mike Tome, Nate Hughes, Joey Swift, JT Harvey, Ryan Yerkes, Mike Hughes & Joe Zdun – LTAP – Asset Management 02/25/21

- Rich Mattson – PRWA – Water class, Core Credits 02/25/21

NOTEWORTHY MEETINGS

- BOS Monthly Meeting
- Park and Rec Meeting
- Delchester – Virtual Board Meeting

REOCCURRING FUNCTIONS

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Water System – Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Road sign maintenance.
- Monthly SECCRA Inspection.

Respectfully submitted,

Shane Kinsey

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Director of Public Works