

## **2021 Right-to-know Request Report**

<b><u>Month</u></b>	<b><u>Date Requested</u></b>	<b><u>Requester's Name</u></b>	<b><u>Documents Requested</u></b>	<b><u>Date Fulfilled</u></b>	<b><u>Estimated Hours</u></b>	<b><u>Resident/Non-Resident</u></b>
<b><u>January</u></b>						
			An Electronic copy of any and all employees for year of 2020. Each employee record should contain the employee name, employee zip code, year of compensation, first name, last name, fire date, base salary, bonus amount, overtime amount, gross annual wages and position title.	2/17/2021 Granted all documents were emailed.	0.5	Non-resident
<b><u>February</u></b>	1/27/2021	Janis Farese				
	1/27/2021	Janis Farese	An Electronic copy of all payment transactions for fiscal year 2020.	2/17/2021 Granted all documents were emailed.	0.5	Non-resident
			Request access to and a copy of a listing of all London grove Township full time employees' first, middle and last names, including their title/position, email address, date of hire and building/office location. Please provide this information in electronic format such as excel or .csv.	3/22/2021 Granted and all documents were emailed.	0.5	Non-resident
<b><u>March</u></b>	3/22/2021	Mandy Dorman				
			Please provide a copy of all new residential construction in 2019.	4/22/2021 Granted and all documents were emailed.	1	Non-resident
<b><u>April</u></b>	4/22/2021	Robert Ferrera				

<u>May</u>	5/5/2021	Kristin Herr	Please provide an as-built plot plan for the address below: 109 Cardinal Court London Grove, PA 19311	5/5/2021 Deniend as no plan exist, however, the plot plan that we have was provided.	0.5	Non-resident
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**There was 1 Right-to-Know request for the month of May**