

2021 Right-to-know Request Report

<u>Month</u>	<u>Date Requested</u>	<u>Requester's Name</u>	<u>Documents Requested</u>	<u>Date Fulfilled</u>	<u>Estimated Hours</u>	<u>Resident/Non-Resident</u>
<u>January</u>						
<u>February</u>	1/27/2021	Janis Farese	An Electronic copy of any and all employees for year of 2020. Each employee record should contain the employee name, employee zip code, year of compensation, first name, last name, hire date, base salary, bonus amount, overtime amount, gross annual wages and position title.	2/17/2021 Granted all documents were emailed.	0.5	Non-resident
	1/27/2021	Janis Farese	An Electronic copy of all payment transactions for fiscal year 2020.	2/17/2021 Granted all documents were emailed.	0.5	Non-resident
<u>March</u>	3/22/2021	Mandy Dorman	Request access to and a copy of a listing of all London grove Township full time employees' first, middle and last names, including their title/position, email address, date of hire and building/office location. Please provide this information in electronic format such as excel or .csv.	3/22/2021 Granted and all documents were emailed.	0.5	Non-resident
<u>April</u>	4/22/2021	Robert Ferrera	Please provide a copy of all new residential construction in 2019.	4/22/2021 Granted and all documents were emailed.	1	Non-resident
<u>May</u>	5/5/2021	Kristin Herr	Please provide an as-built plot plan for the address below: 109 Cardinal Court London Grove, PA 19311	5/5/2021 Denied as no plan exist, however, the plot plan that we have was provided.	0.5	Non-resident

<u>June</u>	6/1/2021	Kristin Herr	Please provide an as-built plot plan for the address below: 503 Conrey Trail	6/1/2021 Denied as no plan exist, however the plot plan that we have was provided.	0.5	Non-resident
	6/21/2021	James Haklar	Files pertaining to potential environmental issues (i.e. storage tank installation/removal, haz mat spills, soild waste dumping, soil/groundwater quality issues, etc.) for 59-6-10 Loch Nairn Golf Club.	6/21/2021 Denied as no documents exist.	0.5	Non-resident
	6/22/2021	John Richey	Records for the current year waste & recycling contracts. Specifically when they start and end and who the hauler is.	6/22/2021 Granted all documents were emailed.	0.5	Non-resident
	6/30/2021	Vanessa Levy	Requesting the most recent contract between London Grove Township and any private hauling companies contracted for municipal waste collection.	6/30/2021 Granted all documents were emailed	0.5	Non-resident

			<p>Financial Security/Escrows- request a copy of any additional requestand/or applications for the release of any financial security/escrows along with any related release documentation as well as current remaining financial security/escrow balances with respect to the development of our client's Community. Punch List- Obtain copies of any outstanding punch lists from the Township Engineer and/or other Township Professionals with respect to any items that remain outstanding and in need of completion. Dedication- To the extent any improvements may be dedicated or have been dedicated to the Township or another municipal authority, copy of any Deeds of Dedication (or bills of sale in lieu of any such Deeds of Dedication) and any other relevant documentation in the possession of the Township regarding the dedication of such improvements, including, but not limited to any sewer systems and facilities, any pumping stations and any easements associated therewith. As-Built Plans- Obtain copies of any plan modifications as built plans in conjunction with the development of the Community.</p>	<p>7/14/2021 Approved all documents were mailed out on 7/15, email confirming approval was sent on 7/14.</p>		
<u>July</u>	7/14/2021	Jeffrey Brenner			2.5	Non-resident
	7/15/2021	Michael Bruecks	<p>Provide the Fire and Life Safety Report conducted by a third party of Avon Grove High School. Provide all of LGT's Fire Marshal Reports on Avon Grove School District, examples include but are not limited to inspection reports, letters to Avon Grove School District, Presentations to Avon Grove School District, Responses from Avon Grove School District to London Grove Township.</p>	<p>7/15/2021 approved all documents were emailed over to him.</p>	2	Resident

	7/15/2021	Ann Lane	Provide as much specific detail as possible so the agency can identify the information that is being sought, re: tax parcel 59-5-127 Gap Newport Pike. Conducting an Environmental Site Assessment for the above mentioned tax parcel on Gap Newport Pike. Simply requesting if the Township is aware of any environmental concerns associated with the property.	7/15/2021 Denied no such documents exist.	0.5	Non-resident
	7/16/2021	Amy Smith	Please provide us with open code violation, open/expired building permits. Can you also please provide any open unrecorded bills/special assessments on the the below property. 156 Lloyd Road	7/16/2021 Denied no such documents exist.	0.5	Non-resident
	7/16/2021	John Lawrence	Records concerning fire and life safety inspections, code enforcement, code violations, etc. involving Avon Grove High School facilities at 257 State Road, West Grove, PA 19390	7/16/2021 approved all documents were handed directly to him.	0.5	Resident
	7/17/2021	Joey D'Ambrosio	Fire Inspection Report of Avon Grove High School	7/19/2021 Approved and all documents were emailed	0.05	Resident
August						

<u>September</u>	9/1/2021	Jeffrey Brenner	<p>Financial Security/Escrows- request copies of any additional request and/or applications for the release of any financial security/escrows, along with any related release documentation as well as current remaining financial security/escrow balances with respect to the development of our clients Community. Punch Lists- with our July 14, 2021 right to know request, we provided you with a copy of Bustamante Engineers Inc. final Transition Study with respect to Phase 3 and of our client's community. At that time, we requested that the Township provided a copy of the Transition Study to the Township Engineer so the Township's punch list could be updated to incorporate the items identified in the Transition Study to the extent the items constituted improvements included within the purview of the Township. Accordingly, we are requesting a copy of any updated punch list.</p>	9/7/2021 Granted and all documents were emailed	0.5	Non-Resident
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