

**London Grove Township
Public Works Department
(02/01/2022 – 02/28/2022)**

PROJECTS & ACTIVITIES

- Completed inlet and culvert inspections and ratings
- Pavement Condition Ratings Inspections
- Oversight, inspection and coordination of State Rd sidewalk project
- Repair flashing signal – SR41 & SR841
- Clean & remove vegetation from multiple stormwater outfalls
- Installation of delineators at various inlets
- Repair water closet in Admin Building
- Hang & wire display screen in meeting room
- Painted 1 office in Admin Building
- Replace control transformer, Fox Chase PS
- Repair Chlorine leak on effluent pump, WWTP#2
- Coordinate Battery replacement – Park solar system
- Replace backflow preventer – Inniscrone Golf Course
- Replace Air Release Valve – Avondale Rd
- Drywall repairs – Inniscrone Golf Course
- Repair Bar Cabinets & Handrail – Inniscrone Golf Course
- Paint Hallway – Inniscrone Golf Course

EMERGENCY AND AFTER-HOURS RESPONSES

- 02/13/22 – Winter Storm – Spot Salt
- 02/18/22 – Multiple Tree/Wire Issues due to wind
- 02/25/22 – Traffic light out, Hepburn & SR41

TRAINING

- 02/02/22 –LTAP Equipment & Worker Safety (All PW Employees)
- 02/11/22 –LTAP Safe Driver (All PW Employees)
- 02/17/22 – ABC's of Distribution Maintenance (Shane, Rich, Mike)
- 02/22/22 – Start of PA Rural Water, Sewer Certification Prep Class (Shane, Nate, Mike, Willy)

NOTEWORTHY MEETINGS

- Several Meeting – State Rd sidewalk project
- BOS Meeting
- Bridge Meeting

REOCCURRING FUNCTIONS

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Cleaning of Office & PW Office.
- Cleaning of IGC Clubhouse.
- Road sign maintenance.

Respectfully submitted,

Shane Kinsey

Director of Public Works