

**London Grove Township
Public Works Department
(03/01/2022 – 03/31/2022)**

PROJECTS & ACTIVITIES

- Oversight, inspection and coordination of State Rd sidewalk project
- Clear brush and growth from multiple inlets and outfalls
- Install Stone at outfall – Hills of Sullivan
- Saw Cutting for inlet repairs – Traditions @ Inniscrone
- Fill areas around multiple inlets – rake, seed & mulch
- Installation of delineators at various inlets
- Clear vegetation from mast arms, SR1 @ SR41
- Locate and expose traffic signal pull boxes SR1 @ SR41
- Trim Trees – S. Guernsey Rd in area of Avondale Rd
- Cut back bamboo overgrowth on Clay Creek Rd and Woodview Rd
- Change shop, office and school zone timers for DST
- Annual mowing of basins @ municipal complex
- Mowed and cleaned up area of potential Rose Hallow/IGC trail connection
- Trimmed ornamental grasses at Goddard Park, SR41 Gateway Islands, and Municipal Complex
- Pre-emergent and herbicide application at Goddard Park, SR41 Gateway Islands, and Municipal Complex
- Trimmed trees & cleaned up leaves, Rosehill @ Avondale
- Annual Mowing – Hills of Sullivan Open Space
- Repair Water Fountain @ Park
- Spring cleaned and mulched landscape bed @ Goddard Park Sign
- Trimmed Trees & Bushes at Goddard Park upper
- Aerate and Slit seed upper dog park area
- Completed path between hole #10 and Hole #14 at IGC
- Repaired bridge Hole #10 IGC
- Pressure wash deck area IGC Clubhouse
- Removed and stored winter equipment, prepared equipment for summer use
- Removed snow fence – S. Guernsey Rd at State Rd
- End of year cleaning and maintenance on Brine Production and Storage System
- Pickup and store “snow stakes” placed thru township
- Removed downed tree – WWTP#2

- Relocated sampling refrigerator from Pump House to WWTP#2
- Repaired end of retaining wall – Lagoon #4 / Tulsk Dr.
- Annual Mowing of wooded spray fields
- Bi-Annual Mowing of WWTP#2 Fields
- Coordinate Municibid sale and bidder inspections

EMERGENCY AND AFTER-HOURS RESPONSES

- 03/12/22 – Winter Storm –Salt

TRAINING

- Shane, Nate, Mike, Willy – Sewer Certification Class, PA Rural Water – Ongoing
- 03/02/22 –LTAP Asphalt Roads, Common Maintenance Problems (All PW Employees)
- 03/22/22 – LTAP Roadside Safety Features (All PW Employees)

NOTEWORTHY MEETINGS

- Several Meeting – State Rd sidewalk project
- FEMA Meetings – Glen Willow Rd Bridge
- Southern Chester County Municipal Cooperative – Bid Opening & Meeting
- BOS Meeting

REOCCURRING FUNCTIONS

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Cleaning of Office & PW Office.
- Cleaning of IGC Clubhouse.
- Road sign maintenance.

Respectfully submitted,

Shane Kinsey

Director of Public Works