

**London Grove Township
Public Works Department
(04/01/2022 – 04/30/2022)**

PROJECTS & ACTIVITIES

- Oversight, inspection and coordination of State Rd sidewalk project
- Repair/Replace numerous inlets – Traditions @ Inniscrone
- Staff SECCRA Trash & Recycling day
- Clean up trash & debris illegally dumped on Woodview Rd.
- Herbicide application – multiple locations
- Pick up and haul dirt to community garden project.
- Water leak – Flintlock Circle
- Repair several irrigation heads – Kauffman
- Pump repairs – London Croft & Hills of London Grove

EMERGENCY AND AFTER-HOURS RESPONSES

- 05/10/22 – Tree Down – Woodview Rd
- 05/23/22 – Tree Down – State Rd
- 05/23/22 – Tree Down – Avondale Rd
- 05/30/22 – Tree Down – E. London Grove Rd

TRAINING

- Shane, Nate, Mike, Willy – Sewer Certification Class, PA Rural Water – Ongoing
- 05/04/22 –LTAP Drainage Keys to Roads that Last (All PW Employees)

NOTEWORTHY MEETINGS

- Several Meeting – State Rd sidewalk project
- SCCMC – Meeting & Bid Opening
- BOS Meeting

REOCCURRING FUNCTIONS

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Weekly mowing of all properties
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Weekly Cleaning of Office & PW Office.
- Daily Cleaning of IGC Clubhouse.
- Road sign maintenance.
- Road Bank Mowing.

Respectfully submitted,

Shane Kinsey

Director of Public Works