

**LONDON GROVE TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
January 3, 2023 – 7:00 P.M.  
Reorganization/Monthly Meeting**

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**MEMBERS PRESENT:**

David Connors  
Stephen Zurl  
Christina Fanning- Phone  
Kevin Runey- Phone  
Lee Irwin

**STAFF PRESENT:**

Ken Battin, Township Manager  
Robert Weer, Assistant Township Manager  
Shane Kinsey, Director of Public Works  
Dawn Maciejczyk, Township Secretary  
2 Audience Members

**CALL TO ORDER:**

Mr. Zurl called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS**

Mr. Zurl announced the next regularly scheduled meeting will take place on February 8, 2023 at 7:00 p.m., the meeting agenda deadline is February 1, 2023 at noon.

**I. PUBLIC COMMENT**

Mr. Zurl called for Public Comment on agenda items. There was none.

**II. OATH OF OFFICE**

None were needed.

**III. APPOINTMENTS: VIA TEMPORARY CHAIRMAN**

**Nominations- Chairman and Vice Chairman**

Mrs. Fanning asked for nominations for Chairman. Mr. Connors nominated Mr. Zurl for Chairman. Mr. Zurl accepted the nomination. Mr. Connors made a motion to appoint Mr. Zurl as Chairman for 2023, seconded by Mr. Irwin and approved by a vote of 5-0.

Mrs. Fanning asked for nominations for Vice Chairman. Mr. Connors nominated Mrs. Fanning for Vice Chairman. Mrs. Fanning accepted the nomination. Mr. Connors made a motion to appoint Mrs. Fanning as Vice Chairman for 2023, seconded by Mr. Irwin and approved by a vote of 5-0.

**2023 Appointments/Reappointments to Boards and Commissions- Exhibit A**

Mr. Zurl asked if there were any questions or concerns on Exhibit A. Mr. Connors made a motion to approve Exhibit A appointing/reappointing the following people:

Mr. Jeff Simpson- Zoning Hearing Board- 1/1/23-12/31/25

Mr. Stephen Rifici- Open Space- 1/1/23-12/31/25

Mr. Gerald Yeatman- Vacancy Board- 1/1/23-12/31/23

Mr. Rich Scott-Harper- SECCRA Board- 1/1/23-12/31/23

Mr. X. Sean Zhang- EAC- 1/1/23-12/31/25

Mr. George Hundt Jr.- EAC- 1/1/23-12/31/25

Ms. Jane Yeksigian- Historical Commission- 1/1/23-12/31/25

Mr. Rich Scott-Harper- Municipal Authority Board- 1/1/23-12/31/27

Mr. George Hundt Jr.- Zoning Hearing Board Alternate- 1/1/23-12/31/25

Ms. Alex Hundt- Open Space- 1/1/23-12/31/25

Seconded by Mr. Irwin and approved by a vote of 5-0.

**Announcement of Vacancies of Boards and Commissions- Exhibit B**

Mr. Zurl asked if there were any questions or concerns on Exhibit B. There were none. Mr. Connors made a motion to approve the following vacancies, seconded by Mr. Irwin and approved by a vote of 5-0. Exhibit B lists the following vacancies:

- Inniscrone Golf Course Advisory Committee (6)
- Township Auditors (3)
- Environmental Advisory Board (3)
- Tree Committee (4)
- Historical Commission (2)
- Agricultural Security Area (2)
- Uniform Construction Code Board of Appeals (3)
- Uniform Construction Code Board of Appeals Alternate (2)

**Staff Appointments/Bond Amounts- Exhibit C**

Mr. Zurl asked if there were any questions or concerns on Exhibit C. There were none. Mr. Connors made a motion to approved Exhibit C as presented, seconded by Mr. Irwin and approved by a vote of 5-0. Exhibit C list the following staff appointments/bond amounts:

- Township Secretary- Dawn Maciejczyk
- Treasurer- Kenneth Battin
- Assistant Treasurer- Tracy Kellett
- Zoning Officer- Kenneth Battin
- Assistant Zoning Officer- Latta White
- Assistant Zoning Officer- Robert Weer
- Right-To-Know Officer- Kenneth Battin
- Assistant Right-To-Know Officer- Dawn Maciejczyk
- Assistant Codes Administrator Officer- Robert Weer
- Emergency Management Coordinator- Robert Weer
- Municipal Manager Bond- Kenneth Battin
- Treasurer Bond- Kenneth Battin, Tracy Kellett
- Tax Collector Bond/\$100,000.00- Kurt Engleman

**Designation of Depositories- Exhibit D**

Mr. Zurl asked if there were any questions or concerns on Exhibit D.  
Resolution No. 806- PNC Bank Mr. Connors made a motion to approve Resolution No 806, seconded by Mr. Irwin and approved by a vote of 5-0.  
Resolution No. 807- Fulton Bank Mr. Connors made a motion to approve Resolution No 807, seconded by Mr. Irwin and approved by a vote of 5-0.  
Resolution No 808-Citadel Bank Mr. Connors made a motion to approve Resolution No 808, seconded by Mr. Irwin and approved by a vote of 5-0.  
Resolution No 809 PLGIT Mr. Connors made a motion to approve Resolution No 809, seconded by Mr. Irwin and approved by a vote of 5-0.

**Professional Appointments & Fees Resolution No. 810**

Mr. Connors made a motion to approve Resolution No. 810, seconded by Mr. Irwin and approved by a vote of 5-0.

**Actual Disposition of Records 2015-2022 Resolution No. 811**

Mr. Connors made a motion to approve Resolution No. 811, seconded by Mr. Irwin and approved by a vote of 5-0.

**2023 Fee Schedule Resolution No. 812**

Mr. Connors made a motion to approve Resolution No. 812, seconded by Mr. Irwin and

approved by a vote of 5-0.

#### **IV. CORRECTION/APPROVAL OF MINUTES**

The Board reviewed the meeting minutes of December 14, 2022. Mrs. Fanning made a motion to approve the meeting minutes of December 14, 2022, seconded by Mr. Irwin and approved by a vote of 5-0.

#### **V. REPORTS FOR DECEMBER 2022**

##### **Inniscrone Golf Course**

None were submitted this month.

##### **Code Department**

Mr. Zurl reviewed the Codes Department report, prepared by Mr. White. There were no questions from the Board.

##### **Public Works**

Mr. Kinsey presented the Public Works Department report. There were no questions from the Board. Mrs. Fanning asked Mr. Kinsey if he could check out Sullivan Road to Creek where they just redid. They are having a problem with water sitting and freezing. Mr. Kinsey stated that he will take a look at it.

##### **Finance Department**

Mr. Zurl reviewed the Financial Report for December 2022, prepared by Mrs. Kellett. There were no questions from the Board. Mr. Irwin made a motion to approve the December report with the one correction of it should read \$1,587,029.51 instead of \$1,587,29.51, seconded by Mr. Connors and approved by a vote of 5-0.

##### **Pennsylvania State Police Report**

Mr. Zurl reviewed the Pennsylvania State Police Report for the month of November. There were no questions from the Board.

##### **Monthly Emergency Services/Fire Marshal Report**

Mr. Zurl reviewed the Fire Marshal report. There were no questions from the Board.

##### **Southern Chester County EMS Report**

Mr. Zurl reviewed the Southern Chester County EMS Report. There were no questions from the Board.

##### **Monthly Right-to-Know Report**

Mr. Zurl reviewed the monthly Right-to-Know report. There were no questions from the Board.

##### **DEP Odor Report**

Mr. Zurl reviewed the DEP Odor report. There were no questions from the Board.

#### **VI. HEARINGS**

#### **VII. FIRST BUSINESS**

##### **Resolution No 813 FEMA Grant Stormbank Restoration Project**

Mr. Irwin made a motion to approve Resolution No 813 FEMA Stormbank Restoration Project as presented, seconded by Mr. Connors and approved by a vote of 5-0.

#### **VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. LAND DEVELOPMENT**

**PLANS:**

**Needham Farms 90-Day Extension April 28, 2023**

Mr. Connors made a motion to approve the 90-day extension for Needham Farms till April 28, 2023, seconded by Mr. Irwin and approved by a vote of 5-0.

**XI. EXTENSIONS**

**NO ACTION NEEDED**

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Barbara Yeatman	Preliminary/Final	October 1, 2018	March 9, 2023	
Needham Farms	Preliminary	March 15, 2005	April 28, 2023	
Cliff Anderson	Preliminary	June 30, 2021	March 21, 2023	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	May 25, 2023	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2023	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
Sycamore	Approved Preliminary /Final	May 25, 2022	July 13, 2026	June 29, 2022	July 13, 2022
David O'Neill	Approved Preliminary /Final	September 29, 2021	November 10, 2026	October 27, 2021	November 10, 2021

**XII. PUBLIC COMMENT NON-AGENDA ITEMS**

Mr. Zurl called for Public Comment on non-agenda items. There was none.

**ADJOURNMENT**

A motion was made by Mr. Irwin to adjourn the meeting at 7:28 p.m., seconded by Mr. Connors and approved by a vote of 5-0.

Respectfully submitted,

Dawn Maciejczyk  
Township Secretary