

**London Grove Township
Public Works Department
(03/01/2023 – 03/31/2023)**

PROJECTS & ACTIVITIES

- Remove snow stakes throughout township
- Remove plows, spreaders, and other winter equipment and store for summer
- Take summer equipment out of storage and inspect
- Remove snow fence, S. Guernsey Rd, store for summer
- Start railing repair, E. London Grove rd. bridge
- Change lighting and school zone timers for daylight savings time
- Coordinate lettering / striping of several township vehicles
- Coordinate installation of county radios in several township vehicles
- Seasonal filter change on all HVAC units, Administration and PW buildings
- Continued work on Conard Pyle Greenhouse demo and cleanup
- Continued work with Keystone Consultant to complete 4G upgrade required by Verizon and get SCADA system operational again
- Annual mowing of wooded spray fields
- Coordinate roof leak repair, Inniscrone Golf Course clubhouse
- Repaired downspouts, Inniscrone Golf Course clubhouse
- Pressure wash front and side of Inniscrone Golf Course clubhouse
- On-going camera repair, Inniscrone Golf Course clubhouse
- Ongoing drywall repairs at Inniscrone Golf Course Clubhouse
- Ongoing drywall repairs at Inniscrone Golf Course Maintenance Building
- Complete Inniscrone Golf Course Food Service area upgrade
- Complete replacement of flagstone entrances at Inniscrone Golf Course Clubhouse

EMERGENCY AND AFTER-HOURS RESPONSES

- 03/02/2023 – Downed sign – Inniscrone
- 03/15/2023 – Downed Tree – Woodview Rd

TRAINING

- Rich and Ryan Y, – 3/6/23 – Pesticide Training
- Nate, Ryan Y, Ryan H, Quinton, Shaun, Rich, Mike – 3/7/23 – CPR / 1st Aid Training
- Ryan Y, - 3/9/23 – Pesticide Training

NOTEWORTHY MEETINGS

- BOS – Monthly Meeting
- P&R – Monthly Meeting
- MCSCC – Bid opening and meeting

REOCCURRING FUNCTIONS

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Weekly Cleaning of PW Office.
- Road sign maintenance.

Respectfully submitted,

Shane Kinsey

Director of Public Works