

2023 Right-to-know Request Report

Month	Date Requested	Requester's Name	Documents Requested	Date Fulfilled	Estimated Hours	Resident/Non-Resident
<u>January</u>						
<u>February</u>	1/31/2023	Crissy Martinez	Please provide any and all special assessments, open code violations, open or expired permits recorded and/or invoices/liens associated with property address 311 Whitestone Road	2/2/2023 Granted all documents were emailed.	0.25	Non-Resident
	2/8/2023	Janis Farese	Please provide a copy of the following records: electronic file of any and all employess including part-time, temporary, seasonal employees and elected officials for the year of 2022. Record should contain year of compensation, first name, middle initial, last name, date of hire, base salary, bonus amount, overtime amount, gross annual wages, position title.	2/13/2023 Granted all documents were emailed.	1	Non-Resident

	2/15/2023	James Roberts	<p>Please provide an electronic file of records for 2022 tax year in relation to IT Help Desk, Inventory Management and Package Asset Tracking/Management Software. (ex. Package tracking software, inbound package tracking software, package lockers, smart lockers, inventory management software, asset management software, IT Help Desk Software). These items are being used in your mailroom, receiving, facilities, and IT Departments. In addition, please provide a lease or purchase order for package delivery or smart locker equipment. A copy of the lease that shows the type of mailing equipment, minthly/quarterly payment, and date of the signed agreement.</p>	2/16/2023 Granted all document emailed.	0.5	Non-Resident
	2/23/2023	Lisa Taylor-Kelly	<p>Please provide a list of all Homeowner Associations in London Grove Township and a contact for each association via email.</p>	2/24/2023 Granted all documents were emailed.	0.5	Non-Resident

