

**LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY  
REORGANIZATION AND REGULAR MEETING  
MINUTES OF JANUARY 3, 2023**

**ATTENDEES:** Richard Scott-Harper  
Frank Scarpato  
Lee Irwin

Doug Ward  
Gerry Yeatman

Ken Battin, Township Manager

**CALL TO ORDER REORGANIZATION MEETING:** Doug Ward, Acting Chair, called to order the meeting of the Municipal Authority at 5:30 PM. Mr. Ward called for the nomination of Chairman of the London Grove Township Municipal Authority.

**REORGANIZATION:**

- MOTION WAS MADE BY D. WARD TO NOMINATE RICH SCOTT-HARPER, CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2023; SECONDED BY LEE IRWIN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
- *Acting Chairman, Ward turned the meeting over to the Chairman, R. Scott-Harper.*
- MOTION WAS MADE BY G. YEATMAN TO NOMINATE DOUG WARD, VICE-CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2023; SECONDED BY L. IRWIN; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

- **APPOINTMENTS**

- MOTION WAS MADE BY D. WARD TO APPROVE AECOM AS THE MUNICIPAL AUTHORITY ENGINEER AND ROSS UNRUH AS THE MUNICIPAL AUTHORITY SOLICITOR FOR THE YEAR OF 2023; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.
  - Municipal Authority Engineer – AECOM
  - Municipal Authority Solicitor – Ross Unruh

- **2023 MEETING DATES**

- MOTION WAS MADE BY G. YEATMAN TO APPROVE THE 2023 MEETING DATES AND TO CHANGE THE MEETING START TIME TO 7:00 P.M., SECONDED BY L. IRWIN; AND CARRIED AN APPROVAL BY A VOTE OF 5-0.

January 3, 2023

March 6, 2023

May 1, 2023

July 10, 2023

September 4, 2023

November 6, 2023

ALL MEETINGS ARE SCHEDULED TO BEGIN AT 7:00 P.M

**PUBLIC COMMENT:**

- **NONE**

**MINUTES: REGULAR MEETING – NOVEMBER 7, 2022**

The minutes of the regular meeting held on November 7, 2022, were read and approved. MOTION WAS MADE BY F. SCARPATO TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 7, 2022; SECONDED BY D. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

**AUTHORITY REPORTS:**

- The Municipal Authority Staff Report for the month of November was read and noted.
- **WATER REPORTS:**
  - **WATER FACILITY OPERATOR REPORT** – Water Operator Report for the month of November was read and noted. All operations were running normally throughout the month.
  - **CHESTER WATER REPORT** – CWA Report for the month of November was read and noted.
- **SEWER REPORTS:**
  - **LGTMA WWTP OPERATOR** – Sewer Operator Report for the month of November was read and noted. All operations were running normally throughout the month.
- **ENGINEER REPORT**
  - **AECOM MONTHLY REPORT** – The AECOM November/December Monthly Report was read and noted. The water study conducted by AECOM was discussed.

**PLANS:**

- There was a review of the Avon Grove Charter School waterline relocation project.

**UNFINISHED BUSINESS:**

- **NONE.**

**NEW BUSINESS:**

- **RESOLUTION #2023-01 WATER TAP FEE.** MOTION WAS MADE BY D. WARD TO APPROVE RESOLUTION #2023-01, WATER TAP FEE, SECONDED BY G. YEATMAN; AND CARRIED AN APPROVAL BY A VOTE OF 5-0.
- **RESOLUTION #2023-02 SEWER TAP FEE.** MOTION WAS MADE BY D. WARD TO APPROVE RESOLUTION #2022-02, SEWER TAP FEE, SECONDED BY G. YEATMAN; AND CARRIED AN APPROVAL BY A VOTE OF 4-1.

**ADJOURNMENT:**

D. WARD MADE A MOTION TO ADJOURN THE MEETING; SECONDED BY F. SCARPATO; AND CARRIED UNANIMOUS BY A VOTE OF 5-0.

The next regularly scheduled meeting will be held on Monday, March 6, 2023, at 7:00 p.m.

Respectfully submitted,

Ken Battin  
Township Manager