

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
October 11, 2023 – 7:00 P.M.
Monthly Meeting**

MEMBERS PRESENT:

Stephen Zurl
David Connors
Lee Irwin
Megan Mraz

STAFF PRESENT:

Ken Battin, Township Manager
Melissa Morris-Sparklin, Assistant Township Secretary
Shane Kinsey, Director of Public Works
8 Audience Members

CALL TO ORDER:

Mr. Zurl called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS

Mr. Zurl announced the next regularly scheduled meeting takes place on November 11, 2023 at 7:00 p.m., the meeting agenda deadline is November 1, 2023 at noon.

I. PUBLIC COMMENT

Mr. Zurl called for Public Comment on agenda items. There was none.

II. CORRECTION/APPROVAL OF MINUTES

The Board reviewed the meeting minutes of September 13, 2023. Mrs. Mraz made a motion to approve the meeting minutes of September 13, 2023 as presented, seconded by Mr. Connors and approved by a vote of 4-0.

III. REPORTS FOR AUGUST 2023

Inniscrone Golf Course

Mr. Zurl reviewed the Inniscrone Golf Course report, prepared by Mr. Ward. Mr. Battin states that the Inniscrone Golf Course's monthly financial report will be emailed to the Board of Supervisors later this week. There were no questions from the Board.

Code Department

Mr. Zurl reviewed the Codes Department report, prepared by Mr. White. There were no questions from the Board.

Public Works

Mr. Kinsey presented the Public Works Department report. The contracted company used for line painting the roads did not follow specifications and many issues have raised. The contracted company is working to resolve these. Mr. Zurl inquires if there should be any staffing increases. Mr. Kinsey shares that new hire, Diego is no longer with London Grove and they will be hiring to fill that position. Mr. Mattson retired today.

Bridge Report

There is a meeting with the National Parks and Recreation Association and the Army Corps of Engineers to discuss Woodview Road Bridge on October 23, 2023.

Finance Department

Mr. Zurl reviewed the Financial Report for August 2023, prepared by Mrs. Kellett. There were no questions from the Board. Mrs. Mraz made a motion to approve the September 2023

report as presented, seconded by Mr. Connors and approved by a vote of 4-0.

Pennsylvania State Police Report

Mr. Zurl reviewed the Pennsylvania State Police report. There were no questions from the Board.

Monthly Emergency Services/Fire Marshal Report

Mr. Zurl reviewed the Emergency Services/Fire Marshal report. There were no questions from the Board.

Southern Chester County EMS Report

Mr. Zurl reviewed the Southern Chester County EMS report. It was commented that the Southern Chester County EMS is the busiest it has been in 40 years and response times are increased due to the hospital closure. There were no questions from the Board.

Monthly Right-to-Know Report

Mr. Zurl reviewed the monthly Right-to-Know report. There were no questions from the Board.

DEP Odor Report

Mr. Zurl reviewed the DEP Odor report. There were no questions from the Board.

Boards and Commissions

Community Day/300th Anniversary Celebration

Ken Battin shared that the Parks and Recreation Committee were in a good place. They have 31 vendors lined up.

London Grove Friends of the Park 501C3- Golf Outing Update

Mr. Battin reviewed the 1st annual golf outing as a successful one bringing in a total of \$3,491.66 for the 501C3.

Appointment of William Tryon- Inniscrone Golf Course Committee Unexpired Term- 1/1/23-12/31/25

Mr. Connors made a motion to appoint Mr. Tryon to the Inniscrone Golf Course Committee for the unexpired term of 1/1/23-12/31/25, seconded by Mr. Irwin and approved by a vote of 4-0.

Mr. Zurl announced the vacancies on several Boards and Commissions.

Inniscrone Golf Course Advisory Committee (5), Township Auditors (3), Environmental Advisory Board (3), Tree Committee (4), Historical Commission (2), Agricultural Security Area (2), Uniform Construction Code Board of Appeals (3), Uniform Construction Code Board of Appeals Alternate (2),

IV. HEARINGS

Announcement of Conditional Use Hearing October 18, 2023 at 6:00 p.m.

Mr. Zurl announced that the Board of Supervisors will be holding a Conditional Use Hearing for London Grove West on October 18, 2023 at 6:00 p.m. at the Township building.

V. FIRST BUSINESS

2024 Budget Discussion

The Board of Supervisors scheduled a special meeting on Thursday, October 26, 2023 at 5pm to review the 2024 budget.

VI. OLD BUSINESS

VPP Grant Route 41 Discussion Update

Mr. Battin explained that this project is moving forward and the meeting last week was productive. The presentation will be added to the Township Website.

VII. NEW BUSINESS

Avon Grove Little League 2 Potential Projects – Greg McCummings

Mr. Greg McCummings, on behalf of Avon Grove Little League, presented two potential projects that they would like to accomplish. The Avon Grove Little League host games between the dates of April 1st and October 31st. To alleviate some of the traffic and parking issues having the option to have games later into the evening would help. The lights and games would not pass 10:00 p.m. Mr. McCummings stated that the 2001 Grant for lighting is still viable and he proposes to use the funds for installing a light pole at third base to backlight the parking lot. The additional lighting could extend game time until 10pm. The Board reminds him that residents near the Avon Grove Little League opposed having lights added in the past. The Board let Mr. McCummings know that a variance would be required.

Mr. McCummings stated the second project he would like to present this evening is to update batting cages and build a roof over the updated cages. The Board explain that he could do this with a permit through the Codes Department.

VIII. LAND DEVELOPMENT

PLANS:

Needham Farms- 90-Day Extension till January 23, 2024

Mr. Irwin made a motion to approve the Needham Farms 90-day extension till January 23, 2024 as requested, seconded by Mr. Connors and approved by a vote of 4-0.

Mark Properties- Avondale Escrow Release #4

Mr. Connors made a motion to approve the Avondale Escrow Release. The motion is seconded by Mr. Irwin and is approved by a vote of 4-0.

Trail at Estates of London Grove

The developer is requesting to terminate the trail to where it is currently paved now and would like to continue it from there to the cul-de-sac as a grass path. The maintenance of the trail and grass path would be the responsibility of the HOA. Mrs. Mraz made a motion to modify the trail plan as stated above, seconded by Mr. Irwin and approved by a vote of 4-0.

XI. EXTENSIONS

NO ACTION NEEDED

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Needham Farms	Preliminary	March 15, 2005	October 25, 2023	90 day extension above
Barbara Yeatman	Preliminary/Final	October 1, 2018	December 4, 2023	
Cliff Anderson	Preliminary	June 30, 2021	December 16, 2023	
HI Media Labs	Preliminary	May 25, 2023	November 21, 2023	
524 Gap Newport Pike (Dillon Property)	Preliminary/Final	May 31, 2023	November 27, 2023	
Yeatman Tract	Preliminary	August 30, 2023	November 28, 2023	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	May 25, 2024	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2026	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
Avon Grove Charter School	Preliminary /Final	November 30, 2022	May 10, 2028	April 26, 2023	May 10, 2023

XII. PUBLIC COMMENT NON-AGENDA ITEMS

A resident commented that London Grove Township’s website has not been updated in the minute’s section. Mr. Zurl explained that due to being short staffed at this time some things have not be completed as quickly as they normally are.

ADJOURNMENT

A motion was made by Mrs. Mraz to adjourn the meeting at 8:00 p.m., seconded by Mr. Irwin and approved by a vote of 4-0.

Respectfully submitted,

Melissa D. Morris- Sparklin
Assistant Township Secretary