

**LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY
REORGANIZATION AND REGULAR MEETING
MINUTES OF JANUARY 2, 2024**

ATTENDEES: Richard Scott-Harper
Lee Irwin

Gerry Yeatman
Steven Zurl

Ken Battin, Township Manager

CALL TO ORDER REORGANIZATION MEETING: Mr. Scott-Harper, 2023 Chair, called to order the meeting of the Municipal Authority at 6:00 PM. Mr. Scott-Harper turned the meeting over to Mr. Yeatman. Mr. Yeatman called for the nomination of Chairman of the London Grove Township Municipal Authority.

REORGANIZATION:

- MOTION WAS MADE BY MR YEATMAN TO NOMINATE RICH SCOTT-HARPER, CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2024; SECONDED BY STEVE ZURL; AND CARRIED UNANIMOUS BY A VOTE OF 3-0.
- *Acting Chairman, Yeatman turned the meeting over to the Chairman, R. Scott-Harper.*
- MOTION WAS MADE BY G. YEATMAN TO NOMINATE DOUG WARD, VICE-CHAIRMAN OF THE LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY FOR THE YEAR OF 2024; SECONDED BY MR. ZURL; AND CARRIED UNANIMOUS BY A VOTE OF 3-0.
- *Member Lee Irwin arrived for the meeting.*

- **APPOINTMENTS**

- MOTION WAS MADE BY MR. YEATMAN TO APPROVE UNRUH, TURNER, BURKE AND FREES AS THE MUNICIPAL AUTHORITY SOLICITOR FOR THE YEAR 2023; SECONDED BY MR. ZURL AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- The Municipal Authority received interest from three engineering firm to become the Municipal Authority for 2023; AECOM, ARRO and CARROLL Engineering. After a discussion by the Authority members, MR. YEATMAN MADE A MOTION TO APPROVE ARRO ENGINEERING AS THE MUNICIPAL AUTHORITY ENGINEER FOR 2024; SECONDED BY MR. IRWIN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
 - Municipal Authority Engineer – ARRO
 - Municipal Authority Solicitor – Ross Unruh, Unruh, Turner, Burke & Frees

- **2024 MEETING DATES**

- MOTION WAS MADE BY MR.. YEATMAN TO APPROVE THE 2024 MEETING DATES AND TO CHANGE THE MEETING START TIME TO 6:00 P.M., SECONDED BY L. IRWIN; AND CARRIED AN APPROVAL BY A VOTE OF 4-0.

March 4, 2024 May 6, 2024 July 1, 2024 September 9, 2024 November 4, 2024

ALL MEETINGS ARE SCHEDULED TO BEGIN AT 6:00 P.M

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PUBLIC COMMENT:

- **NONE**

Chairman Scott-Harper welcomed Steven Zurl to the Municipal Authority. Mr. Zurl was appointed by the Board of Supervisors to fill the vacancy created by Frank Scarpato.

MINUTES: REGULAR MEETING – NOVEMBER 6, 2023

The minutes of the regular meeting held on November 6, 2023, were read. MOTION WAS MADE BY MR. YEATMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 6, 2023, AS NOTED; SECONDED BY MR. IRWIN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

AUTHORITY REPORTS:

- The Municipal Authority Staff Report for the month of November was read and noted.

▪ **WATER & SEWER REPORTS:**

- **WATER & SEWER OPERATOR REPORT** – Water Operator Report for the month of November was read and noted. All operations were running normally throughout the month.
- **BSC & CHESTER WATER REPORTS** – All in compliance

▪ **ENGINEER REPORT**

- **AECOM MONTHLY REPORT** – The AECOM November/December Monthly Report was read and noted.

PLANS:

- Tony Ha Shopping Center Plan, 550 Baltimore Pike, has been submitted to the London Grove Township Planning Commission. Mr. Ha was before the MA several other times for the consideration of developing his property. There was a lengthy discussion about the project. Preliminary points of concern;
 - The sewer lateral is not to be used as a sewer main extension.
 - Previous plans have placed the sewer main on the opposite side of Baltimore Pike.
 - Must maintain water and wastewater separation.
 - Sewer main is shown too close to utility poles
 - Potential need for additional right-of-way.

UNFINISHED BUSINESS:

- **NONE.**

NEW BUSINESS:

- **RESOLUTION #2024-01 WATER TAP FEE.** MOTION WAS MADE BY MR. YEATMAN TO APPROVE RESOLUTION #2024-01, WATER TAP FEE, SECONDED BY MR> IRWIN; AND CARRIED AN APPROVAL BY A VOTE OF 4-0.
- **RESOLUTION #2024-02 SEWER TAP FEE.** MOTION WAS MADE BY MR. YEATMAN TO APPROVE RESOLUTION #2024-02, SEWER TAP FEE, SECONDED BY MR. IRWIN; AND CARRIED AN APPROVAL BY A VOTE OF 4-0.

ADJOURNMENT:

MR. YEATMAN MADE A MOTION TO ADJOURN THE MEETING; SECONDED BY MR. IRWIN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

The next regularly scheduled meeting will be held on Monday, March 4, 2024, at 6:00 p.m.

Respectfully submitted,

Ken Battin
Township Manager