

**London Grove Township  
Public Works Department  
(12/13/23 thru 01/31/2024)**

**PROJECTS & ACTIVITIES**

- Replace damaged railing – E. London Grove Rd Bridge
- Cleanup trees after Verizon tree work – Clay Creek Rd
- Remove tree from fence and generator at Clay Creek Rd Pump Station
- Pickup Granite Benches and Flagstone for Goddard Memorial Project
- Remove downed trees from trails @ Goddard Park
- Complete Installation of Goddard House salvage @ office
- Continued work on IGC sink installation project

**EMERGENCY AND AFTER-HOURS RESPONSES**

- 12/18/23 – Clay Creek Rd – Close due to flooding
- 12/18/23 – Tree Down – E. Avondale Rd
- 01/06/24 – Winter Storm Response – Salting & Plowing
- 01/08/24 – Abandon truck on park trails – PSP / Nulls Towing
- 01/09/24 – Numerous trees down throughout township
- 01/13/24 – Trees Down – State Rd
- 01/14/24 – Winter Storm Response – Salting
- 01/19/24 – Winter Storm Response – Salting and Plowing
- 01/24/24 – Stop Sign Down – Lake Rd
- 01/26/24 – Electrical and Air Release issues at WWTP #1

**TRAINING**

- Shane, Nate, Andrew, Ryan Y, Ryan H, Mike & Shaun – 01/03/24 – PARW – Science of manhole inspections
- Shane, Nate, Andrew, Ryan Y, Ryan H, Mike & Shaun – 01/04/24 – PARW – Fire Hydrant Inspections and Audits
- Andrew – 01/08/24 – Chlorine Meter calibration
- All PW Staff – 01/09/24 – LTAP – Pedestrians & Crosswalks
- All PW Staff – 01/15/24 – LTAP – Winter Maintenance Planning
- Shane – 01/16/24 – PCCA – Accessibility
- Shane – 01/22/24 thru 01/25/24 – PCCA – IPC 101
- Andrew – 01/17/24, 01/24/24, 01/31/24 – DEP Sewer Certification Prep Class

## **NOTEWORTHY MEETINGS**

- Goddard Park Forestry Study Review
- Arro Engineering – Kickoff Meeting – Water & Sewer
- Several Meetings – Water System Evaluation Project
- Numerous Vendor Meetings
- PennDOT – State Rd Project Close Out
- BOS – Monthly/ Reorganizational Meeting

## **REOCCURRING FUNCTIONS**

- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Weekly checks of Chlorine, ph., and DO in lagoon systems.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Weekly Cleaning of PW Office.
- Road sign maintenance.

Respectfully submitted,

*Shane Kinsey*

Director of Public Works