

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
January 2, 2024 – 7:00 P.M.
Reorganization/Monthly Meeting**

MEMBERS PRESENT:

David Connors
Stephen Zurl
Christina Fanning
Megan Mraz
Michael Summerfield

STAFF PRESENT:

Ken Battin, Township Manager
Dawn Maciejczyk, Assistant Township Manager
Shane Kinsey, Director of Public Works

5 Audience Members

CALL TO ORDER:

Mr. Zurl called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS

Mr. Zurl announced the next regularly scheduled meeting will take place on February 14, 2024 at 7:00 p.m., the meeting agenda deadline is February 7, 2024 at noon.

I. PUBLIC COMMENT

Mr. Zurl called for Public Comment on agenda items. There was none.

II. OATH OF OFFICE

Mrs. Maciejczyk, Notary Public, swore in Mr. Summerfield by repeating the Oath of Office while raising his right hand.

III. APPOINTMENTS: VIA TEMPORARY CHAIRMAN

Nominations- Chairman and Vice Chairman

Mrs. Fanning asked for nominations for Chairman. Mrs. Fanning nominated Mr. Zurl for Chairman, seconded by Mr. Connors. Mr. Zurl accepted the nomination. Mr. Connors made a motion to appoint Mr. Zurl as Chairman for 2024, seconded by Mrs. Fanning and approved by a vote of 5-0.

Mr. Zurl asked for nominations for Vice Chairman. Mr. Connors nominated Mrs. Mraz for Vice Chairman, seconded by Mrs. Fanning. Mrs. Mraz accepted the nomination. Mr. Connors made a motion to appoint Mrs. Mraz as Vice Chairman for 2024, seconded by Mrs. Fanning and approved by a vote of 5-0.

2024 Appointments/Reappointments to Boards and Commissions- Exhibit A

Mr. Zurl asked if there were any questions or concerns on Exhibit A. Mrs. Mraz made a motion to approve Exhibit A appointing/reappointing the following people:

Mr. Bill Grandizio- Zoning Hearing Board- 1/1/24-12/31/26

Mr. Brad Erdmann- Zoning Hearing Board- 1/1/24-12/31/26

Ms. Heidi Harper- Parks and Recreation- 1/1/24-12/31/28

Mr. Gerald Yeatman- Vacancy Board- 1/1/24-12/31/24

Mr. Rich Scott-Harper- SECCRA Board- 1/1/24-12/31/24

Mr. Russ Phifer.- EAC- 1/1/24-12/31/26

Mr. Charlie Shock- UCC Board- 1/1/24-12/31/27

Ms. Angie Davis Brown- Open Space Committee- 1/1/24-12/31/26

Seconded by Mr. Connors and approved by a vote of 5-0.

Announcement of Vacancies of Boards and Commissions- Exhibit B

Mr. Zurl asked if there were any questions or concerns on Exhibit B. There were none. Mr. Connors made a motion to approve the following vacancies, seconded by Mrs. Mraz and approved by a vote of 5-0. Exhibit B lists the following vacancies:

- Inniscrone Golf Course Advisory Committee (3)
- Township Auditors (3)
- Environmental Advisory Board (3)
- Tree Committee (5)
- Historical Commission (2)
- Agricultural Security Area (2)
- Uniform Construction Code Board of Appeals (3)
- Uniform Construction Code Board of Appeals Alternate (2)

Staff Appointments/Bond Amounts- Exhibit C

Mr. Zurl asked if there were any questions or concerns on Exhibit C. There were none. Mrs. Mraz made a motion to approved Exhibit C as presented, seconded by Mr. Connors and approved by a vote of 5-0. Exhibit C list the following staff appointments/bond amounts:

- Township Secretary- Dawn Maciejczyk
- Treasurer- Tracy Kellett
- Zoning Officer- Kenneth Battin
- Assistant Zoning Officer- Brian Elwood
- Right-To-Know Officer- Kenneth Battin
- Assistant Right-To-Know Officer- Dawn Maciejczyk
- Emergency Management Coordinator- Tim Shannon
- Assistant Emergency Management Coordinator- Dawn Maciejczyk
- Municipal Manager Bond- Kenneth Battin
- Treasurer Bond- Tracy Kellett
- Tax Collector Bond/\$100,000.00- Kurt Engleman

Designation of Depositories- Exhibit D

Mr. Zurl asked if there were any questions or concerns on Exhibit D.

Resolution No. 824- PNC Bank Mr. Connors made a motion to approve Resolution No 824, seconded by Mrs. Mraz and approved by a vote of 5-0.

Resolution No. 825- Fulton Bank Mr. Connors made a motion to approve Resolution No 825, seconded by Mrs. Mraz and approved by a vote of 5-0.

Resolution No 826-Citadel Bank Mr. Connors made a motion to approve Resolution No 826, seconded by Mrs. Mraz and approved by a vote of 5-0.

Resolution No 827 PLGIT Mr. Connors made a motion to approve Resolution No 827, seconded by Mrs. Mraz and approved by a vote of 5-0.

Appointment of PSATS Delegate- PSATS Conference April 14-17, 2024

Mr. Connors made a motion to appoint Mr. Battin as the PSATS Delegate, seconded by Mrs. Mraz and approved by a vote of 5-0.

Professional Appointments & Fees Resolution No. 828

Mrs. Mraz made a motion to approve Resolution No. 828, seconded by Mr. Connors and approved by a vote of 5-0. (For full list of professional appointments and fees please visit the website.)

Actual Disposition of Records 2016-2023 Resolution No. 829

Mr. Connors made a motion to approve Resolution No. 829, seconded by Mrs. Mraz and approved by a vote of 5-0.

IV. CORRECTION/APPROVAL OF MINUTES

The Board reviewed the meeting minutes of December 13, 2023, Conditional Use Hearing. Mr. Connors made a motion to approve the meeting minutes of December 13, 2023, Conditional Use Hearing, seconded by Mrs. Mraz and approved by a vote of 5-0.

The Board reviewed the meeting minutes of December 13, 2023, regular meeting. Mrs. Mraz made a motion to approve the meeting minutes of December 13, 2023, regular meeting, seconded by Mr. Connors and approved by a vote of 5-0.

V. REPORTS FOR DECEMBER 2023 (Reports are from December 1-13) full reports will be in February's meeting.

Inniscrone Golf Course

Mr. Zurl reviewed the Golf Course report for December 1-13, 2023, prepared by Mr. Ward. There were no questions from the Board

Public Works

Mr. Kinsey presented the Public Works Department report. There were no questions from the Board.

Finance Department

Mr. Zurl reviewed the Financial Report for December 2023, prepared by Mrs. Kellett. There were no questions from the Board. Mr. Connors made a motion to approve the December report, seconded by Mrs. Mraz and approved by a vote of 5-0.

Monthly Emergency Services/Fire Marshal Report

Mr. Zurl reviewed the Fire Marshal report. There were no questions from the Board.

Southern Chester County EMS Report

Mr. Zurl reviewed the Southern Chester County EMS Report. There were no questions from the Board.

Mr. Connors stated, there was a very tragic accident this past week where a young man lost his life. We are very sorry for their loss. I think we should look into partnering with the Fire Department here at the Township Building to host quarterly trainings as a community education on what to do in different situations. Such as stop the bleed classes or cpr/first aid, etc. Mrs. Fanning stated they are great ideas, but who is going to pay for the classes. We can offer our building. Mrs. Mraz stated we could look to see what other places like the fire house or the library have available and then we could create a centralized location for residents to find out the information. Mr. Battin stated that he would get in touch with Gary at West Grove and see what we can do for Community Outreach.

VI. HEARINGS

VII. FIRST BUSINESS

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. LAND DEVELOPMENT

PLANS:

Coventry Reserve Escrow Release 3

Mr. Connors made a motion to approve the escrow release # 3 as outlined in Mr. Ragan's

memo dated December 11, 2023, seconded by Mrs. Mraz and approved by a vote of 5-0.

**XI. EXTENSIONS
NO ACTION NEEDED**

Development	Application	Date Received	90 Day Expiration	Planning Commission Approved
Barbara Yeatman	Preliminary/Final	October 1, 2018	March 8, 2024	
Needham Farms	Preliminary	March 15, 2005	April 22, 2024	
Cliff Anderson	Preliminary	June 30, 2021	March 22, 2024	
Hi Media Labs	Preliminary	May 25, 2023	February 19, 2024	
Dillon Property 524 Gap Newport Pike	Preliminary/Final	May 31, 2023	February 25, 2024	
Yeatman Tract	Preliminary	August 30, 2023	February 26, 2024	

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	May 25, 2023	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2023	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
Sycamore	Approved Preliminary /Final	May 25, 2022	July 13, 2026	June 29, 2022	July 13, 2022
David O'Neill	Approved Preliminary /Final	September 29, 2021	November 10, 2026	October 27, 2021	November 10, 2021
Wells Real Estate 426 W. Baltimore Pike	Final	November 18, 2023	December 13, 2027	November 29, 2023	December 13, 2023

XII. PUBLIC COMMENT NON-AGENDA ITEMS

Mr. Zurl called for Public Comment on non-agenda items. Mr. Ron Slutter, 268 State Road, stated that he was walking along the front of his property blowing leaves when he was struck by the mirror of a vehicle. He did need medical attention and a State Police Report was made but the driver did not stop. Not only did the driver not stop but 2 vehicles behind that driver continued by without stopping.

Mr. Slutter stated his concerns are the traffic on State Road and kids walking down the road. If he was struck on his own property these kids can certainly be hit walking down the road. He asked if there is a way that the 15MPH speed sign can be evaluated for where it is placed. It's not even at the end of the school property, and the buses are one of the biggest problems with not following that 15 MPH.

Mr. Slutter asked if there can be some consideration from sidewalks down this side of State Road towards Rose Hill Road. Mr. Battin stated that when we did phase 1 of the sidewalks going from School House to Wickerton we did look into a phase 2 which would be School House to Road Hill.

Mr. Slutter asked if there is any consideration to run a sewer main down State Road, so that residents can tie in? Mr. Battin stated that the Township does studies and we could definitely look at that.

Mr. Edwin Colon, 260 State Road, attorney and former military, would like to piggy back off of what Mr. Slutter is talking about with State Road. State Road is an accident waiting to happen. The entire baseball team walks down the road to get to the baseball field. When there are games there are cars parked all along the road and traffic is a nightmare. No one goes the speed limit and the State Police will not set up a speed trap because they say they need one mile of road to do it. There was a child walking home the other day from school and I asked him how far he has to walk, he stated about a mile, he asked him why he was walking and the kid stated because he didn't want to take the bus. The sidewalk is like a hot wheels track. They slow down and then shoot out of that area even faster, it's a cattle shoot.

Mr. Connors stated your voices are what need to be heard by the School Board. You need to go to the elected school board officials and let them know about these issues. The Township would be happy to partner with the school district in coming up with a solution.

ADJOURNMENT

A motion was made by Mr. Connors to adjourn the meeting at 8:12 p.m., seconded by Mrs. Fanning and approved by a vote of 5-0.

Respectfully submitted,

Dawn Maciejczyk
Township Secretary