

**London Grove Township
Public Works Department
(11/01/2023 – 11/30/2023)**

PROJECTS & ACTIVITIES

- Removal, servicing and storage of summer equipment
- Installation, testing and repair of all winter equipment including but not limited to Plows, Anti Icing Systems, Pre-wet Systems and Salt Spreaders
- Completed road bank mowing for the season
- Begin installing snow stakes on Plow Routes
- Install snow fence – S. Guernsey Rd @ State Rd
- Plow route dry runs
- Ongoing work on Kauffman vegetation removal for Traditions at Inniscrone sight distance
- Completed mowing of Primary Spray Fields
- Replaced failed transducer at Water Tank
- Worked with Keystone Engineers – Reprogrammed Disc Filter – WWTP#2
- Completed Dog Park entrance fence replacement project – Goddard Park

EMERGENCY AND AFTER-HOURS RESPONSES

- 11/13/23 – State Rd auto accident with pole down

TRAINING

- All PW Staff – 11/09/23 – LTAP “Stormwater Control Measures Operation and Maintenance”
- Shane – 11/14/23 – PARW “Preventing major events at Water and Wastewater Systems”
- Shane – 11/29/23 – PCCA virtual “Conducting Virtual Inspection”

NOTEWORTHY MEETINGS

- DEP – PFAC MCL Rule meeting – Norristown
- BOS – Monthly Meeting

REOCCURRING FUNCTIONS

- Weekly mowing of Township Properties
- Roadbank Mowing of all Township Roads
- Locating Driver Feedback Speed Signage throughout township, recordation of data.
- Daily routine checks of Water Storage and Pump Facility.
- Daily routing checks of Sewer Plants and Pumping Stations.
- Weekly checks of Chlorine, ph., and DO in lagoon systems.
- Water System - Monthly Chlorine Tests.
- Meter Installations.
- Monthly sewer sampling and reporting
- Empty trash cans @ Park.
- Monitored, cleaned-up, and raked playground – Goddard Park.
- Daily opening, closing, and cleaning of Park restrooms.
- Monitored, cleaned up, and remove debris – Dog Park.
- Filling potholes for temporary repair.
- PA ONE CALL – marking of storm lines and traffic signal circuitry.
- Cleaning interior and exterior of vehicles.
- Maintenance and repair of Township vehicles.
- Weekly Cleaning of PW Office.
- Road sign maintenance.

Respectfully submitted,

Shane Kinsey

Director of Public Works