

**PLANNING COMMISSION  
MEETING MINUTES  
January 31, 2024**

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**MEMBERS PRESENT:**

Bran Lynch  
Kurt Engleman  
Pat Tucci  
Charlie Shock  
Charlie Owens  
Lee Irwin  
Robert Vanella

**STAFF PRESENT:**

Ken Battin, Township Manager  
Dawn Maciejczyk, Assistant Township Manager

**I. CALL TO ORDER**

Mr. Lynch called the public meeting to order at 7:00 p.m.

**II. PUBLIC COMMENT (on agenda items)**

Mr. Lynch stated that he would like to thank Mr. Scarpato for his many, many years of service to this community as a Planning Commission Member. Mr. Lynch presented Mr. Scarpato with a Thank You Letter from the entire Commission.

Mr. Scarpato thanked the Commission and the Township for the opportunity and stated that he really enjoyed working with each and every one of the Commission members.

**III. REORGANIZATION**

Mr. Lynch nominated Mr. Engleman for Chairman, seconded by Mr. Vanella and approved by a vote of 7-0. Mr. Engleman accepted the position of Chairman.

Mr. Engleman nominated Mr. Owens for Vice Chairman, seconded by Mr. Tucci and approved by a vote of 7-0. Mr. Owens accepted the position of Vice Chairman.

**IV. APPROVAL OF MEETING MINUTES**

The Planning Commission reviewed the meeting minutes of December 20, 2023. Mr. Tucci made a motion to approve the meeting minutes of December 20, 2023 as presented, seconded by Mr. Vanella and approved by a vote of 7-0.

**V. PLAN EXTENSIONS**

Mr. Engleman reviewed the plan extensions for:

Development	Application	Date Accepted	90 Day Expires
<b>Needham Farms</b>	Preliminary	March 15, 2005	April 22, 2024
<b>Barbara Yeatman</b>	Preliminary/Final	October 1, 2018	March 8, 2024
<b>Cliff Anderson</b>	Preliminary	June 30, 2021	March 22, 2024
<b>Dillon Property 524 Gap Newport Pike</b>	Preliminary/Final	May 31, 2023	February 25, 2024
<b>Yeatman Tract</b>	Preliminary	August 30, 2023	February 26, 2024
<b>HiMedia Labs</b>	Preliminary	May 25, 2023	February 19, 2024

**VI. SUBDIVISION PLANS ACCEPTANCE AND ACKNOWLEDGEMENT**

**Tony Ha's Center- 558 E. Baltimore Pike**

The Township has now received a complete application. Mr. Battin gave a brief overview that the Township Municipal Authority has reviewed this project and is working with Mr. Ha regarding the sewer lateral and main.

**VII. AGENDA ITEMS**

**Comprehensive Plan Update Discussion**

Mr. Battin explained that this year London Grove Township will begin the

process of reviewing and updating the Comprehensive Plan. We will have a third party working on this process with us. The third party will visit with all the Boards and Commission to get everyone's input on what the overall vision of the Township is.

Mr. Engleman asked does everyone on the Committee want to attend the meetings or do we want to form an adhoc committee to meet and discuss this with the third party and the members of the Commission that are on the adhoc committee can report back to the whole Commission. When the Comp Plan is coming to an end the third party will also meet with the whole Commission to review the document.

Mr. Engleman, Mr. Vanella and Mr. Irwin volunteered to be part of the adhoc committee. The Commission as a whole agreed this was the best course forward.

#### **VIII. PUBLIC COMMENT (non-agenda items)**

Mr. Engleman announced that tomorrow night there will be a Zoom meeting that is free for the Public to attend in regards to the Route 41 Corridor Study. There is a link on the Township Website as well as the Facebook page to register for the meeting if anyone would like to attend.

Mr. Lynch announced that he has some sad news and will be stepping down and resigning as of the end of the meeting this evening. He is moving and will no longer be a Township Resident. He has really enjoyed working with everyone here and has really appreciated the opportunity to learn and grow more involved with the Township.

Mr. Engleman thanked Mr. Lynch for his commitment to this Commission and for all of the hard work he has put in to help make this Township what it is.

#### **IX. ADJOURNMENT**

Mr. Shock made a motion to adjourn the meeting at 7:29 p.m., seconded by Mr. Tucci and approved by a vote of 7-0.

Respectfully submitted,

Dawn Maciejczyk  
Township Secretary