

	<u>London Grove Historical Commission</u>	ACTIONS TO SUPPORT THE STATIC TASKING. - Completed actions will be retained for one cycle past the completion. Then, the completed tasks "may" be transferred to the "Completed Actions" spread sheet if it is a one time task. Recurring tasks will remain in this spread sheet.
<u>5-Jun-24</u>		
<u>Category</u>	<u>Tasks for 2024</u>	<u>ACTIONS TO SUPPORT THE STATIC TASKING</u>
<u>Administration</u> <u>"A"</u>		
A1	Monthly meetings	Next Monthly meeting - Monday, July 1, 2024 - 1 PM . Township notified and recorded. Also, we need to ask the township if it's possible to get township email addresses, process, etc for Historical Commission.
A2	Board of supervisor(s) meetings	Girl Scout (senior) troop 4136 presented a proposed project to implement improvements to the "Solomon's Temple Union American Cemetery" during the 8 May B.O.S. monthly meeting.. The Board was very complimentary AND supportive. Per J. Y discussion with D. M., they directed that contingent upon the township attorney receiving legal approval via "Orphans Court" and a deed is legally transferred to LGT, the Girl Scouts are on hold until we receive this approval/deed transfer. More details - see "O11" herein.
A3	Submit Budget request - Start paper work in May prior to next calendar year.	Received guidance on 2025 budget on May 16, 2024. Submissions due to Ken, Dawn and Tracy NLT August 23, 2024. Candidate H. C. budget items will include: CCHPN annual dues - four H. C. reps. H. C. business cards LGT Historic Home Visit announcement banner(s) - 3 1. Township building, library and Goddard Park. Signage for HH homes to visit, historic home plaque (until we start receiving revenue from the local Historic home visit(s)).

A4	Dawn Maciejczyk prepared the 250th resolution for London Grove Township Board of Supervisors' review and approval. This resolution endorses the Historical Commission's support of the ChesCo efforts for the next two years (through 2026).	Review (and renew) in 2026.
A5	Prepare minutes and action items.	Review and approve the June 5, 2024 Historical Commission meeting minutes.
<b>Outreach "O"</b>		
O1	Collaboration with other Chester County Historic Commissions; local volunteer Karen Marshall.	The LGT Historical Commission is planning to visit the Chester County Historic Preservation Network (CCHPN) building in West Chester in the near term. Discuss with the team at the 1 July, 2024 meeting.
O2	Chester County Historic Commission resides within the County Planning Directorate. Also the Archives group - County government.	Historic Home plaques - Note - Kennett Square Cites a "National Historic District house plaque program." Ref: Kennett Heritage Center email of 1 Apr 2024 - " SEE " Plaques Tab in WWW.KennettHeritageCenter.org. and ALSO CC 250 said they would post a plaque ordering process in the web site.
O3	Chester County Historic Preservation Committee - support the 250th celebration preparations.	The monthly Zoom meetings are held the last Friday of the month (next meeting Friday, June 28, 2024 @ 12 PM - search on CC 250 for link, etc.) and are open to all after you register. Chester County Historic Commission has the lead for CC 250. Mary Schlachter and Jane Yeksigian attended 7 Jun, 2024 "Get Ready for 250" "Summit", and Mary plans to attend the June 26 "Awards" Luncheon. Getting Ready for CC 250 briefings are available on the CC 250 web site. Mary Schalchter is the lead - see Task O6 and O9 below for more detail.
O4	Mr. Battin asks that we consider ways to promote historic conservation actions among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. Create draft process - Action ??? <b>We want to ensure the "how to apply for the historic home plaque" element is included in the process. See O2.</b> See both the CC 250 website and Kennett Square website: WWW.KennettHeritageCenter.org for plaque procurement.

O5	Avon Grove/West Grove Museum talks.	Closed - believe the library has hired a person for PR to facilitate the comms for the talks. We should participate/attend on an as-needed basis
O6	Chester County America 250 PA events and Celebrations. Note this could be a significant effort for the Historical Commission.	Discussed inviting the West Grove Museum and Avon Grove Library to participate in April, 2024 (note that West Grove is not in our jurisdiction, but we want to ensure they are invited if they are interested.) Will be further developed during LGT H. C. AdHoc H.C. Sessions. Of the four prongs, do we have areas we can support and develop articles, etc.? Mary has started the initiative/brainstorming/write up, and we will use her document to further flush out this effort. She has the lead. We have Agriculture, etc. prongs to support.
O7	Parks and Recreation 2024 - community day	Closed. Laura Miller - email of June 11, 2024 confirmed no "Family Day" planned in 2024.
O8	Hoopes homestead	Mr. Michael Summerfield will provide the Historic Commission with an update. Are we going to visit the property? Coordinate with Steve Dowdall any new developments.
O9	Promote Town Tours and Village Walks in Chester County.	We will develop process to support Historic Visits with the plan to kick this off in September 2024 (During June, 2024 meeting we discussed holding off until early Spring of 2025 for kick-off due to the project's scope). Need to advise the township of this delay. Initial guidance was provided by Mr. Battin/Ms. Macjeczyk in April, 2024. (Jane Yeksigian is the lead to create the process/schedule, etc., , Mary Schalchter and Doug Green will assist with contacting perspective home visits, and Doug will also assist with creating with the GIs map). This is also a contributor to our to the CC 250 effort.
O10	Township Building Artifacts - labels, cabinet designs, add to inventory - electronic inventory, etc.	Is this a task that Ken Battin would like us to pursue?

O11	Girl Scout Ambassador project proposed to make stone and sign improvements on the "Under Ground Railroad" African American cemetery off of Guernsey Road.	<p>In April, 2024, Ms. Schlachter updated Mr. Battin, Ms. Macjeczyk, Ms. Yeksigian and Mr. Green on a phone call she received from a girl scout leader (twp 4136) indicating the senior girl scouts would like to make improvements to the Cemetery on Guernsey Road. They would like to improve signage and make stone repairs. We contacted the Chester County property archives and they indicate: "group of township residents petitioned London Grove Township to take charge and maintain the grounds, and in 1965 a county Judge ordered just that." Dawn indicates the township maintains this property. The Girl Scouts provided the H. C. with an outline of their project plan in the May, 2024 H. C. meeting. They indicate Mr. Mangioni will assist in setting the grave stones. Several H. C. members offered to help with the project when approved. We also will encourage the Girls Scouts to plant flowers, etc. This information WAS presented at the May 8<sup>th</sup> Board of Supervisors meeting for their information/approval. Per the board of supervisors, this effort is deferred until we acquire the deed vis-a-vis the "Orphans Court."</p>
O11A	African Union Cemetery, 816 North Guernsey Road	<p>As discussed with Dawn in early May, 2024, we need to review the files (and the township's property number/ street files) to see if the township has any records on this document, and we will open new files where/if none exist. We reviewed with Chester County Archives and they provided the background that the judged approved LGT's property usage in 1965 (see O11). The township attorney will seek acquisition of the property and acquire a deed. This cemetery is planned as the last stop on our 1st Historic home/site visit. There are also file folders in the township's historic commission file cabinet for this property.</p>
<b>Communication</b> <b>s - "C"</b>		

C1	Quarterly London Grove Township Newsletter	SUMMER NEWSLETTER TOPIC: The African Union Church of London Grove. - NEXT PROPOSED ARTICLES TO INCLUDE: THE 1742 HOUSE, GODDARD HOUSE THE CREAMERY, THE NEW PURCHASE PROPERTY (LATE THIS YEAR OR EARLY NEXT). THE America/CC 250 CELEBRATION/ANNOUNCEMENT (Jane volunteered to write this
C2	Update London Grove Township Web site with Historic Commission information.	Working - on-going task.
C3	Prepare Year End Reports for Board of Supervisors and Website folder.	2024 End of Year Report needs to be uploaded to H.C. website page. ACTION COMPLETE.
<b>Research "R"</b>		
R1	Complete Goddard House historic file for London Grove Township records.	Plan to develop in March/April, 2024.
R2	Section 106 - Chatham PennDOT white paper for traffic circle concerns. Any further actions?	On-going. Any discussion/updates?
R3	Assist township homeowners and real estate firm in conducting property research.	Assigned Mar 6 2024 - assist with the "Old Mushroom House @ Wickerton." Task will commence in early Fall, 2024 once the township purchase is complete. We will then assess how and what this tasking scope and structure entails.
R4	"THE OLD MUSHROOM HOUSE AT WICKERTON" - THE 3 ACRE LOT BEING PROCURED FOR THE TOWNSHIP IS LOCATED ON EAST AVONDALE ROAD. THE H. C. WILL RESEARCH AND CONDUCT A SITE VISIT AND DETERMINE IF IT IS A NEW HISTORICAL SITE, OR, ENLARGE THE CURRENT SITE TO INCLUDE. WE NEED TO UPDATE THE MAP, THE TOWNSHIP GIS, IS IT VALUABLE (SITE), WHAT LEVEL OF VALUE. THE BLOWSER PROPERTY IS ADJACENT TO IT.	ASSIGNED MARCH 7, 2024 per Ken Battin - DON'T INITIATE RESEARCH UNTIL THE TOWNSHIP COMPLETES THE PURCHASE - AUTUMN OF 2024 OR SPRING OF 2025. Mary Schlachter indicates her neighbor grew up in his house, and recommends we invite to a H. C. Meeting.
R5	1742 House?	Mary - more background here please/elaborate?
R6	Historic Commission guidelines	Research for manuals we can use as reference - e.g. historical sites, preservations or historic homes that we can refer to and retain in our records.

<b>Data management "D"</b>		
D1	Transfer all the black and white pictures in the cabinet to the township files.	On-going as time permits. Doug, Jane and Mary have initiated the transfer of the photos to the individual property files. Township wants all the information in one file. We will work these incrementally when our schedules permit.
D2	Populate the LGT Historic Commission web site folder with articles, POCs, etc.	Updated the POC roster in April, 2024 and forwarded to HC and Dawn. Also, to forward the minutes from the CC 250 luncheon and Zoom.
D3	Update POC directorate and the township historic Atlas, on an as-needed basis.	Completed April, 2024.
D4	Digitize all the records and photos	Mr. Battin recommends we solicit the assistance of intern(s) from West Chester University or the University of DE. (also, Del Tech and Avon Grove Technical Schools?).
D5	Review the info in the historic property files - keep, toss, share, etc.	On-going.
<b>Processes (P)</b>		
P1	Check on the status of the draft process for historic property transfer created in the summer of 2023 for a transfer from the "Dump" property to At-Glen - status of effort?	We will discuss with Ken Battin when we pare down the list of tasks.
P2	Check with Ken Battin to see if there are other tasks for 2024.	
P3	Mr. Battin asks that we consider ways to promote historic conservation applications among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. <b>Part of Outreach tasking above.</b> Agenda item 6 March 2024 Historical Commission meeting.
P4	Create the Historic Home/site annual (or semi-annual visit process.	Due summer, 2024 - Jane Yeksigian has the lead.
P5	Create the CC 250 plan/support process.	Mary Schlachter is the lead - on-going.