

London Grove Historical Commission

7-Mar-24

Category	Tasks for 2024	ACTIONS TO SUPPORT THE STATIC TASKING.*
		* Completed actions will be retained for one cycle on this document whereupon the completed tasks will be transferred to the "Completed Actions" listing.
Administration		
A1	Monthly meetings	March 6, 2024 1 PM Request Wednesday, April 3 meeting be rescheduled - Tuesday, Apr 2 @ 1 PM?
A2	Board of supervisor(s) meetings	Provided top level overview of end of year 2023 report @ Feb 14, 2024. Requested it be filed with the LGT website - Township Historical Commission section.
A3	Submit Budget request - Start paper work in May prior to next calendar year. Due in June to London Grove Township.	\$100 approved for 2024 for the 3 volunteers to coordinate with ChesCo Historic Preservation Commission.
A4	Dawn Maciejczyk prepared the 250th resolution for London Grove Township Board of Supervisors' review and approval. This resolution endorses the Historical Commission's support of the ChesCo efforts for the next two years (through 2026).	Resolution approved at the 14 February 2024 Board of Supervisor's meeting. PDF filed on the LGT website under resolutions.
A5	Prepare minutes and action items.	Draft 7 Feb 2024 minutes completed. Reviewed and approved during the 6 Mar, 2024 Historical Commission meeting.
Outreach		
O1	Collaboration with other Chester County Historic Commissions; local volunteer Karen Marshall.	What efforts can we do to enhance our roles? How do we expand our outreach to other communities to gain lessons-learned, etc.
O2	Chester County Historic Commission within the Planning Directorate. Also the Archives group - County government.	Historic Home plaques - future topic?

O3	Chester County Historic Preservation Committee - support the 250th celebration preparations.	Mary Schlachter will attend the March 23 luncheon for the 250th discussion, and the monthly Zoom meetings are held the last Friday of the month.
O4	Mr. Battin asks that we consider ways to promote historic conservation actions among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. We want to ensure the "how to apply for the historic home plaque" element is included in the process.
O5	Avon Grove/West Grove Museum talks.	Share the flier vis-à-vis local township web sites and LGT web site, etc.
O6	Chester County America 250 PA events and Celebrations. Note this could be a significant effort for the Historical Commission.	Of the four prongs, do we have areas we can support and develop articles, etc.? We will all brainstorm this effort, and Mary Schlachter has candidate initiatives to submit/develop at this time.
O7	Parks and Recreation 2024 - community day	Laura Miller (Feb, 2024) email indicates no plans on their 2024 agenda at this time, but perhaps later this year.
O8	Hoopes homestead	Coordinate with Steve Dowdall any new developments.
O9	Promote Town Tours and Village Walks in Chester County.	Historical Commission discussed and it was determined we are not a candidate for this effort as our streets aren't accommodating, no sidewalks, etc. Action complete in Feb, 2024, but will keep the tasking in our matrix.
O10	Township Building Artifacts - labels, cabinet designs, add to inventory - electronic inventory, etc.	Is this a task that Ken Battin would like us to pursue?
<u>Communications</u>		
C1	Quarterly London Grove Township Newsletter	Article complete. February 14th due date for spring newsletter. JY completed the 300th article, including photos. Article will be published in the Spring, 2024 Newsletter. NEXT ACTION SUMMER NEWSLETTER TOPICS NEED TO BE DEVELOPED.
C2	Update London Grove Township Web site with Historic Commission information.	Working - on-going task.

C3	Prepare Year End Reports for Board of Supervisors and Website folder.	Completed and submitted to LGT in Mid-January, 2024, AND was presented at the 14 Feb, 2024 Board of Supervisors. Needs to be uploaded to H.C. website page. ACTION COMPLETE.
Research		
R1	Complete Goddard House historic file for London Grove Township records.	Plan to develop in March/April, 2024.
R2	Section 106 - Chatham PennDOT white paper for traffic circle concerns. Any further actions?	Any discussion/updates for
R3	Assist township homeowners and real estate firm in conducting property research.	New effort requested Mar 6 2024 - assist with the "Old Mushroom House @ Wickerton." Task will commence in early Fall, 2024 once the township purchase is complete. We will then assess how and what this tasking scope and structure entails.
R4	<i>"THE OLD MUSHROOM HOUSE AT WICKERTON" - THE 3 ACRE LOT BEING PROCURED FOR THE TOWNSHIP IS LOCATED ON EAST AVONDALE ROAD. THE H. C. WILL RESEARCH AND CONDUCT A SITE VISIT AND DETERMINE IF IT IS A NEW HISTORICAL SITE, OR, ENLARGE THE CURRENT SITE TO INCLUDE. WE NEED TO UPDATE THE MAP, THE TOWNSHIP GIS, IS IT VALUABLE (SITE), WHAT LEVEL OF VALUE. THE BLOWSER PROPERTY IS ADJACENT TO IT.</i>	<i>ASSIGNED MARCH 7, 2024 - DON'T INITIATE RESEARCH UNTIL THE TOWNSHIP COMPLETES THE PURCHASE - AUTUMN OF 2024 OR SPRING OF 2025</i>
Data management		
D1	Transfer all the black and white pictures in the cabinet to the township files.	Jane and Mary have initiated the transfer of the photos to the individual property files. Township wants all the information in one file. We will work these incrementally when our schedules permit.
D2	Populate the LGT Historic Commission web site folder with articles, POCs, etc.	Should we create a list and ask Dawn to update our folder?
D3	Update POC directorate and the township historic Atlas, on an as-needed basis.	Jane is updating and will send to all later in March.

D4	Digitize all the records and photos	Mr. Battin recommends we solicit the assistance of intern(s) from West Chester University or the University of DE. (also, Del Tech and Avon Grove Technical Schools?).
D5		
<u>Processes</u>		
P1	Check on the process for historic property transfer - status of effort?	We will discuss with Ken Battin when we pare down the list of tasks.
P2	Check with Ken Battin to see if there are other tasks for 2024.	
P3	Mr. Battin asks that we consider ways to promote historic conservation applications among the township homeowners with Class 1 homes, etc.	Action plan - web site, process, engagement via newsletter, etc. <i>Part of Outreach tasking above.</i> Agenda item 6 March 2024 Historical Commission meeting.