

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
August 14, 2024 – 7:00 P.M.
Monthly Meeting**

MEMBERS PRESENT:

Stephen Zurl
Megan Mraz
Christina Fanning
Michael Summerfield

STAFF PRESENT:

Ken Battin, Township Manager
Dawn Maciejczyk, Assistant Township Manager
Shane Kinsey, Director of Public Works
10 Audience Members

CALL TO ORDER:

Mr. Zurl called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS

Mr. Zurl announced the next regularly scheduled meeting will take place on September 11, 2024 at 7:00 p.m., the meeting agenda deadline is September 4, 2024 at noon. Mr. Zurl announced that Inniscrone Golf Course is having a Charity Golf Outing on September 26 for their 25th anniversary. All proceeds will benefit the Friends of the Park. Mr. Zurl also announced that the Township has two new hires. Mrs. Rain Catoia has been hired for the Township Secretary Position and will begin on August 19, 2024 and Miss. Victoria Lichman has been hired for the Director of Open Space and Parks position and will begin on September 3, 2024.

I. PUBLIC COMMENT

Mr. Zurl called for Public Comment on agenda items. There was none.

II. CORRECTION/APPROVAL OF MINUTES

The Board reviewed the meeting minutes of July 10, 2024. Mrs. Fanning made a motion to approve the meeting minutes of July 10, 2024, seconded by Mr. Summerfield and approved by a vote of 4-0.

III. REPORTS FOR JULY 2024

Inniscrone Golf Course

Mr. Zurl reviewed the Golf Course report, prepared by Mr. Ward. There were no questions from the Board. Mr. Battin stated that we are having some issues with Criminal Mischief over there again as well as trespassing. The State Police have been notified and are working with staff over at Inniscrone.

Code Department

Mr. Zurl reviewed the Code Department report, prepared by Mr. Elwood. There were no questions from the Board.

Public Works

Mr. Kinsey presented the Public Works Department report. There were no questions from the Board.

Finance Department

Mr. Zurl reviewed the Financial Report for July 2024, prepared by Mrs. Kellett. There were no questions from the Board. Mrs. Fanning made a motion to approve the July report, seconded by Mr. Summerfield and approved by a vote of 4-0.

Pennsylvania State Police Monthly Report

Mr. Zurl reviewed the State Police monthly report. There were no questions from the Board.

Monthly Emergency Services/Fire Marshal Report

Mr. Zurl reviewed the Fire Marshal report for July 2024. There were no questions from the Board.

Southern Chester County EMS Report

Mr. Zurl reviewed the Southern Chester County EMS Report. There were no questions from the Board.

DEP Odor Report

Mr. Zurl reviewed the DEP Odor report for the month of July. There were no questions from the Board.

Right to Know Monthly Report

Mr. Zurl reviewed the Right-to-Know monthly report for July. There were no questions from the Board.

Boards and Commissions

Mr. Zurl announced that there are still many openings for volunteers on several Boards and Commissions. For a complete list please see the Township Website or call Mrs. Maciejczyk at the Township to discuss volunteering.

IV. HEARINGS

V. FIRST BUSINESS

Flores Settlement

Mr. Battin explained that this settlement is in regards to several violations that have taken place at the Flores Property on Baltimore Pike. Mrs. Mraz made a motion to approve the settlement as presented to the Board, seconded by Mrs. Fanning and approved by a vote of 4-0.

Resolution 836 Yeatman Tract Sewage Planning

Mrs. Fanning made a motion to approve Resolution 836 Yeatman Tract Sewage Planning, seconded by Mrs. Mraz and approved by a vote of 4-0.

Light Towers Avon Grove Middle School Marching Band

Mr. Christy, Avon Grove School District, asked the Board for permission to use portable light towers on the Plateau or another suitable location to allow the marching band to practice during the fall season. Due to the construction at the Engle Education Center they are unable to use the parking lot like they have in previous years. There are nine dates that they would need to use these lights and the time would be from 5:45 p.m. till 9:15 p.m.

Mrs. Mraz made a motion to allow the marching band to use the portable light towers on the nine dates as presented, seconded by Mrs. Fanning and approved by a vote of 4-0.

2024 Pavement Condition Report and Three Year Plan- Shane Kinsey

Mr. Kinsey presented the Board with the 2024 Pavement Condition Report and Three Year Plan. Mr. Kinsey explained that this report changes yearly.

VI. OLD BUSINESS

VPP Grant Route 41 Addendum Time Extension- January 31, 2025

Mr. Battin presented the Board with an addendum time extension for the VPP Grant for Route 41. Mrs. Mraz made a motion to approve the time extension seconded by Mrs. Fanning and approved by a vote of 4-0.

Route 41 and Route 841 Roundabouts Discussion Comments from the LGT Planning Commission

Mr. Battin reviewed the comments from the London Grove Township Planning Commission with the Board of Supervisors as well as a letter that he drafted to Steve Fellin in regards to Township's recommendations. Mrs. Mraz made a motion to approve the letter being sent to Mr. Fellin at PennDOT, seconded by Mrs. Fanning and approved by a vote of 4-0.

Goddard Memorial August 17, 2024

Mrs. Maciejczyk stated that the Parks and Recreation Committee is working on putting an agenda together for this event but would like to invite the Board of Supervisors to attend. Invites have gone out to all the donors as well as family of the Goddard's and we are hoping to have a good turnout.

VII. NEW BUSINESS

Authorize Ken Battin as a signer for 221 W. Woodview Road, Sales Transaction

Mr. Summerfield made a motion to approve Ken Battin as a signer for the sales transaction of the 221 W. Woodview Road property, seconded by Mrs. Mraz and approved by a vote of 4-0.

Authorization to apply for DVRPC Grant for Bridge Reimbursement Program

Mr. Summerfield made a motion to approve the township to apply for the DVRPC Grant for Bridge Reimbursement, seconded by Mrs. Mraz and approved by a vote of 4-0.

Zoning Hearing Board 520 East Baltimore Pike Flores Property Party Status

The Board of Supervisors have agreed not to be a party to this hearing.

David Payne- Avon Grove Library Statistical Mid-Year Report

Mr. Payne presented the Board with a statistical mid-year report for the library. Mr. Payne also thanked the Township Staff and Board for their contribution in the backpack program this summer.

Avon Grove School District Homecoming Parade

Mr. Christy, Avon Grove School District, explained that this is the same route that they have taken in previous years. Mrs. Fanning made a motion to approve the Avon Grove School District Homecoming Parade, seconded by Mrs. Mraz and approved by a vote of 4-0.

TMDL Public Comment Period

Mr. Battin explained that the Township will be seeking public comment on our total maximum daily load (TMDL) plan. At the September 11, 2024 Board of Supervisors meeting Township Engineer, Ron Ragan will review the plan with the Board. Once this is complete we can proceed with the permit process.

2025 Budget Discussion

Mr. Battin stated it is that time of year again that we need to start reviewing the budget for next year. The Board scheduled the date of October 9, 2025 at 5:30 p.m. for a budget workshop meeting. This will include the department heads.

VIII. LAND DEVELOPMENT

PLANS:

Cliff Anderson Extension December 8, 2024

Mr. Summerfield made a motion to approve the extension for Cliff Anderson till December 8, 2024, seconded by Mrs. Mraz and approved by a vote of 4-0.

146 Garden Station Road Final Land Development

Mr. Battin explained that 146 Garden Station is in front of the Board this evening for Final Land Development. The Planning Commission is recommending approval pending administrative items.

Mrs. Mraz made a motion to approve the Land Development Plan for 146 Garden Station Road pending administrative items, seconded by Mrs. Fanning and approved by a vote of 4-0.

Barbara Yeatman Extension March 4, 2025

Mrs. Mraz made a motion to approve the Land Development Extension for the Barbara Yeatman Subdivision plan till March 4, 2025, seconded by Mr. Summerfield and approved by a vote of 4-0.

Dillion Extension October 29, 2024

Mr. Summerfield made a motion to approve the Land Development Extension for the Dillion Land Development Plan till October 29, 2024, seconded by Mrs. Mraz and approved by a vote of 4-0.

Hi Media Extension February 13, 2025

Mrs. Fanning made a motion to approve the Land Development Extension for Hi Media Land Development Plan till February 13, 2025, seconded by Mr. Summerfield and approved by a vote of 4-0.

Yeatman Tract Waivers Request

After reviewing the waivers Mrs. Fanning made a motion to approve waiver request 1,2,3 and 5 as presented in their memo dated July 24, 2024 from Howell Engineering. Waiver 4 is being tabled for further clarification, and waiver 6 is denied, seconded by Mrs. Mraz and approved by a vote of 4-0.

Marks Properties Escrow Release # 6

Mr. Summerfield made a motion to approve Escrow Release #6, in the amount of \$116,111.00 as recommended by the Township Engineer, Ron Ragan in his memo dated July 25, 2024, seconded by Mrs. Mraz and approved by a vote of 4-0.

**X. EXTENSIONS
NO ACTION NEEDED**

Development	Application	Date Received	Expiration	Planning Commission Approved	Notes
Barbara Yeatman	Preliminary/Final	October 1, 2018	9/4/2024		Updated the BOS 6/2024
Needham Farms	Preliminary	March 15, 2005	10/19/2024		Will present an update at the September BOS meeting.
Cliff Anderson	Preliminary	June 30, 2021	9/9/2024		Updated the BOS 6/2024

Hi Media Labs	Preliminary	May 25, 2023	8/17/2024		
Dillon Property 524 Gap Newport Pike	Preliminary/Final	May 31, 2023	8/25/2024		
Yeatman Tract	Preliminary	August 30, 2023	10/20/2024		Updating the Planning Commission on 7/31/2024
Ha's Place Center	Preliminary/Final	January 31, 2024	12/29/2024		
146 Garden Station Road	Preliminary/Final	March 24, 2024	9/12/2024	Planning Commission recommended approval 7/31/2024	Presenting to the Planning Commission 7/31/24
Gamache Property	Preliminary/Final	July 31, 2024	October 29, 2024		Still new. No update needed at this time.

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	November 25, 2024	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2026	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
AG Charter School	Approved Preliminary /Final	November 30, 2022	May 10, 2028	April 26, 2023	May 10, 2023

XI. PUBLIC COMMENT NON-AGENDA ITEMS

Mr. Zurl called for Public Comment on non-agenda items. A resident asked for clarification on the Woodview Road Bridge and when the completion date would be. The Board explained in detail the process that we have to go through and what has taken so long to get where we are.

ADJOURNMENT

A motion was made by Mrs. Fanning to adjourn the meeting at 8:26 p.m., seconded by Mrs. Mrasz and approved by a vote of 4-0.

Respectfully submitted,

Dawn Maciejczyk
Township Secretary