

**LONDON GROVE TOWNSHIP MUNICIPAL AUTHORITY  
REGULAR MEETING  
MINUTES OF July 9, 2024**

**ATTENDEES:** Richard Scott-Harper  
Doug Ward  
Gerry Yeatman  
Steven Zurl  
1 Visitor

Dawn Maciejczyk, Assistant Township Manager  
Shane Kinsey, Public Works Director

**CALL TO ORDER:** Mr. Scott-Harper, Chair, called to order the meeting of the Municipal Authority at 6:00pm.

**PUBLIC COMMENT:**  
▪ **NONE**

**MINUTES: REGULAR MEETING – MARCH 4, 2024**

The minutes of the regular meeting held on May 6, 2024 were read. MOTION WAS MADE BY MR. WARD TO APPROVE THE MINUTES OF THE MAY 6, 2024, AS NOTED; SECONDED BY MR. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

**AUTHORITY REPORTS:**

▪ **WATER & SEWER REPORTS:**

- **WATER & SEWER OPERATOR REPORT** – Water Operator Report for the period of 4/1/24-4/30/24 & 5/1/24-5/31/24 was read and noted. The relocation of the water main on State Road at the Charter School is complete and there are no issues.
- **BSC & CHESTER WATER REPORTS** – All in compliance

▪ **PLANS:**

- **NONE**

▪ **ENGINEER**

- **ARRO WATER STUDY.** Doug Kopp, ARRO Engineering stated that for the Air Release Value along State Road the best place appears to be 466 State Road. Shane Kinsey, Public Works Director stated that this will be an in-house project and the only cost will be material cost.
- **ARRO – WWTP 1 SAND FILTER** Doug Kopp, ARRO Engineering, gave an overview explanation of the upgrade project for plant 1. They will be providing design and permitting services for this project. MOTION WAS MADE BY MR. YEATMAN TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT- 0624-PW06 FOR THE DESIGN AND PERMITTING OF THE WWTP 1 SAND FILTER UPGRADE; SECONDED BY MR. WARD; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.
- **ARRO- WWTP 2 UPDATE** Doug Kopp, ARRO Engineering, gave an overview explanation of the upgrade project for plant 2. They will be providing design and permitting services for this project. MOTION WAS MADE BY MR. WARD TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT- 0624-PW07 FOR THE DESIGN AND PERMITTING OF THE WWTP 2 UPGRADE; SECONDED BY MR. ZURL; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

▪ **FINANCIAL REPORT**

The MA review the financial report, Year to Date Profit & Loss, through the end of June. The report also reported one sewer tap for the month of July.

**NEW BUSINESS:**

- **2023 AUDIT, BARBACANE THORNTON & COMPANY** – The MA reviewed the 2023 Audit. MOTION WAS MADE BY MR. YEATMAN TO ACCEPT THE 2023 AUDIT FROM BARBACANE THORNTON & COMPANY; SECONDED BY MR. ZURL; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

**ADJOURNMENT:**

MR. WARD MADE A MOTION TO ADJOURN THE MEETING AT 7:07 PM; SECONDED BY MR. YEATMAN; AND CARRIED UNANIMOUS BY A VOTE OF 4-0.

The next regularly scheduled meeting will be held on Monday, September 9, 2024, at 6:00 p.m.

Respectfully submitted,

Dawn Maciejczyk  
Assistant Township Manager