

**LONDON GROVE TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
October 9, 2024 – 7:00 P.M.
Monthly Meeting**

MEMBERS PRESENT:

Stephen Zurl
Megan Mraz
Christina Fanning
Dave Connors
Michael Summerfield

STAFF PRESENT:

Ken Battin, Township Manager
Dawn Maciejczyk, Assistant Township Manager
Shane Kinsey, Director of Public Works
LaRain Catoia, Township Secretary
Nate Hughes, Public Works Superintendent
9 Audience Members

CALL TO ORDER:

Mr. Zurl called the meeting to order at 7:05 p.m.

ANNOUNCEMENTS/PRESS RELEASES/FUTURE MEETINGS

Mr. Zurl announced that an Executive Session was held prior to the meeting tonight and the next regularly scheduled meeting will take place on November 13, 2024 at 7:00 p.m., the meeting agenda deadline is November 6, 2024 at noon. Mr. Zurl announced that the Inniscrone Golf Course Charity Golf Outing has been changed to October 18, 2024. All proceeds will benefit the Friends of the Park 501C3

I. PUBLIC COMMENT

Mr. Zurl called for Public Comment on agenda items. There was none

II. CORRECTION/APPROVAL OF MINUTES

The Board reviewed the meeting minutes of September 11, 2024. Mr. Connors made a motion to approve the meeting minutes of September 11, 2024, seconded by Mr. Summerfield and approved by a vote of 5-0.

IV. REPORTS FOR JULY 2024

Inniscrone Golf Course

Mr. Zurl reviewed the Golf Course report, prepared by Mr. Ward. There were no questions from the Board

Code Department

Mr. Zurl reviewed the Code Department report, prepared by Mr. Elwood. Mr. Zurl asked about the follow-up to the property on Old Baltimore Pike with the cars that were blocking sidewalks. Mr. Battin reported that they were within the code and there is not a sidewalk within their property.

Public Works

Mr. Kinsey presented the Public Works Department report. Ms. Fanning would like the website to be updated with the latest bridge updates.

Finance Department

Mr. Zurl reviewed the Financial Report for September 2024, prepared by Mrs. Kellett. There were no questions from the Board. Ms. Fanning made a motion to approve the September report, seconded by Mr. Connors and approved by a vote of 5-0. The Funds Transfer memo was also reviewed by the Board Members, Mr. Battin noted that these funds would be staggered throughout the end of November so the accounts are not hit all at once. A Motion was made by Ms. Marz and seconded by Ms. Fanning. Approved by a vote of 5-0

Pennsylvania State Police Monthly Report

Mr. Zurl reviewed the State Police monthly report. There were no questions from the Board.

Monthly Emergency Services/Fire Marshal Report

Mr. Zurl reviewed the Fire Marshal report for September 2024. There were no questions from the Board.

Southern Chester County EMS Report

Mr. Zurl reviewed the Southern Chester County EMS Report. Mr. Battin reported that the Misc. line item is a “catch all”. Mr. Battin will send the break down to the Board so they will understand the different categories. Mr. Zurl would like to know if the funding from the different municipalities was consistent with the pie chart. Mr. Battin responded that if you look at it yearly, Yes. The funding is based on the previous year.

DEP Odor Report

Mr. Zurl reviewed the DEP Odor report for the month of September. There were no questions from the Board.

Right to Know Monthly Report

Mr. Zurl reviewed the Right-to-Know monthly report for September. There were no questions from the Board.

Boards and Commissions

Mr. Zurl announced that there are still many openings for volunteers on several Boards and Commissions. For a complete list please see the Township Website or call Mrs. Maciejczyk at the Township to discuss volunteering.

V. HEARINGS

VI. FIRST BUSINESS

VII. OLD BUSINESS

VPP Grant Route 41

Mr. Battin announced that he had received a draft of the study and has forwarded it to the Board Members. He asked for the Board to review and get back to him with comments so that he could forward to Bowman. Mr. Zurl requested all Board Members get their comments back to Mr. Battin by Friday.

Route 41 and Route 841 Roundabouts Discussion

Mr. Battin stated the roundabouts are moving forward. Mr. Connors stated these were fully funded.

VIII. NEW BUISNESS

MMO Municipal Authority

Mr. Zurl explained the MMO was a transfer for pension monies. Mr. Battin stated there are multiple audits to ensure these funds are correctly distributed. Mr. Connors made a motion to approve the \$20,266 for the MMO Municipal Authority and a second was made by Ms. Mraz, Vote of 5-0

MMO Township Employees

Mr. Conners made a motion to approve the \$73,889 for the MMO Township and a second was made by Ms. Mraz, Vote of 5-0

Volunteer Committees Facebook Groups Discussion

Mr. Summerfield would like to set up a way for the different planning groups to get information to the residents. Mr. Summerfield mentioned there are events that we should make the residents aware of outside the Township. Mary Schlachter inquired about the amount of Facebook followers the Township page has. Mrs. Maciejczyk stated currently there are 1.6 thousand, it was decided after discussion that Facebook would be the best way to transmit this information and the correspondence should be directed to Ms. Dawn Maciejczyk to be published on the Townships Facebook page.

IX. LAND DEVELOPMENT

PLANS:

Dillion Property Extension Request – January 29, 2025

Ms. Mraz made a motion to approve the Land Development Extension for the Dillon Land Development Plan until January 29, 2025. A second was made by Mr. Conners and passed with a 5-0 vote.

Yeatman Tract Extension Request – January 20, 2025

Mr. Conners made a motion to approve the Land Development Extension for the Yeatman Tract until January 20, 2025, a second was made by Ms. Mraz and passed with a 5-0 vote.

Mark Properties Escrow Release

Mr. Conners made a motion to approve the escrow release in the amount of \$187,163.50 that was recommended by the Township Engineer, Ron Ragan in his memo dated September 19, 2024. Seconded by Ms. Fanning and approved by a vote of 5-0.

X. EXTENSIONS

NO ACTION NEEDED

Development	Application	Date Received	Expiration	Planning Commission Approved	Notes
Barbara Yeatman	Preliminary/Final	October 1, 2018	3/4/2025		Updated the BOS 6/2024
Needham Farms	Preliminary	March 15, 2005	1/21/2025		
Cliff Anderson	Preliminary	June 30, 2021	12/8/2024		Updated the BOS 6/2024
Hi Media Labs	Preliminary	May 25, 2023	2/13/2025		
Dillon Property 524 Gap Newport Pike	Preliminary/Final	May 31, 2023	1/29/2025		
Yeatman Tract	Preliminary	August 30, 2023	1/20/2025		Updated the Planning Commission on 7/31/2024
Ha’s Place Center	Preliminary/Final	January 31, 2024	12/29/2024		
Gamache Property	Preliminary/Final	July 31, 2024	7/31/2025		Still new. No update needed at this time.

London Way Subdivision - Butler Property	Preliminary/Final	September 25, 2024	12/24/2024		Sent to Mr. Ragan and County for review.
Hoopes Property	Preliminary/Final	10/20/2024	1/19/2025		

Development	Application	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West	Approved Final	December 22, 2010	November 25, 2024	April 27, 2011	August 10, 2011
Kaolin Mushrooms	Approved Final Plan	December 11, 2018	April 4, 2026	February 28, 2018	April 4, 2018
Marks Properties	Approved Final	February 26, 2020	December 2, 2025	November 18, 2020	December 2, 2020
AG Charter School	Approved Preliminary /Final	November 30, 2022	May 10, 2028	April 26, 2023	May 10, 2023
146 Garden Station Road	Preliminary /Final	March 24, 2024	8/14/2029	Planning Commission approval 7/31/2024	August 14, 2024

XI. PUBLIC COMMENT NON-AGENDA ITEMS

Wayne DiFrancesco would like to remind everyone of the London Grove SECCRA Trash and Recycling Event day this Saturday.

ADJOURNMENT

A motion was made by Mr. Summerfield to adjourn the meeting at 7:48 p.m., seconded by Mr. Summerfield and approved by a vote of 5-0.

Respectfully submitted,

LaRain Catoia
Township Secretary