



**LONDON GROVE TOWNSHIP BOARD OF SUPERVISORS  
MEETING  
January 5, 2026 – 7:00 P.M.**

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**CALL TO ORDER:** Time: \_\_\_\_\_ (Note the meeting will conclude by 10:00 p.m.)

**FUTURE MEETINGS:** The Board of Supervisors Meetings will be held on the second Wednesday of the month. The next regularly scheduled meeting will take place on February 11, 2026 at 7:00 p.m. the meeting agenda deadline is Wednesday, February 4, 2026.

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**I. PUBLIC COMMENT:** (Agenda Items)

**II. OATH OF OFFICE- NEW MEMBERS OF THE BOARD OF SUPERVISORS & OTHER ELECTED OFFICIALS (IF ANY):**

Stephen Zurl- Elected Term: 1/1/2026-12/31/2031

Eric Sipple- Elected Term: 1/1/2026-12/31/2031

**III. APPOINTMENTS: VIA TEMPORARY CHAIRMAN:**

**1) Nominations- Chairman & Vice Chairman**

Chairman \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Vice Chairman \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

**2) 2026 Appointments/Reappointments to Boards and Commissions- Exhibit A- MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

**3) Announcement of Vacancies of Boards and Commissions- Exhibit B- MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

**4) Staff Appointments/Bond Amounts- Exhibit C- MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

Township Secretary- LaRain Catoia

Treasurer- Tracy Kellett

Zoning Officer- Kenneth Battin

Assistant Zoning Officer- Brian Elwood

Right-To-Know Officer- Kenneth Battin

Assistant Right-To-Know Officer- Dawn Maciejczyk

Emergency Management Coordinator- Tim Shannon

Assistant Emergency Management Coordinator- Dawn Maciejczyk

Municipal Manager Bond- Kenneth Battin

Treasurer's Bond- Tracy Kellett

**5) Designation of Depositories- Exhibit D**

PNC Bank- Resolution No. 873 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Fulton Bank- Resolution No. 874 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Citadel Bank- Resolution No. 875 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

PLGIT- Resolution No. 876 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

**6) Appointment of PSATS Delegate- PSATS Conference April 19-22, 2026**

\_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

**7) Professional Appointments & Fees Resolution No. 877 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_**

- 8) Actual Disposition of Records Resolution No. 878 **MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_
- 9) TCC Delegate Resolution No. 879 **MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**IV. CORRECTION/APPROVAL OF MINUTES**

- 10) December 10, 2026 Regular Meeting **MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**V. STAFF REPORTS FOR DECEMBER 2026 (All reports are from Dec. 1-Dec 13) Full reports will be in February's meeting).**

- 11) Inniscrone Golf Course Report
- 12) Code Department (Reports for December and January will be in February)
- 13) Public Works Department Report  
Bridge Report
- 14) Finance Department Report **MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_
- 15) Pennsylvania State Police (Report will be given in February)
- 16) Monthly Emergency Services/Fire Marshal Report
- 17) Southern Chester County EMS Report
- 18) DEP Odor Report
- 19) Right to Know Monthly Report

**VI. HEARINGS**

**VII. FIRST BUSINESS:**

- 20) Boards & Commissions 2025 Reports
  - a. Parks & Rec
  - b. Planning Commission
  - c. Open Space

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

**X. LAND DEVELOPMENT:**

- 21) 500 & 516 Hepbron Rd – London Grove West 180 Day Extension Request  
**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_
- 22) 530 E. Baltimore Pike - Hi Media Lab 180 Day Extension Request  
**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_
- 23) Needham Farms – Land Development Update
- 24) Needham Farms – 180 Day Extension Request **MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**XI. EXTENSIONS- NO ACTION NEEDED**

Development	Application	Date Received	Extension Expires	NOTES	Update
Needham Farms	Preliminary	3/15/2005	1/17/2026		Updated 9/11/2024 BOS Meeting

HI Media Labs	Preliminary	5/25/2023	2/8/2026		Gave update to the Planning Commission June 25, 2025
524 Gap Newport Pike (Dillon Property)	Preliminary/Final	5/31/2023	12/27/2025		No Update Needed at this time.
Ha's Place Center	Preliminary/Final	1/31/2024	3/11/2026		No Update Needed at this time.
532 East Baltimore Pike (Bright)	Preliminary	2/25/2025	3/11/2026		
500&516 Hepburn Rd – London Grove West Apts.	Preliminary	4/30/2025	1/25/2025		Gave update to Planning Commission 6/25/2025

#### APPROVED PLANS 5-YEAR EXPIRATION

Development	Applications	Date Received	5 Year Expiration	Planning Commission Approved	Board of Supervisors Approved
London Grove West- Office Bldg.	Approved Final Plan	12/22/2010	5/25/2026	4/27/2011	8/10/2011
Kaolin Mushrooms	Approved Final Plan	12/11/2018	4/4/2026	2/28/2018	4/4/2018
AG Charter School	Preliminary/Final	11/30/2022	5/10/2028	4/26/2023	5/10/2023
Campbell 146 Garden Station	Preliminary/Final	3/24/2024	8/14/2029	7/31/2024	8/14/2024
AG Charter School Cafeteria	Preliminary / Final	4/1/2025	7/9/2030	6/25/2025	7/9/2025
Yeatman Tract	Preliminary / Final	8/30/2023	8/13/2030	7/30/2025	8/13/2025
Cliff Anderson	Preliminary	6/30/2021	12/10/2030	10/29/2025	12/10/2025
Moxley Rd. Subdivision	Preliminary/Final	9/24/2025	12/10/2030	11/26/2025	12/10/2025
304 Valley Rd	Preliminary / Final	1/31/2025	12/10/2023	11/23/2025	12/10/2025

#### XII. PUBLIC COMMENT: (Non-Action Items)

ADJOURNMENT: Time \_\_\_\_\_  
 MOTION \_\_\_\_\_ SECOND \_\_\_\_\_